

CHICHESTER CATHEDRAL

ANNUAL REPORT AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2015

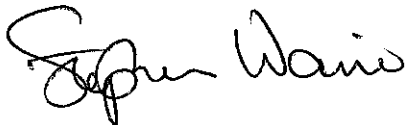
PREFACE

You will find attached the Annual Report and Audited Accounts for the financial year ending 31 March 2015.

These have been produced in accordance with the requirements for Accounting and Reporting by English Cathedrals, prepared for the Association of English Cathedrals, and specified by the Church Commissioners, under Section 27 of the Cathedrals Measure 1999.

This year's reporting format broadly follows that of last year with minor changes in the light of experience.

A copy of the requirements may be read in the Cathedral Office in the Royal Chantry.



The Very Reverend Stephen Waine
Dean
Chichester
July 2015

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DEAN'S FOREWORD

Welcome to Chichester Cathedral's Annual Report which gives an overview of our activities in and around the Cathedral in the year to the end of March 2015. So much good work has been done, and the extent of the report shows the depth of our engagement in the task of the gospel. This is achieved through the hard work and vision of colleagues, and a small army of volunteers and supporters without whose commitment the Cathedral would be so much the poorer. To them I would like to express our huge gratitude.

It was a year of change for the Cathedral, in which I played just a small part. The majority of the year was the period of vacancy during which the Reverend Canon Tim Schofield did sterling work as Acting Dean - the Cathedral community and I are very grateful to him. Tim, and the staff and clergy who supported him, managed an unusual number of challenges during the year. Experienced staff moved on, including the Organist, Clerk of Works, Communar and Canon Treasurer, leaving a number of significant gaps. These accounts show that the Cathedral operated a deficit budget. It expects to do so again in 2015/16 but this is a situation that Chapter is committed to changing.

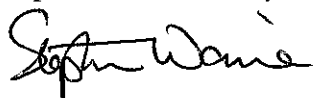
The year contained much that was good. The Flower Festival, led by the Restoration and Development Trust and its team was once again a great success. The Choral Foundation Fund was launched to protect the Cathedral's great choral tradition and the Bell Tower Drop-In Centre opened, made possible by the contributions of a number of partners. There were many great services, including a number where the Cathedral played host to the Diocese, but of no less importance was the increasing success of the Cathedral's Children's Group, the Pebbles.

On a different note, in July, the Bishop of Chichester and the Chapter published the Carmi report into historic sex abuse at the Cathedral. This was an important step but we know that the ramifications of the historic abuse will be an ongoing issue for the Cathedral for years to come.

Managing change is always difficult - and Cathedral has faced more than usual in the last year - but change can also bring new opportunities and new approaches to old issues. We now look forward to the future together as a new team comes into place, including a new Communar, David Coulthard. My own ministry here began on 14 February with a great service of welcome to the Cathedral and the Diocese of Chichester. The Cathedral was filled to capacity with representatives of the life of East and West Sussex, Chichester, the diocese, the Cathedral, and family and friends. It was one of those occasions which showed the Church of England and the Cathedral at its best, and the comments afterwards were warm and appreciative.

The Cathedral's current strategic plan sets out its vision until the end of 2017. It is time now to review our progress, and to begin to formulate new goals and ambitions which will strengthen both our life together and our outward-facing mission, and I look forward to reporting on both in due course.

If you would like to know more about any aspect of the report, or about the work of the Cathedral, we would be pleased to hear from you.



The Very Reverend Stephen Waive
Dean of Chichester

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MISSION, AIMS AND STRATEGIC PRIORITIES

THE MISSION OF THE CATHEDRAL

The Cathedral Church of the Holy Trinity in Chichester exists to provide a seat for the Bishop of Chichester in order to be a centre of worship and mission.

AIMS OF THE CATHEDRAL COMMUNITY

- To assist the Bishop in proclaiming God's love towards the world by his sacramental, pastoral and teaching ministry.
- To celebrate the sacraments and the daily prayer of the Church, to care for one another and to witness to God's love towards the world.
- To allow the building to speak of God's love towards the world both in the past and in the present.

CHAPTER'S SEVEN STRATEGIC PRIORITIES¹

1. Continue to establish a centre of excellence in order to provide an inspiring place of worship and proclamation.
2. Continue to provide capability to teach the Christian gospel in order to spread the word of Christ.
3. Continue to provide pastoral care and welcome for all involved in the life of the Cathedral.
4. Continue to encourage visitors and worshippers to the Cathedral to share the gospel message.
5. Continue to be an instrument and focus of unity amongst all traditions and denominations.
6. As a body corporate be an example of godly living to everyone.
7. Husband resources effectively to sustain and renew the life of the earth and for the benefit of the community.

STRUCTURE AND MANAGEMENT (GOVERNANCE)

CONSTITUTION AND STATUTES

The Cathedral is governed by the Cathedrals Measure 1999 and its resulting Constitution and Statutes that came into effect in September 2000. The Constitution and Statutes require that any person or body having functions under these instruments shall have due regard to the fact that the Cathedral is the seat of the Bishop of Chichester and a centre of worship and mission.

The authorities in this section each have a specific role in the governance of the Cathedral.

¹ Chichester Cathedral Strategic Priorities (2013 – 2018) dated October 2013.

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THE CHAPTER OF THE CATHEDRAL

The Cathedrals Measure 1999 requires that it shall be the duty of the Chapter to direct and oversee the administration of the affairs of the Cathedral having regard to the views of the Bishop, the College of Canons and the Cathedral Council and in particular to:

- Order the worship and promote the mission of the Cathedral.
- Formulate, after consultation with the Bishop, proposals in connection with the general direction and mission of the Cathedral and submit them to the Council for its advice.
- Prepare an annual budget for the Cathedral.
- Submit to the Council the annual report and audited accounts prepared by the Chapter and such other reports as may be requested by the Council on any matter concerning the Cathedral.
- Submit to the College of Canons the annual report and audited accounts prepared as aforesaid.
- Keep under review the Constitution and Statutes of the Cathedral.
- Manage all property vested in the Cathedral and the income accruing from it and, in particular, ensure that the necessary repairs and maintenance in respect of the Cathedral and its contents and other buildings and monuments are carried out.
- Perform such other functions as may be prescribed.

The Chapter is also responsible under the requirements laid down by the Church Commissioners under the powers given them by Section 27 of the Cathedrals Measure 1999 for:

- Preparing and publishing an annual report and audited accounts which give a true and fair view of the financial activities for each financial year and of the assets, liabilities and funds at the end of each financial year of Chichester Cathedral and its connected entities.
- Stating that they have complied in all material respects with the guidelines on the subject prepared by the Association of English Cathedrals or describing which recommendations have not been complied with and giving reasons for non-compliance.
- Selecting suitable accounting policies and then applying them consistently.
- Making judgements and estimates that are reasonable and prudent.
- Keeping proper accounting records from which the financial position of the Cathedral can be ascertained with reasonable accuracy at any time.
- Safeguarding the assets of the Cathedral and taking reasonable steps for the prevention and detection of fraud and other irregularities.

A list of Chapter members is at Appendix 1.

A list of the Chapter Members' portfolios is at Appendix 3.

A list of the Cathedral Managerial Staff is at Appendix 6.

A list of Volunteer Section Heads is at Appendix 16.

THE CHAPTER YEAR

In an economic environment characterised by the need for austerity across the country and in a year of substantial change with key staff vacancies, the demands placed upon the lay staff and the many volunteers and Friends were considerable. Without the contribution of all these people the Cathedral simply could not have functioned.

CHAPTER MEMBERSHIP

Under the Constitution of the Cathedral, Chapter shall consist of the Dean (Chairman) and all Residentiary Canons of the Cathedral; one member of the College of Canons elected by the College; between two and six other persons appointed jointly by the Bishop and Chapter; and the Communar.

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There were three changes to Chapter's membership during the course of this reporting year: the Communar, Colonel Andrew Maynard resigned in October 2014; the Canon Treasurer, the Reverend Canon Ian Gibson retired in December 2014; and the new Dean, the Very Reverend Stephen Waine, was installed in February 2015. During the interregnum the Precentor was the Acting Dean and Chair of Chapter. Lay member, Mrs Sara Stonor was reappointed in November 2014 for a further three year term.

THE CATHEDRAL COUNCIL

The Cathedrals Measure 1999 requires that it shall be the duty of the Council to further and support the work of the Cathedral, spiritual, pastoral, evangelistic and ecumenical, reviewing and advising upon the direction and oversight of that work by the Chapter.

The Bishop, as Visitor, is invited to attend as an advisor and non-voting member.

The Council is therefore both an advisory and consultative body and it has been meeting twice a year since its inauguration in January 2001. During the period of this report the Council has met to be briefed and to discuss a range of topics which have included:

- Reviewing the Chapter's annual report and commenting on the wide range of Cathedral activities contained therein.
- Considering the Accounts for 2013/2014 and the Budget for 2014/2015.
- Receiving briefs from the chairmen of the various Cathedral committees.
- Reviewing the Communar's post.

The members of the Cathedral Council are listed at Appendix 4.

THE COLLEGE OF CANONS

The College of Canons is formed from the Dean, Residentiary Canons, Lay Members of Chapter, the Bishops Suffragan, the Archdeacons, thirty-one Prebendary Canons and up to five Lay Canons (none of whom have been appointed to date). Two members are elected to the Cathedral Council. One member is elected to Chapter. The Communar acts as Secretary.

The College of Canons shall:

- Meet annually on a day as near as convenient to the Feast of All Saints, whenever the Bishop desires to seek its counsel or advice on any matter, whenever it is required to make an election or, if a request for a meeting were made by not less than two-thirds of its members.
- Receive and consider the annual report and audited accounts.
- Discuss such matters concerning the Cathedral as may be raised by any of its members.
- Perform such functions as may be prescribed.

A list of members of the College of Canons is at Appendix 5.

THE BISHOP

The Cathedral is the Mother Church of the Diocese and values its central role in the Diocese's worshipping life and its close relationship with the Bishop of Chichester and his team. The principal seat of the Bishop is in the Cathedral and the Bishop presides regularly at services including ordinations. In the last year we have especially

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enjoyed the number of services which have seen the licensing and welcoming of significant Diocesan appointments in the Cathedral.

FABRIC ADVISORY COMMITTEE

Under the Care of Cathedrals Measure 1990 (as amended in 2008 and 2011), the Fabric Advisory Committee (FAC) is responsible to the Cathedrals Fabric Commission for England (CFCE) and considers applications from the Chapter in regard to proposed development of and changes to the Cathedral's fabric. It also advises Chapter on the care, conservation, repair and development of the Cathedral and meets three times a year.

The ten members of this committee serve for a period of five years and may be re-appointed. The members appoint a Chairman from among their own number. The Communar is the FAC Secretary. The Dean, Residentiary Canons, Surveyor of the Fabric, Consultant Archaeologist and Clerk of Works attend meetings of the Committee and are entitled to speak but not to vote. Other Chapter members are free to attend if they wish.

Longstanding member, Mr Julian Munby, was appointed Chairman in June 2014, and Mr Christopher King was appointed in February 2015 to bring the committee up to full strength.

Over the course of the year the committee were kept informed about the development of the following projects:

- Internal spire access safety improvements
- North West tower reroofing
- Buttress 60 development
- Muniment room
- Cathedral roof survey
- Sailors' Chapel reordering
- 12th Century reliefs
- Cathedral inventory update
- Piper tapestry cleaning and conservation
- Bishop's throne
- RAF Association standard lay up
- Bishop Sherborne tomb refurbishment
- Storage area over Chapel of St Mary Magdalene
- Cathedral chairs
- Western arm of the cloisters

The Members of the Committee are listed at Appendix 7.

FINANCE COMMITTEE

The Finance Committee meets three times a year.

The Committee consists of a Chairman and up to four other members appointed by Chapter for their expertise and experience in the field of finance and investment management. Chapter members are the Dean, Precentor and Communar with the Chapter Accountant, who acts as secretary, as another member.

The Members of the Committee are listed at Appendix 8.

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CATHEDRAL COMMUNITY ROLL

Membership of the Cathedral Roll is open to anyone aged sixteen or more who worships regularly at the Cathedral, is resident in the Close or holds office linked to the Cathedral. The Chapter appoints a Roll Officer to maintain the Roll and is indebted to Mr Jeff Stanbridge for taking on that task. There is an annual meeting of those on the Cathedral Roll, chaired by the Dean, at which elections take place to the Cathedral Council, the Cathedral Community Committee and the Chichester Deanery Synod.

The number of persons on the Cathedral Roll on 31 March 2015 was 510, a net increase of 21.

CATHEDRAL COMMUNITY COMMITTEE

The Cathedral Community Committee meets at least four times a year to advise the Chapter on all matters affecting the Cathedral Community and to undertake such functions as may be delegated to it by Chapter.

The Members of the Committee and of the Stewardship Sub-Committee are listed at Appendix 9.

THE ROLE OF THE CATHEDRAL IN THE DIOCESE

The Relationship between the Cathedral and the Diocese

The Dean and Residentiary Canons participate actively in the Mission and Ministry of the Diocese, serving on many Diocesan committees and working groups, which are listed at Appendix 3. In view of this arrangement it has been agreed between the Cathedral and the Diocesan Board of Finance that the balance of time spent by Cathedral Clergy on Diocesan duties and vice versa is neutral.

The Chapter encourages parishes within the Diocese to visit the Cathedral to experience and share in worship at their Mother Church. Parishes have a point of contact and are invited annually for tea and Evensong.

The Cathedral provides practical support for a number of diocesan occasions, including the Chrism Mass in Holy Week, the Ordinations of Deacons and Priests throughout the Diocese, and the Licensing of Readers in September.

We also work closely with the Diocesan Schools and Children & Youth Team Departments, sharing resources where possible. The Cathedral's extensive education programme benefits Church Schools across the Diocese.

The Cathedral Community elects two members of the Deanery Synod. There is an active City Clergy Group which meets bi-monthly comprising clergy from the Cathedral and local parishes.

Financially Supporting the Diocese

The Cathedral made a donation to the Diocese of £11,330 in this period, and by not charging facility fees it effectively made a further donation of £4,863.

Chapter's policy is to give priority to requests from the Diocese for the use of the Cathedral or other facilities within the Precinct.

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CHAPTER REPORT ON THE CATHEDRAL'S ACTIVITIES

THE CHAPTER

In the year 2014-2015 Chapter approved the following:

- Investment recommendations from the Finance Committee.
- The annually updated Safeguarding Policy.
- The Chapter Accounts for the year ended March 2014.
- The Annual Report for the year ended 31 March 2014.
- The proposed cathedral charges for the financial year 2014-2015.
- The Bell Tower basement being used as an After School Drop-In venue.
- A programme of projects recommended within the Cathedral's Organisational Review.
- Revision of the Community Committee rules.
- A Cathedral Library and Archive Policy.
- The appointment of the new Fabric Advisory Committee Chairman.
- The production of the legacies DVD.
- The long term loan of four Eric Gill reliefs to St Wilfrid's Church, Bognor Regis.
- Revision of the Finance Committee's Terms of Reference.
- The award of chorister prizes and leaving scholarships.
- A new Eco Policy.
- The nomination of Trustees to the Chichester Cathedral Friends.
- The transfer of business, assets and liabilities of the Friends of Chichester Cathedral to Chichester Cathedral Friends.
- The incorporation of the Prebendal School.
- The removal of the turnstiles into the Cathedral Treasury.

During the period under report the Chapter has also:

- Monitored the publication of the Carmi report.
- Continued to implement pension auto enrolment.
- Accepted the additional liability of the chancel at St Andrew's Church, Ferring.
- Monitored the major refurbishment of The Deanery.
- Discussed the Chichester Cathedral Choral Foundation Fund.
- Considered designs for replacement cathedral chairs.
- Played a key role in the selection process for the new Dean.
- Reviewed the Terms of Reference for a new Communar and appointed after a lengthy recruitment process.
- Monitored the aftermath of a major lightning strike on the Cathedral spire in November and its effect on many electrical systems.

RESTORATION AND DEVELOPMENT

There has been a rolling programme of internal and external restoration of the Cathedral fabric that started in 1962. Since 1980 this has been largely financed by the Cathedral's Restoration and Development Trust's (R&D) fund-raising activities.

This year saw commencement of works to install internal safety access ladders within the Cathedral spire and to reroof the North West Tower. Other projects that continued to progress or were introduced included the

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reroofing of the Muniment Room; a detailed survey of the Cathedral roofs; and the cleaning and conservation of the Piper tapestry.

STAFF CHANGES

Chapter recorded their grateful thanks to Ralph Tyreman who retired as Clerk of Works at the end of April 2014 after eighteen years of service: his immense knowledge of the fabric and history of the Cathedral will be difficult to replace. April saw the appointment of Martin Gowing as Painter Decorator. William Waine also joined the Cathedral as Alto Lay Vicar in April 2014. In July Lorraine Web left as Banqueting Manager for a new job and the Cathedral's Organist and Master of the Choristers, Sarah Baldock, resigned in August after six years to take up a teaching post at Cheltenham Ladies' College. Charles Harrison, formerly Assistant Organist at Lincoln Cathedral, filled this post in September. Ian Roberts joined as Assistant Verger in August and later Ben Hockliffe joined on a part-time basis in November to complete the Verger team. The Communar, Andrew Maynard, resigned after three and half years and left in October. Shona Knight, Liturgy and Music Assistant, left in January 2015 for a new job allowing her time to pursue her singing career with Harriet Neale-Stevens being warmly welcomed to the department on a temporary basis. The new Dean, the Very Reverend Stephen Waine, was installed on 14 February 2015.

In April 2014, Cathedral Enterprises wished George Bell House Housekeeper, Sue Hill, good luck when she left in April to return to college. Sylvie Gowing was recruited to the role in the same month. Kitchen Porter, Craig Lawless, left in October and a new Chef, David Finch, was welcomed to the team in December.

LIGHTNING STRIKE

In the early hours of 11th November 2014, the Cathedral suffered a significant lightning strike during a major electrical storm which, due to the lightning protection in place, resulted in minimal physical damage to the building's fabric. However, substantial damage was caused to numerous electrical systems throughout the Cathedral building itself plus outlying offices and buildings via the electrical and IT network cabling. Systems affected included the Cathedral's audio system; fire and security alarms; lighting and electrical circuits; and both the IT and telephone networks that serve the entire Cathedral complex. Months of repairs and replacement of damaged equipment along with investigations by the insurance company followed and work continues well into the next reporting period. The cost of the damage has been almost entirely covered by the Cathedral's insurers, Ecclesiastical Insurance Group, with the overall cost of this extraordinary event estimated to be in the region of £125,000.

Chapter are extremely grateful to its entire staff who coped admirably with what proved to be an exceptionally difficult and disruptive situation. They are also very appreciative of the various contractors who provided prompt assistance which not only enabled the Cathedral to remain open for worship and to the visiting public in the days after the event, but ensured the essential tools which allow staff to provide the behind the scenes administrative support were operational as soon as possible.

PEREGRINE FALCONS

This year two new peregrine falcons took over the nest in the South East tower of the spire. The new peregrines raised two chicks bringing the total to forty seven offspring, over the years. The RSPB ran another very successful project in the Cathedral grounds between April and July and Chapter look forward to them returning.

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LECTURES

During the period of this report, the following lectures were given in the Cathedral:-

The Chancellor's Lecture Series:

Mondays 28 April, 12 May
and 19 May 2014 **'Screen Spirituality' – from Cinema to Smartphones: Saviours,
(Super) Heroes, Sacrifice**
The Reverend Canon Dr Anthony Cane

George Bell Institute Lecture:

Thursday 12 June 2014 **'Does the Church of England have a Future?'**
Dr Andrew Chandler, University of Chichester

Chichester Theological Society Lectures in collaboration with the University of Chichester and the Cathedral:

Tuesday 8 July 2014 **'Experiencing God in 'Secular' Music'**
Professor David Brown, Institute of Theology, Imagination & the Arts,
University of St Andrews

Tuesday 10 March 2015 **'The Body Beautiful? Body, Soul, Spirit and Mind in the writings
of Paul'**
Dr Paula Gooder, visiting lecturer at King's College, London and
Canon Theologian of Birmingham and Guildford Cathedrals

Occasional Lecture:

Tuesday 7 October 2014 **'At the End of the Day: Life in the 'Departure Lounge'**
Canon David Winter, Christian Writer and Broadcaster

LITURGY AND MUSIC DEPARTMENT

In July we said farewell to Sarah Baldock after six years and in September we welcomed Charles Harrison, from Lincoln Cathedral, as our new Organist and Master of the Choristers. Charles has already made a significant contribution to the musical and liturgical life of the Cathedral. During the year, whilst the Precentor was Acting Dean, the Liturgy and Music Administrator, Paul Legrave, assumed additional responsibilities and we record here the thanks of Chapter for all his work. The Cathedral Curate, The Reverend Dr Alison Green, took over responsibility for readers at the Sung Eucharist and Richard Hancock now coordinates the intercessors for that service.

The major event of the year was the Installation of Stephen Waine as Dean in February 2015. The Service attracted a large congregation from the city, the diocese and beyond, and as is frequently the nature of such occasions, had to be organised and prepared within a relatively short time-frame.

During the year the Cathedral was the venue for four weddings, six baptisms, nine funerals and three thanksgiving services, including a service for the late Leslie Weller, Chairman of the Cathedral's Fabric Advisory Committee for many years.

Along with the whole Cathedral organisation, the Liturgy and Music department continues to attach great importance to the role of the Cathedral as the Mother Church of the diocese, as its heartbeat of prayer and worship. Services for the diocese that took place in the Cathedral included the Petertide Ordination of Deacons, the Licensing of Readers, two Royal School of Church Music festivals (at which awards were presented to successful candidates in RSCM award scheme), and 4 diocesan schools leavers' services. In May a Celebration of Women's Ministry drew a large supportive congregation. Confirmation Services were held for the Westbourne, and Arundel and Bognor deaneries, as well as for the Prebendal School. The installations of

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two new Archdeacons took place within Evensong, and a number of lay Diocesan officers have also been commissioned in the Cathedral. In March the Diocesan Chrism Mass returned to the Cathedral.

As in previous years, a number of parishes both from this diocese and further afield visited the Cathedral and held their own pilgrimage eucharists at the Shrine of St Richard.

Eleven Carol Services were held for outside organisations, and the Cathedral Carol Services were, as always, considerably over-subscribed.

As always, the Cathedral welcomed a number of organisations attending Evensong during the year, including the Mayor of Chichester and City Council and Sussex Freemasons. The Week of Prayer for Christian Unity was launched with a special service in January, and the local Roman Catholic parish of St Richard held an annual mass to celebrate St Richard. Other significant special services included a Service for organ donors and their families, the annual services for the Royal Sussex Regiment, the Italy Star Association, the Chichester and Midhurst Scouts, and Stonepillow (as part of their annual 'Sleepout').

We are also pleased to report that the children's group which meets during the Sunday Sung Eucharist and known as "The Pebbles Group" goes from strength to strength.

The Day Chaplains, administered from the Liturgy and Music office, have once again contributed greatly to the pastoral care of visitors over the past year and offer prayers left at the Shrine each day in the Lady Chapel at 12.45pm.

Concerts

Concert bookings and ticket sales remain at a healthy level. Regular promoters include Chichester Singers, Billingshurst Choral Society the University of Chichester and the Bournemouth Symphony Orchestra. The Cathedral was the venue for a number of events as part of the inaugural Festival of Chichester in the summer. Chichester Tickets, the Cathedral's box office facility provides much-appreciated support to concert promoters.

The success and appeal of the regular series of Tuesday Lunchtime concerts show no sign of diminishing. The audience for each concert is never less than 500, a continuing and welcome source of surprise to performers who have not been part of the series previously. The calibre of performers and the breadth of their programming remains high, and the retiring collections, (a clear and often challenging barometer of the enthusiasm of the regular audience for individual performers and their programmes) have continued to be buoyant, enabling the series to return a donation to the Chapter accounts.

Music

The treble line numbers seventeen boys, one short of our full complement. Three unexpected departures at the end of the academic year 2013-2014 led to some depletion that has been offset by the recruitment of two very promising probationers. Of the three boys who completed their full stint in the choir last July, two were awarded music scholarships (to Cranleigh and Ardingly) and one gained a music and academic scholarship to Eltham. At the time of writing, a successor is being sought for Alexander Dance, who has gained a place in the choir of New College, Oxford. Tomek Pieczora is serving as Organ Scholar, contributing some stylish accompaniments (particularly of the psalms) and doing an exemplary job as choir librarian. He will commence undergraduate studies in music at the University of Manchester from the start of next academic year.

Visits to parish churches around the diocese continue to form an element of the choir's mission that is greatly enjoyed and valued by its members. The choir sang Evensong at St Stephen's Bournemouth (May 2014), St Swithun's East Grinstead (October 2014) and The Church of the Annunciation Brighton (January 2015). It is always good to share our musical ministry with those who might otherwise have only rare opportunities to experience it.

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Recordings and broadcasts continue to maintain the choir's high profile at national and international level. Choral Evensong was broadcast live from Chichester on 16th April 2014, which date fell during Holy Week, and a service of music and readings recorded for BBC Sussex and Surrey was broadcast on Christmas Day. A disc of Bach's organ music performed by Timothy Ravalde was recorded in January 2015, and a programme of choral music for Lent, Passiontide and Easter, sung the Lay Vicars, will be released on CD during the summer.

The Choral Foundation Fund, which was launched in December 2013, attracts increasing interest as efforts are made to build its network of supporters and donors. A Christmas concert, featuring the choir and the Band of HM Royal Marines, was given in aid of the Fund on 14th December 2014, and a private candlelit organ recital given by Charles Harrison in March raised just over £7,000 in donations.

Chichester's long tradition of commissioning new works of music continues to be maintained and advanced. A new setting of the Prayer of St Richard received its *première* at the Installation of Stephen Waine as Dean in February. Mr Stocken has also composed a set of evening canticles for the choir ('The Chichester Service') which will have its first performance in the Michaelmas Term of 2015.

OTHER EVENTS

The Cathedral Close is frequently host to events and gatherings which are part of the life of the community we serve. This year these included:

- St Wilfrid's Hospice's annual Moonlight Walk in May, the route for which passed along Canon Lane;
- Grace Church held an outreach event on 17 May;
- the NOISE project launched their 2014 programme of community events from the Cathedral Green at the end of May;
- Chichester District Cub Scouts held opening and closing ceremonies for their City Gates Challenge event on Cathedral Green on an evening in June and held a recruitment and PR event on 6 September;
- the Bedhampton Boys Brigade made use of the Cathedral precinct as a start and finish point for their sponsored walk in aid of Queen Alexander Hospital childrens' ward;
- St Wilfrid's Hospice held a 'warm up' event for their Hike In Heels sponsored walk on Cathedral Green at the end of September;
- the area around the Bell Tower once again hosted members of the Chichester branch of the Royal British Legion selling poppies between 25 and 31 October;
- local homeless charity, Stonepillow, held their annual Sleepout event around the Cathedral grounds over a weekend at the end of October;
- as part of the City's Christmas Light Switch On event at the end of November, Cathedral Green was the location for a Community Carol Concert;
- the Bognor and Chichester District Amnesty International Group encouraged the signing of greetings card for prisoners of conscience at a stand on the Green around Human Rights Day in December;
- and on 13 December the Cathedral Green saw a gathering of over 300 'princesses' as part of a Guinness World Record attempt for 'the most princesses to be gathered in one place'.

EDUCATION DEPARTMENT REPORT

Education Department Strategy and Action Plan: This year has seen the development of a strategy document for the department (*Engage, Explore, Inspire! Learning at Chichester Cathedral*) and an accompanying action plan. The strategy and action plan will be reviewed at the end of each academic year by the Education Development and Review Group.

Staffing and Volunteers: The team of fifty three dedicated and skilled Education Volunteers help develop and deliver the Education programme to children and adults. To better understand the skills, experience and training needs of the Education volunteers, last Spring a skills audit and training needs analysis was undertaken.

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As a result two specific training needs have been highlighted as a priority, to be delivered in 2015-16. These include classroom facilitation skills refresher and specialist subject knowledge about the Cathedral.

Schools and Colleges: Informed by consultation with teachers the hard copy Education programme was re-designed last summer to ensure the information provided was as appropriate and accessible as possible. Workshops and tours remain the core of our programme. A range of other activities and special events was also offered, several of them collaboratively. In the past year these have included a local history study unit developed with The Novium Museum, Holocaust survivor speaker events, and study days for GCSE and A Level students.

School Friends: The successful School Friends' scheme continues to flourish. An excellent level of membership renewals shows real evidence of a stable and enthusiastic community of School Friends, now totalling sixty six. Special events have included well attended School Friends services and CPD events for teachers.

Adult Education: This year the Adult education provision has continued with specialist Cathedral tours including those for the Festival of Chichester; The Chancellor's Lecture series 2014, on the subject of Religion and Film; Gospel Day: The Message of Mark with two hundred participants from across the diocese; 'Book at Breakfast' literary breakfasts three times a year. Dementia Friendly tours have also been developed for the first time as part of the Chichester -wide 'Living with Dementia Festival'.

Projects and Partnerships: Chichester Cultural Learning Partnership- formed during Spring 2014 the Chichester Cultural Learning Partnership (CCLP) is a network of Education and Learning teams at seven local cultural and heritage organisations: Chichester Cathedral, Pallant House Gallery, Chichester Festival Theatre, Otter Gallery, The Novium Museum, The Weald and Downland Open Air Museum and Fishbourne Roman Villa, aiming to share good practice and work collaboratively. This year we have delivered a series of Arts Award projects (a nationally recognised accreditation for young people up to the age of 25 to participate in the arts) and the Living with Dementia Festival .

Accessibility: As a department the focus has been how we can make our learning opportunities as accessible as possible. This is in response to consultation undertaken during the summer term of 2014 with special schools who regularly visit. Two areas of development highlighted during the past year have been to work on making our learning programme as multi-sensory as possible and to ensure the Education team undertake Disability awareness and confidence building training. Work has been undertaken on the multi-sensory learning element in a range of ways including developing a multi-sensory children's tour, the Dementia friendly work and the Arts Award project. In March 2015, the majority of the Education team undertook Disability awareness training with Access specialists Freeney-Williams.

Family Activities: Organised and co-ordinated by the Education Assistant, Family Activities continue to be successful and numbers at each event regularly exceeding 250. During the period of this report the total number who attended Family Activities (including children and accompanying adults) was 2055. Developments this past year include extending the hours of the event and recruiting seven new volunteers last summer term specifically to help with Family Activities with a new role profile. The department has a committed team of 30+ volunteers helping over the day with every aspect of preparation and delivery.

Numbers (Schools and Adults): The department continues to count only exact pre-booked numbers at events for both schools and adults so there is no doubt the total this year of over 8,000 is an underestimate. The department also continues to notice, as do local museums and heritage sites, that schools are increasingly booking visits with much shorter notice with few booking a whole term or more in advance. A detailed breakdown of the raw data is available from the Education Department.

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SPECIAL PREBENDS

In the 16th century Bishop Robert Sherburne founded the Prebends of Bargham, Exceit and Windham and the Bursalis Prebend and placed them in the gift of his former colleges, Winchester College and New College Oxford. The Bishop and the Chapter of Chichester agreed to revive these four Wiccarnical Prebends (canonries) and another (Wightring) to form five theological canonries and lectureships for the benefit of the Cathedral and Diocese. Up until now all Prebendaries have been Anglican priests occupying Prebendal stalls in the Cathedral Quire and, as members of the College of Canons, have a role in the election of Bishops and the governance of the Cathedral. It is, however, possible to widen the field and enable non-Anglicans and lay Anglicans, distinguished in theology, to be appointed to any of these five Prebends. It is not possible, however, for non-Anglicans, whether lay or ordained, to hold these Prebends because they confer membership of the College of Canons. If it were desired to appoint a non-Anglican, the Prebend should technically remain vacant, and that person be appointed to an ad hoc Lectureship in the name of the Prebend, be invited to occupy the Prebendal stall in the Quire, and take part informally in meetings of the College of Canons. Changes made in 2004 to the Constitution and Statutes enable this possibility, and there are potentially some funds to support educational work by the appointed scholars within the Cathedral and diocese from the income to the Wiccarnical and Wightring Prebends.

VISITORS

Visitor Numbers:

Using the data from the electronic people counters at the West Door, it can be estimated that the total number of people entering the Cathedral over the period of this report was approximately 376,100.

The total number of “tourists” to the Cathedral was estimated to be approximately 267,290. This figure was arrived at after deductions had been made for worshippers, volunteers, staff, organised events, lunchtime concerts, choir practice, parish visits, education visits and booked groups.

In addition to these “tourists” the total number of visitors arriving as booked groups to the Cathedral was 7,100, of whom 2,692 had guided tours and 5,580 did not require guides. Throughout the period of this report there was also a steady requirement for Cathedral Guides to deliver presentations about the Cathedral, at various locations throughout Diocese. These presentations sometimes result in a visit to the Cathedral but are also a useful way to bring the Cathedral to groups who may not be able to travel to Chichester.

Volunteers:

The Visitor Services Officer has overall responsibility for the Cathedral’s volunteers. During the period of this report a programme of recruitment and training of new Cathedral Guides was concluded.

Exhibitions

A number of exhibitions took place throughout the period of this report:

Louise Gardam Exhibition:

The Inner Voice by Louise Gardam ran from 4th March – 29th April 2014, in the North Transept. Louise Gardam paints abstract paintings using oils, acrylic and enamel, and the technique of graffito. The resulting works were both delicate and dynamic, and often very beautiful. This exhibition explored ideas around intuition and how a person’s intuitive responses and/or guidance might be a sacred gift. Louise paid particular attention to the presentation of her paintings and built a bespoke structure in the North Transept that included extra lighting; this ensured that the paintings were shown to their best advantage.

Chichester Fine Art Students Exhibition:

An exhibition of work by second year Fine Art students at the University of Chichester was held in the North Transept from 10th – 22nd May 2014. The students devoted part of their second year to projects that explored

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the nature of contexts beyond the academy, therefore this exhibition saw an extraordinary range of works by a group of students who elected to create artworks in response to Chichester Cathedral. This exhibition offered an interesting insight into how an ancient and sacred space impacted upon the individual thinking of these developing artists.

Jonathan Chiswell-Jones Exhibition

From 12th July – 14th September 2014 the Cathedral hosted a successful exhibition *'Earth, Fire, Gold: Elemental Beauty.'* An exhibition of lustre ware pottery by acclaimed East Sussex potter Jonathan Chiswell-Jones. Sometimes described as 'modern alchemy' the process of making lustre ware dates back centuries to potters of the Islamic empire. Due to the need for secure cabinets, this exhibition was displayed in the Cathedral's Treasury. The Visits Department and the Cathedral Chapter are therefore very grateful to the assistance of the Sub-Treasurer and his helpers who temporarily relocated much of the silverware.

Deborah Tompsett Exhibition:

The Cathedral hosted an installation of 1000 tear bottles, from 18th February to 1st May 2015, by artist and ceramicist Deborah Tompsett. There is an ancient tradition of 'Tear Bottles' ranging from their use by the ancient Greeks to references in the Bible. Tear-shaped vessels would be carried by pilgrims as they journeyed and in the Victorian era tear bottles surfaced again as a popular icon of grief and grieving – during funerals for example, mourners would capture their tears to assist their mourning. Made in a traditional way on a potter's wheel, these tear bottles vary in size and each of the thousand bottles has its own distinct individuality. Comments in the visitors' book showed that many visitors found this exhibition to be particularly moving.

Publicity and Communications:

The Cathedral has continued to advertise in some annual publications. There are rarely funds available to enable ad-hoc or periodical advertising but the Cathedral maintains its presence in key annual tourism publications, and also secures free advertising from time to time if possible.

An attractive double sided DL leaflet is distributed throughout the region via a distribution company to attract day to day visitors to the Cathedral.

The Cathedral also produces a quarterly events leaflet and accompanying poster. These publications are generously funded by the Friends of the Cathedral and are an essential part of the Cathedral's communications as they enable the numerous concerts, talks and lectures, exhibitions and other events, to be listed cohesively in one place for visitors. The leaflets are distributed in the Cathedral and Close and out to local hotels, attractions and Parish Links.

In this year, we developed the Cathedral's image library by arranging photography of events and are particularly grateful to Cathedral volunteers John Leslie and David Nicol who have helped enormously with this.

Throughout the course of the year the media covered many of the Cathedral's events and in addition to following the Cathedral calendar reporting also took place on Chorister Recruitment (in support of the Prebendal School); the Cathedral's applications to the WW1 Centenary Cathedrals' Repairs Fund; the appointment and installation of the new Dean of Chichester; and the sad deaths of Canon Frank Hawkins and the former Dean John Treadgold. The Bishop and Cathedral Chapter also published the Carmi Report in July 2014 which generated many enquiries, more about this report can be found on the news archive on the Cathedral website.

Visual Identity:

Over recent years many of the Cathedral's departments and charities have developed their own promotional literature and this has led to a wide range of fonts, colours and logos in use. During 2014/15 the Cathedral's Visual Identity Project was completed. This important project rationalised the Cathedral's visual identity and

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produced guidelines to ensure that staff are producing work to a high standard and in a manner that is consistent with the Cathedral's branding.

Along similar lines, some improvements were made to the colours and use of logos on the Cathedral's websites and the next stage of this project will be to wholly unify the Cathedral's online presence.

Twitter Account:

During the period of this report the Cathedral continued to run its Twitter account which at the time of writing has 2,071 followers. This is proving a very interesting method through which to communicate the life of the Cathedral to people, and also to build relationships and foster an online community.

Parish Links:

Work has continued on the Cathedral/Parish Links network, including a successful Parish Links Evensong in October. Many Parish Links attended the Installation of Dean Stephen who looks forward to meeting many of them in the coming year. The Visits Department also liaises with the Links on a quarterly basis, sending them information about Cathedral events and news, and also offering to help the parishes with publicity for their own events.

Collaborations:

The Visitor Services Officer has also represented the Cathedral on the local body, Chichester Visitors Group, and has supported the Board of Visit Chichester. The Visitor Services Officer also represents the Cathedral on the national body, Cathedrals Plus, and attended their annual conference.

The Visits Department also coordinated the Cathedral's participation in the Sussex Historic Churches Ride and Stride and also participated in the national event: Heritage Open Days. As part of Heritage Open Days, three 'behind the scenes' areas were opened to the public: the Library, Song School and Bishop's Chapel. This event proved to be very well attended. This event was also offered as part of the Festival of Chichester programme and was very popular.

LIBRARY

Visits:

- The Library has received a large number of visitors during the previous year and the interest in the Library and its holdings continues to grow. The *Festival of Chichester* (July 2014) and *Heritage Open Day* (September 2014) again proved immensely popular and attracted a record-number of visitors to the Library. Throughout the period the Library hosted regular 'Behind the Scenes Tours' for smaller groups such as West Dean students and Chichester University students. Individuals also continue to come to the Library and the Cathedral Education Department makes regular use of the Library holdings for its activities for children and adults.

Displays in Library Display Case in the Cathedral to coincide with:

- The unveiling of a blue plaque at Kim's Bookshop in South Street, Chichester in honour of Charles Crocker who was a verger at the Cathedral in the 19th century and a published poet.
- The Cathedral during the Civil War and in the Georgian period; tours of the Cathedral organised by the Education Department.
- Dietrich Bonhoeffer's copy of *Imitatione Christi* by Thomas à Kempis which was given to George Bell, Bishop of Chichester. The book was lent to the George Bell Institute by Dietrich Bonhoeffer Kirche in London for its service remembering the failed assassination attempt on Adolf Hitler, 20 July 1944.
- Women and the First World War.

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Activities:

- The updating of the Cathedral Inventory System including the re-valuation and re-photography of all items is currently in process.

TREASURY

The Cathedral Treasury continues as a public display of communion plate and other pieces of historic interest, principally on loan from parishes of the Diocese but with additionally some items of Cathedral property.

The main event of the year has been the decision of Chapter to do away with the turnstiles which have controlled access to the Treasury for most of the time since its inception in 1976 and to make entry free (in place of the turnstile charge, originally 10/20p but more recently 50p). The turnstiles were removed early in January 2015, and removal of the metal screen which surrounded them is expected shortly, with some consequential rearrangement of moveable furnishings. The expectation (confirmed by observation since the change was made) is that this change will improve the external appearance of the Treasury, increase the number of visitors (estimated at around 3,000-4,000 a year in recent years), and stimulate interest in the display.

The decision to do away with the turnstiles was in part stimulated by encouraging experience of an exhibition of ceramics (with the opportunity of purchase) which occupied more than half the Treasury display cases from mid-July to mid-September [see page 16: *Jonathan Chiswell-Jones exhibition*]. The exhibition attracted visitors in good numbers, and it was apparent to observers that the eyes of many visitors were drawn to what remained of the regular collection as much as to the ceramics.

The Treasury collection has remained stable during the year. The only change has been the very welcome accession on loan of a small undated, but evidently Elizabethan, communion cup, with a paten cover, from Apuldram, a small village just outside the city to the south-west. The particular interest of these pieces is that they lack hall-marking and are confidently believed to be the work of local Chichester silversmiths of the period. They join a number of similar locally made pieces already in the Treasury, all from parishes within a few miles of the city.

Continuing parish interest in their loaned pieces is welcomed and encouraged and has continued in various forms. A number of not-too-distant parishes continue to withdraw pieces temporarily for use or display at special services or on other occasions. Parties from a number of parishes have paid visits to the Treasury, sometimes combining the visit with attending evensong on the day when their parish is remembered in prayer across the Diocese.

George Bell House

Since George Bell House was opened by the Archbishop of Canterbury in 2008 as a centre for vocation, education and reconciliation, the use of the House has continued to increase, year on year (with some months in 2014-15 having a bedroom occupancy of more than 70%). The combination of 'commercial' and 'primary' use, with the House managed by Cathedral Enterprises has proved an effective model. In terms of the primary use, relations with the Diocese of Chichester and the George Bell Institute continue to be especially important, and a relationship with St Ethelburga's Centre for Reconciliation and Peace is currently being explored.

OTHER BODIES ASSOCIATED WITH THE CATHEDRAL'S ACTIVITIES ARE:

CHICHESTER CATHEDRAL ENTERPRISES LIMITED

Chapter solely owns Chichester Cathedral Enterprises Ltd (CCEL) which undertakes the commercial activities of the Cathedral Café, Cloisters Shop, Vicars Hall, George Bell House and other venues located within the

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Cathedral precinct. All profits are covenanted to Chapter and details of its trading activities are summarised within the statement of consolidated financial activities and the notes to the accounts.

Cathedral Enterprises reported a surplus of £86,501 for the year, well ahead of budget. This compares well with the 2013/14 outturn of £109,524, a figure that was inflated by a one off £30,000 business rates rebate. There were a number of challenges including the loss of Vicars Hall for three months, increased pension contributions and the unbudgeted impact of IT investment. However, increased bedroom occupancy at George Bell House and improving performance on hospitality and banqueting combined with the Flower Festival to drive up income and delivered an encouraging result.

Cloisters Café and Hospitality

We have worked extremely hard over the last year to attract new clients to the Cathedral and this has been done through pro-active marketing including the uploading of events to free websites, the distribution of literature and advertising the facilities in various publications, and making full use of the database. We have increased the number of e-bulletins we are sending out to help manage cost. We aim to make Chichester Cathedral Enterprises Ltd a first choice for new and existing customers for their Hospitality events whether it is a small private function or a large wedding reception or conference. We have again been successful in obtaining clientele such as Marks & Spencer, Waitrose, West Sussex County Council, Chichester College, Oakwood School, Thesis Management, Festival Theatre, Rathbone Investment and the Law Society along with many others. Their events have proved to be a resounding success as many companies now book our facilities on a regular basis.

Highlights of the year included the Dean's Installation reception for over 600 guests and a successful Festival of Flowers with lots of positive comment reflecting the feedback on TripAdvisor throughout the year.

The Friends 70th anniversary celebration was well received, as was the Chichester College graduation on the south west lawn and the annual St Marys Hospital Summer Festival, both blessed with great weather.

Enterprises have supported the provision of venues and function rooms for many events around the Cathedral. The Education family days have been very well attended with a promotional childrens' meal rate of £1.

The Winter Meal Deal in the Cloisters Café has again proved to be a success as we continuously attract new and existing customers. We are using different opportunities to market the Café specifically through advertising in the local newspapers and handing out leaflets at the cross. The year saw the introduction of a loyalty card open to all customers.

Over 25 wedding receptions were held at the Cathedral in the last year, and our continued attendance at local wedding fayres promotes our facilities alongside pro-active advertising of the venues.

George Bell House

George Bell House had an extremely good year with an increase in bedroom bookings. Many local companies including Chichester Festival Theatre, Wiley, Woods Travel, Chichester College, Chichester University, SFM Consultants, Owen Kenny and Pallant House Gallery book bedrooms as well as meeting rooms for their clients and visitors. Our busiest time for bedroom bookings is during the Goodwood events and we were pleased to achieve full occupancy once again for 2014 and are already full for 2015. Other busy times included the Flower Festival, when we introduced Vintage afternoon teas and, of course, the Christmas period, during which 860 guests were welcomed for lunch.

The house and the hospitality provided by Chichester Cathedral Enterprises Ltd have always been well received by all the primary use visitors who continue to book the facilities each year. The primary use of the house has increased over the last year during which we also hosted Winchester, Portsmouth and Guildford Chapters.

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We repeated the Winter Break promotion which significantly increased our occupancy levels during previously quiet months.

Cloisters Shop and Box Office

Cloisters Shop achieved sales of £170k, £10k above last year and £11k higher than budget. Plans to increase our gross profit were successful: 55% in 2014/15 compared to 48% last year. The increase in income was primarily due to an overall review of selling prices and an increase in several key performance indicators including customers (22.6k +600) and customer spend (£7.48 +20p). Our business costs were rigorously controlled, with savings against budget, resulting in a net profit of £10k.

The box office *Chichester Tickets* sales exceeded budget by 5k, mainly due to usage of the box office by the Hanover Band and two festivals: Festival of Flowers and the Festival of Chichester. However, an unexpected utilities bill caused the profits to be some £600 less than budget. The box office continues to attract new clients and retain existing ones.

During 2015/16 there are plans to improve signage in and around the cathedral grounds as well as a trial during the summer to improve customer flow from the Cathedral by opening St Richard's Door from the Cathedral directly into the Cloisters where the shop and café are located.

Enterprises staff have worked very hard to help offer a good experience to all visitors to the Cathedral whatever the occasion and as in the past we hope they return and also recommend the service we provide to others.

The Directors of Chichester Cathedral Enterprises Ltd (of whom three are Chapter members) are appointed by Chapter and are listed at Appendix 15.

CHICHESTER CATHEDRAL RESTORATION & DEVELOPMENT TRUST

The Trust was formed in 1980 and since then has raised money for the restoration and development of Chichester Cathedral, other buildings within its precincts, its music foundation and such other charitable objects and activities undertaken by Chapter. The priority remains the continuing restoration of the fabric of the Cathedral itself, together with the urgent needs of the precinct. Significant fund raising income from the past year was received from the tenth biennial Festival of Flowers at the Cathedral, the Trust's major fundraising event, which saw over 14,000 visitors welcomed to the Cathedral, involved around 600 volunteers, and, importantly, raised over £145,000. Also, the Trust was successful in two applications to the World War I Centenary Cathedral's Repair Fund, a one off source of funding to English Cathedrals provided in the 2014 budget.

The Trust's continuing fundraising efforts allowed for the provision of funds to Chapter to enable a number of significant Cathedral projects during the year: Replacing the internal access ladders and platforms in the Spire; reroofing the North West Tower; replacing the Cathedral's oversized and aging main power supply and associated equipment; essential refurbishment work on the Deanery; essential restoration work on Vicars' Hall; archaeological survey of the main roof timbers; topographical survey of the Cathedral grounds; and preparatory planning and design work for replacing the Muniment Room roof.

In the year to come the Trust has committed to provide the funds required by Chapter for the replacement of the Muniment Room roof; the restoration of the Western arm of the Cloisters; and the continued work to advance the development of the area known as Buttress 60. In addition the Trust will continue efforts to raise the necessary funds for Chapter's continuing restoration and development programme through support from individual donors, legacies, charitable trusts, PCCs, companies and fundraising events.

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During the current financial year £537,283 was transferred from the R&D Trust.

The Trustees are listed at Appendix 10.

CHICHESTER CATHEDRAL MILLENNIUM ENDOWMENT TRUST

The Millennium Endowment Trust was established in 1997 with the aim of raising an endowment fund of £5 million to be held in perpetuity; the income from which would provide funds for the Chichester Cathedral Restoration & Development Trust. This, the Trustees decided, would not be touched until the capital sum had grown to £5 million donated or promised. The result is that the Trust is now generating annual income in excess of £175,000 and this is available to the Restoration & Development Trust. During this financial year the Trustees contributed £140,000 to the Chichester Cathedral Restoration & Development Trust for the purposes of the essential work on the Deanery.

The current Trustees are listed at Appendix 11.

FRIENDS OF CHICHESTER CATHEDRAL

Over the past two years, the Friends Trustees and Council, with the support of Chapter have conducted a thorough review of the constitution of the Friends of Chichester Cathedral and its structure and way of working.

Following the review, the Trustees and Council, with the agreement of Chapter, decided to create a new charity with a new constitution to replace the existing charity. The new charity is known as Chichester Cathedral Friends, and has been set up as a Charitable Incorporated Organisation (CIO) which is a new form of legal charitable entity introduced in UK law in 2013.

The new charity replaces the old one and allows the Trustees to grow the work that is carried out by the charity in a modern environment. To this end, the Trustees, Council and Chapter have agreed to transfer the assets, intellectual property rights and goodwill from the Friends of Chichester Cathedral to Chichester Cathedral Friends. The legal work has completed and these transfers have taken place.

Chichester Cathedral Friends is registered with the Charity Commission, registered charity number 1158498.

The old charity continues to exist but in a dormant state, linked to the new charity, so that it can receive any future unknown legacies that may already be destined for it. In this event, the old charity will transfer the legacy income to the new charity.

The intention and sentiments of The Friends charitable objects have not changed but the wording as it appears in the new constitution has been revised and modernised. In short, the charitable purpose of Chichester Cathedral Friends is to support Chapter in promoting the mission of the Cathedral.

Funding important cathedral projects is fundamental to why The Friends exists. We will continue to fund appropriate projects brought to us by Chapter and to run and develop our popular programme of events.

At 31st March 2015 there were approximately 1,600 members of the Friends and 70 School Friends. Mr Brian David retired as Secretary to the Friends of Chichester Cathedral on 31st January 2015 after 10 years in the post. Mr Stephen Holloway was appointed honorary Friends Secretary by the Trustees of Chichester Cathedral Friends in October 2014.

The current Trustees are listed at Appendix 12.

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THE MORSE-BOYCOTT BURSARY FUND

The Trust was set up to provide bursaries for boy choristers when the St Mary of the Angels Choir School, founded and run for forty years by Fr Desmond Morse-Boycott, closed in 1971. In 1995 the remaining Trustees invited the Chapter of Chichester to become Custodian Trustees of the Trust's investments and assets, and the Trust is now administered by the Communar with Chapter acting as Executive Trustees. The Trust Funds stood at £600,849 as at 31 July 2014. The Fund supports a total of four boy choristers at various cathedrals.

The Trustees are listed at Appendix 13.

THE TRADITIONAL CHOIR TRUST

The Trust was founded in Gloucestershire by Dr John Sanders in October 2001 but, shortly after his death in 2003, the Trustees invited the Chapter of Chichester to become the Trustees and since April 2005 the Trust has been administered in the same manner as the Morse-Boycott Bursary Fund. The Trust Funds stood at £126,548 at 5 April 2014. The Fund supports two boy choristers at Truro and Cambridge.

The Trustees are listed at Appendix 14.

ST. MARY'S HOSPITAL

The foundation of the Hospital of the Blessed Mary reputedly dates from the second half of the twelfth century and the present Hospital building dates from about 1290: Chapter members are the Trustees of the Hospital and its endowment. The object of the charity is to provide almshouses to poor people of good character that have lived for at least five years in Chichester or a parish whose boundary lies within fifteen miles of the Cathedral spire. It also provides pensions for residents and for local poor people of good character. As at the date of this report there were a total of twenty nine flats at St Mary's Hospital of which twenty eight were occupied by thirty residents.

The Warden, Mrs Monica Winnett, along with her deputy and assistant wardens, have continued to provide excellent care and support for the residents while the Custos, Reverend John Harrington, offers pastoral care to the community and presides over the morning prayers and other services held in the Hospital Chapel. A change of Deputy Warden was seen during this year with Miss Beth Williams leaving in September 2014 and Ms Sonia Adams joining the team in January 2015. Other key members of the St Mary's team include the Bailiff, Mr Matthew Howard, who provides onsite maintenance for both the almshouses and the residential property owned by the charity and Mr Ray Winnett, Gardener and Assistant Bailiff.

A new conservatory extension, completed at the end of January 2015, has been added to the resident's Communal Lounge providing valuable additional space which is being well used on a daily basis.

A variety of social outings and events were arranged throughout the year. In July 2014, staff and residents held a garden fete in aid of Chestnut Tree House and raised over £2,000 from a variety of stalls. At the end of January 2015, residents were treated to an unusual visit by Princess, a miniature horse, who joined them in the communal lounge for afternoon tea. The new Dean, and Chairman of the Trustees of St Mary's, was given a warm welcome in February over coffee following morning prayers. A residents' monthly 'film club' has been introduced by one of the newly appointed residents and continues to be a big success with the evenings being run as they would have been in the 1950's, including Pathe News broadcasts and ice-cream in the interval.

By appointment, members of the public and small groups continue to visit St Mary's throughout the year. In addition, the Hospital once again opened its doors in September and welcomed in the region of three hundred

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and seventy visitors during the Heritage Open Day which coincided with the Historic Churches Stride and Ride event.

THE PREBENDAL SCHOOL

The Prebendal School, a preparatory and pre-preparatory school for boys and girls including the Choristers of the Cathedral, is an independent charity. The Dean is ex-officio the Chair of Governors, two other Governors are members of Chapter, a third is a member of the College of Canons, and two lay Foundation Governors are appointed with the approval of the College of Canons. The Governors are planning to operate the school as an incorporated company as well as a charity from 1 September 2015 or shortly after, subject to obtaining necessary approval from the Charity Commission. The gubernorial appointments above will remain unchanged.

FINANCIAL REVIEW OF THE CATHEDRAL'S ACTIVITIES

Introduction

The financial statements have been prepared in accordance with United Kingdom Generally Accepted Accounting Practice and the Accounting and Reporting Regulations for English Anglican Cathedrals, as specified by the Church Commissioners under section 27 of the Cathedral Measures 1999.

The consolidated financial statements comprise those of Chapter and its wholly owned subsidiary company, Chichester Cathedral Enterprises Limited.

Whilst members of Chapter serve on the Boards of the Prebendal School, the Chichester Cathedral Restoration and Development Trust, St Mary's Hospital, Chichester Cathedral Friends, the Morse-Boycott Bursary Fund and the Traditional Choir Trust, they are managed completely independently. Under the guidelines the money received from the Restoration and Development Trust and the Friends and related expenditure continue to be reported within the main body of the Cathedral's financial statements.

Other Grants and Legacies

The Cathedral was very fortunate to receive the following legacies and grants during the year:-

Legacies

Marjorie Grace Atkinson	£ 10,000
Dr John Birch	£ 12,594
Miss S Rowden	£ 15,055

Grants

Church Commissioners	£154,858
Allchurches Trust	£ 21,000
Chichester Cathedral Restoration & Development Trust	£537,283
Cathedral Friends	£ 62,940
Drapers Charitable Trust	£ 7,000
The Clothworkers	£ 10,000
Pallant Trust	£ 7,400

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Property

Property values have been included in the balance sheet in accordance with the guidelines. Investment properties are those from which a commercial rent is obtained, consisting mostly of the South Street shops, and are included under Unrestricted Funds. Close properties are part of the Cathedral endowment and form part of the non-investment assets.

Notwithstanding their inclusion as non-investment assets it is Chapter policy to exploit the revenue potential from Close properties whenever possible without sacrificing the peaceful environment that exists within the Cathedral Precinct.

Cathedral Financial Results

The consolidated Cathedral financial results showed a surplus for the year of £12,493 compared to £52,873 for the previous year. This positive performance was mainly from the restricted funds with unrestricted funds achieving a deficit of £89,406 (2014 deficit of £52,231) with key explanations highlighted further on.

Total income received during the year ended 31 March 2015 improved to £3,813,187 (2014 £3,056,173). Total expenditure was £3,800,694 up from £3,003,300 in 2014.

Overall funds increased to £34,114,847 as at 31 March 2015 from £33,752,160 as the value of the Cathedral other gains/losses rose by £350,194 following the actuarial valuation of the Defined Benefit Pension scheme, which resulted in £217,590 write back, and stock market gains during the year of £132,604.

Cash flow management for unrestricted funds was a challenge taking into account the various activities during the year least of which was the expenditure incurred to implement the Operational and Financial review recommendations resulting in unbudgeted expenditure of approximately £114k. Efforts are under way to improve the cash flow through improvement in income streams and cost control as well as efforts to reduce the Defined Benefit Scheme deficit instalments.

Income

- Congregational collections and giving including donations
Income from congregational collections and giving including donations improved from £185,524 last year to £208,636, an increase due mainly to a £20,000 donation from Miss Virginia Seymour.
- Donations
Donations improved by £19,579 mainly as a result of generous donations to the Chichester Cathedral Choristers Foundation Fund (CCCCF) in particular from Baroness O’Cathain who donated £50,000 toward this fund and the South Square Trust who donated £18,000.
- Legacies
Legacy income amounted to £37,649 in 2015 compared with £28,000 in 2014 (see list of legacies above under Other Grants and Legacies).
- Grants Receivable
The Church Commissioners’ grant for the year under review dropped from £170,515 in 2014 to £154,858 mainly as a result of the Decanal vacancy, with a Stipend being received for only two months with effect from February 2015. Chapter is grateful for grants totalling £17,000 received from The Clothworkers and Drapers’ Charitable Fund, £10,000 and £7,000 respectively, to repair and clean the Piper tapestry (see complete list of grants above under Other Grants and Legacies page 23).

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- **Chichester Cathedral Restoration & Development Trust**
Included in income under Grants Receivable are monies receivable from Chichester Cathedral Restoration & Development Trust (the Trust). The level of funding required depends on the programmes of works being undertaken. As a result the income varies from year to year. Income in 2015 amounted to £537,283 compared with £24,824 in 2014.
- **Chichester Cathedral Friends**
Chapter is indebted to the Friends for its support and funding. Income from Friends amounted to £62,940 in total including grants towards the refurbishment of the deanery, the School Friends scheme, education & Cathedral inventory.
- **Commercial Activities – Chichester Cathedral Enterprises Ltd**
Income from the commercial activities increased during the year (2015 £1,309,470 compared to £1,232,453 in 2014). Sales for Chichester Cathedral Enterprises Ltd were positively affected by increased bedroom occupancy at George Bell House and improving performance on hospitality and banqueting (see the Enterprises report pages 18-20)

The net contribution of Chichester Cathedral Enterprises Ltd to the Cathedral was £85,601.

- **Other Income**
Claims of £79,005 were made following the lightning strike of November 2014. This was sufficient to cover the costs of replacement equipment.
- **Investment Income**
Income is received from rental on the Cathedral's residential and commercial properties and dividend and interest from its portfolio of investments. During the year under review rental income increased to £818,094 from £772,705 as a result of higher occupancy than the previous year and rental reviews carried out during the year. Henry Adams provided advice to Chapter, especially for investment properties, on contracts for new tenants, renewal of leases and market rentals.

The yield from investments were approximately 4.3% and amounted to £140,835 compared with £141,991 in 2014. Disinvestments were made to fund Deanery repairs (£100,000) and IT investment (£36,000).

Expenditure

- **Costs of Generating Funds**
Costs of generating funds increase in total from £1,317,867 in 2014 to £1,522,277 in 2015 due mainly to CCEL increased expenditure as noted above as well as increased costs in facilities for visitors and investment property costs. Staff costs increased, due mainly to pensions arising from the implementation of Automatic Enrolment with effect from July 2014, as well as an increase in head count. Costs also increased due to various repairs which were carried out on properties during the year as well as lease renewal and new tenant finders fees.
- **Ministry**
Overall expenditure for Ministry decreased for the year from £693,616 in 2014 to £623,028 in 2015 due mainly to a grant to Chorister Endowment B of £65,000 in the previous year.
- **Cathedral and Precincts Upkeep**
There is a continuous programme of maintenance required to the Cathedral and its precincts. The routine maintenance programmes costs were £1,050,838 compared with £459,011 in 2014. They included repairs and maintenance to properties in St Richards Walk, 3 and 4 Vicars' Close, Vicars' Hall, Muniment Room,

CHICHESTER CATHEDRAL

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Cathedral Roof Survey, Spire Access, North West Tower and Buttress 60 (some of which were part funded by the Restoration and Development Trust).

Clergy housing repairs for the year was particularly high due to the major refurbishments carried out on the Deanery and 4 Vicars Close. Chapter is thankful to the Restoration and Development Trust (£140,000) and Friends (£10,400) who funded the Deanery refurbishment with the balance funded by disinvesting £100,000 from the M&G Repairs Precinct Fund (formerly CPIRR).

- **Education and Outreach**
Expenditure of £111,266 was higher than last year (£93,353) mainly due to higher staff costs resulting from a full complement of staff as well as increased pension costs. Chapter continues to donate 15% of all collection monies to external causes and during the year the Cathedral donated £43,924, up from £39,527, to various charities including City Angels, Church Missions Society (CMS) and Manga in West Africa.
- **Other Expenditure**
Interest charges have reduced in line with the reduction of the Defined Benefit Scheme deficit as noted below.
- **Administration and Finance**
During the year an Operational and Financial Review was carried out resulting in expenditure being incurred to improve efficiencies. Those unbudgeted expenses totalled approximately £114,000 split between IT £84,000 (with approximately £17,000 included under CCEL) and accountancy fees £30,000. This was partly funded (by the unrestricted funds) with a further £36,000 being disinvested from M&G investments.
- **Pension - Defined Benefit Scheme**
During the year £217,590 was written back to the Statement of Financial Activities (SOFA) due to the adjustment to the defined benefit scheme resulting from an Actuarial Valuation carried out by the Church Workers Pension Board (CWPB). This has had the effect of reducing the liability to £113,638 which is payable at £88,000 instalments per annum with effect from April 2015 and is scheduled to end by August 2016. Management are negotiating with CWPB to reduce the instalments to a more manageable level of £35,100 per annum to improve the cash flow.

Financial Forecast

Budgets are prepared on an annual basis but the recent trend is for Cathedral expenditure to rise faster than income and, as well as looking continuously to manage costs, ways of increasing revenue must also be found. Cash flow for day to day operations (unrestricted funds) will be a challenge in the coming year.

The Chapter Architect prepares a five-year Close maintenance plan after his quinquennial inspection and report, and the funds are set aside in the budget from the Precinct Repairs (formerly CPIRR) and received from the Restoration and Development Trust for significant projects.

Risk Assessment

Risk Identification, Assessment and Mitigation are integral parts of the Chapter's management task and are continuously reviewed. Since nearly half of the unrestricted income comes from commercial rents the most obvious risk is from an economic downturn forcing retail outlets out of business with a resultant loss of this rental income. For this reason Chapter is seeking to increase revenue from other sources.

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CHAPTER FUND MANAGEMENT MATTERS

Reserves Policy

Chapter manages within its overall asset base a number of permanent and restricted funds whose aims and purposes are targeted to and only usable for specific needs. Chapter endeavours to keep any balance on income and expenditure accounts as low as practical and ensures that costs that can be properly attributed to such funds are charged to those funds before unrestricted reserves are expended.

Chapter's aim is to ensure that the reserves of its unrestricted funds are maintained at as low a level as possible so that the income can be used for the mission and development of the Cathedral.

Investment Policy

Under the Cathedrals Measure 1999 Chapter may invest the Cathedral's funds in any of the following:

- Land.
- Funds administered for the Central Board of Finance of the Church of England by CCLA Investment Management Limited.
- Investments in which the Trustees may invest under the general power of investment in the Trustee Act 2000.
- The improvement or development of property belonging to the Cathedral, except that endowment funds may not be used to improve or develop the Cathedral itself and its ancillary buildings.

Chapter seeks the maximum yield to be prudently achieved from a mixture of bonds and equities to deliver the mission of the Cathedral and the income needs of fifteen trust funds. Over a period of years the income and capital values should grow fast enough to counteract the effects of the rise in RPI.

During this year the average yield has been about 4.3% from a mixed portfolio of M&G Charifund and Charibond units with an average across all the trusts of about 90% in equities. The accounts reveal both continuing high yields from investments and a net increase (including additions) in capital value of £121,352.

The Finance Committee reviews the holdings at its regular meetings and monitors performance against other common investment funds in the charitable field. The Committee also monitors costs and ethical investment considerations.

Administrative Office

The Royal Chantry
Cathedral Cloisters
Chichester

West Sussex PO19 1PT

Tel 01243 783595

Fax 01243 812499

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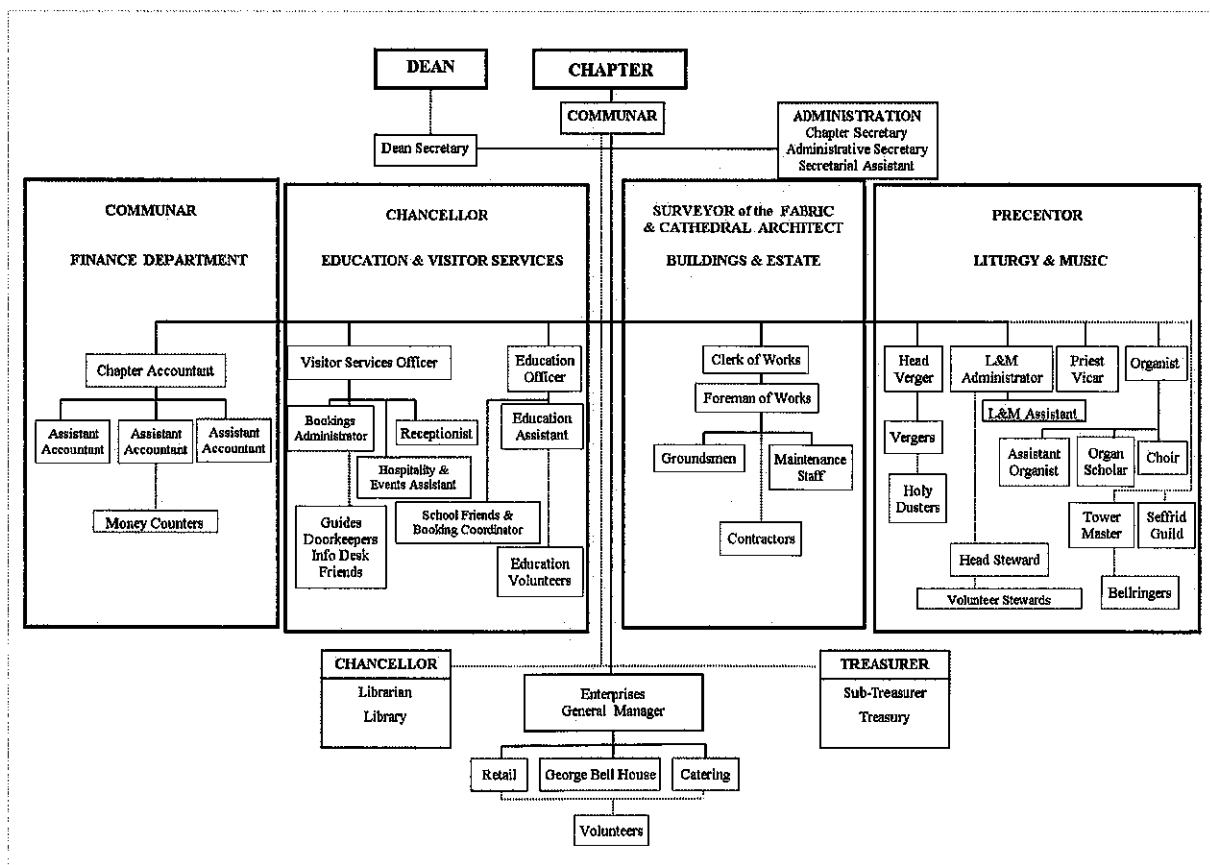
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APPENDIX 1 - THE CATHEDRAL CHAPTER

Dean	The Very Reverend Stephen John Waine <i>(from Feb 2015)</i>
Precentor	The Reverend Canon Nigel Timothy Schofield BA
Chancellor	The Reverend Canon Dr Anthony Cane BA MPhil PhD
Treasurer	The Reverend Canon Ian Gibson BA MSc MA FCIPD MCMi <i>(until Dec 2014)</i>
Prebendary of Bury	The Reverend Canon Clive Everett-Allen AKC
Lay Member	Mrs Sara Jane Stonor DL
Lay Member	Mrs Lesley Webster LLB
Lay Member	Mr Simon Bell BSc(Hons) MRINA CEng FRSA
Communar	Col Andrew Thomas Westenberg Maynard RM MMS FCIM <i>(until Oct 2014)</i>

APPENDIX 2 - ORGANISATION AND STRUCTURE OF THE CATHEDRAL



CHICHESTER CATHEDRAL

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APPENDIX 3

Chapter Members' Portfolios – tasks undertaken in addition to principal duties

Chapter Member	Portfolio
Stephen Waine Dean <i>(from Feb 2015)</i>	Cathedral Council Chairman: College of Canons Chairman of Trustees: St Mary's Hospital Chairman: Friends of Chichester Cathedral Chairman of Trustees: Morse-Boycott Bursary Fund Chairman of Trustees: The Traditional Choir Trust Chairman: George Bell House Committee Chairman: Diocesan European Ecumenical Committee Chairman: St John's Trust Director of Chichester Cathedral Enterprises Ltd Member of the Prebendal School Finance and General Purposes Committee Member of Diocesan Synod Member of Bishop's Council Member of Bishop's Senior Staff Trustee: Southern Cathedrals' Festival Trustee: Cathedral Restoration and Development Trust Cathedral Finance Committee Trustee: Millennium Endowment Trust Stewardship Committee Fabric Advisory Committee Cathedral Community Committee Restoration Planning Group
Timothy Schofield Precentor <i>(Acting Dean until Feb 2015)</i>	Cathedral Council Acting Chairman: College of Canons Acting Chairman of Trustees: St Mary's Hospital Acting Chairman of Trustees: Morse-Boycott Bursary Fund Acting Chairman of Trustees: The Traditional Choir Trust Member of the Diocesan European Ecumenical Committee Member: St John's Trust Acting Chairman of Governors, Prebendal School <i>(until 31 March 2015)</i> Member of the Prebendal School Finance and General Purposes Committee Acting Member of Bishop's Council Acting Member of Bishop's Senior Staff Trustee: Cathedral Restoration and Development Trust Cathedral Finance Committee Stewardship Committee Cathedral Community Committee Trustee: Chichester Cathedral Choristers' Association Trust Chairman - Staff Planning Group Cathedrals' National Liturgy and Music Group Chichester Deanery Chapter and Synod Bishops' Advisor for Ordination Review Assistant, Clergy Assisted Review of Ministry (CARM) Diocesan Advisor for Lay Reader Selection Member of Churches in Chichester Fraternal

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Anthony Cane
Chancellor

Governor: University of Chichester
Chair: Diocese of Chichester Academy Trust
Member: Bishop Luffa School Academy Trust
Governor: Prebendal School
Bishop's Educational Advisor for the Ordained Ministry
Candidates Panel, Ministry Division of the Church of England
Quality Nominee (Diocese of Chichester Reader training programme)
Quality Adviser (SEITE – South East Institute of Theological Education)
Festival of Chichester Organising Committee
Canon Librarian
Trustee: St Mary's Hospital
Acting Chairman: George Bell House Committee
Trustee: George Bell Institute
Trustee: Art and Sacred Places
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Acting Chairman: Chichester Cathedral Enterprises Ltd
Editor: Cathedral Newsletter and Cathedral Journal
Trustee: Chichester Cathedral Friends
Cathedral Council
Fabric Advisory Committee
Cathedral Community Committee
Acting Chairman: Restoration Planning Group
Staff Planning Group
Acting Trustee – Oxmarket Centre of Arts, Chichester
Chairman: Visitor Information Display and Signage Committee
Chairman: Education Development Group
Chairman: Chancellor's Group
Chairman: Exhibitions Committee

Ian Gibson
Treasurer
(retired Dec 2014)

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Chairman of Trustees: St John's Trust
Chaplain: St John Ambulance Brigade Sussex
Academic Advisor for Ministerial Training
Council Member: St John Ambulance, Sussex
Member of the Pro Fide committee of the Order of St John

Clive Everett-Allen
Prebendary of Bury
*(College of Canons
Representative)*

Vicar of St Swithun's, East Grinstead
Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Cathedral Council
Trustee: Sackville College Almshouses, East Grinstead

Sara Stonor
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: Traditional Choir Trust
Cathedral Council

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Governor: Cathedral Restoration & Development Trust (*until July 2013*)
Cathedral/Parish Links Co-ordinator
St Bartholomew's Burwash PCC
Dallington Deanery Synod
Diocesan Synod
Canterbury Provincial Panel of the Clergy Disciplinary Measure 2003
Executive Committee of the Association of English Cathedrals
Vice Lord Lieutenant for East Sussex
Trustee of the Sussex Historic Churches Trust

Lesley Webster
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust

Simon Bell
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Member of PCC at St Andrews, Oving
Member of Chichester Deanery

Andrew Maynard
Communar
(*until Oct 2014*)

Secretary: Cathedral Council
Chairman: Restoration Planning Group
Chairman: Staff Planning Group
Cathedral Finance Committee
Secretary: Fabric Advisory Committee
Clerk to the Trustees: St Mary's Hospital
Managing Director: Chichester Cathedral Enterprises Ltd
Administrator: Morse-Boycott Bursary Fund
Administrator: The Traditional Choir Trust
Trustee: Friends Council
Chichester Conservation Area Advisory Committee
Southern Cathedrals Administrators Meeting
Cathedral Administrators and Financiers Association
Stewardship Committee
Cathedral Community Committee
Visitor Information Display and Signage Committee
George Bell House Committee

APPENDIX 4 - MEMBERS OF THE CATHEDRAL COUNCIL

Baroness Detta O'Cathain, Chairman
Colonel Andrew Maynard RM, Secretary (*until Oct 2014*)
The Venerable Philip Jones
The Revd Canon Clive Everett-Allen
Mrs Sara Stonor DL
Mr Julian Munby (*from Oct 2014*)
The Earl of Cork & Orrery
Dr Brian Hanson CBE

Elected/Appointed By

Bishop
Ex Officio
College of Canons
College of Canons
Bishop & Chapter
Bishop & Chapter
Bishop & Chapter
Bishop & Chapter

CHICHESTER CATHEDRAL

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Mr Anthony Bird	Bishop & Chapter
Mrs Phyllida Stewart-Roberts CVO OBE (<i>until Oct 2014</i>)	Bishop & Chapter
Mr Richard Ashby	Cathedral Community
Mrs Maggie Saffrey	Cathedral Community
Mr Martin Richards (<i>from Oct 2014</i>)	Bishop & Chapter
The Very Reverend Stephen Waine (<i>from Feb 2015</i>)	Chapter
The Reverend Canon Timothy Schofield	Chapter
The Reverend Canon Dr Anthony Cane	Chapter
Mrs Margaret Field	Bishop & Chapter
Mrs Susan Pyper, Lord Lieutenant of West Sussex	Bishop & Chapter

APPENDIX 5 - NOMINAL ROLL OF THE COLLEGE OF CANONS (as at 31 March 2015)

The Very Reverend Stephen John Waine	Dean
The Reverend Canon Nigel Timothy Schofield	Precentor
The Reverend Canon Dr Anthony William Nicholas Strephon Cane	Chancellor
The Right Reverend Mark Sowerby	Bishop of Horsham
The Right Reverend Richard Charles Jackson	Bishop of Lewes
The Venerable Douglas Henry McKittrick	Archdeacon of Chichester
The Venerable Fiona Windsor	Archdeacon of Horsham
The Venerable Philip Hugh Jones	Archdeacon of Hastings
The Venerable Martin Clifford Lloyd Williams	Archdeacon of Brighton & Lewes (Prebendary of Gates)
The Reverend Canon Clive Everett-Allen	Prebendary of Bury
The Reverend Canon Paul Robert Thomas	Prebendary of Mardon
The Reverend Canon Professor Robert Hannaford	Prebendary of Wighttring
The Reverend Canon Dr Edward Francis Paterson Bryant	Prebendary of Fittleworth
The Reverend Canon Andrew Charles Julian Cornes	Prebendary of Woodhorn
The Reverend Canon Trevor George Buxton	Prebendary of Waltham
The Reverend Canon Dr Gavin Ashenden	Bursalis Prebendary
The Reverend Canon Dr Samuel Martin Bailey Wells	Prebendary of Bargham
The Reverend Canon Dr David James Clarke	Prebendary of Selsey
The Reverend Canon Josephine Katherine Gavigan	Prebendary of Hampstead
The Reverend Canon Mark James Townsend Payne	Prebendary of Colworth
The Reverend Canon Dr Jeremy Frederick Worthen	Prebendary of Exceit
The Reverend Canon Lucy Eleanor Murdoch	Prebendary of Thorney
The Reverend Canon Julia Kathleen Peaty	Prebendary of Hova Ecclesia
The Reverend Canon Peter Robert Wells	Prebendary of Middleton
The Reverend Canon David Richard Frost	Prebendary of Firle
The Reverend Canon Rebecca Jane Swyer	Prebendary of Hova Villa
The Reverend Canon Simon Paul Holland	Prebendary of Ferring
The Reverend Canon Professor Loveday Constance Ann Alexander	Prebendary of Windham
The Reverend Canon Jonathan Baldwin	Prebendary of Bishopshurst
The Reverend Canon Moira Wickens	Prebendary of Bracklesham
The Reverend Canon Martin Onions	Prebendary of Sidlesham
The Reverend Canon Jeremy James	Prebendary of Eartham
The Reverend Canon Robert Fayers	Prebendary of Gates
The Reverend Canon Ann Clarke	Prebendary of Ipthorne
The Very Reverend Dr John Edmondson	Prebendary of Seaford
The Reverend Canon Paul Seaman	Prebendary of Heathfield

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The Reverend Canon Dr Christine Mary Hall

vacant

vacant

vacant

vacant

Prebendary of Sutton

Treasurer

Prebendary of Wisborough

Prebendary of Highleigh

Prebendary of Somerley

APPENDIX 6 - CATHEDRAL MANAGEMENT AND OFFICERS

Chapter is supported by the Cathedral lay staff, accountable to the Communar and functionally responsible to their Heads of Department. The key staff members are:

Liturgy and Music – Precentor

Ms Sarah Baldock

Organist and Master of the Choristers (*until Aug 2014*)

Mr Charles Harrison

Organist and Master of the Choristers (*from Sept 2014*)

Mr Paul Legrave

Departmental Administrator

Mr Howard Waddell

Head Verger

Education and Visitors – Chancellor

Ms Ruth Poyner

Visitor Services Officer

Mrs Cynara Davies

Education Officer

Accounts, Estate Management, Administration – Communar

Mr Valentine Chiketa

Chapter Accountant

Mr Ralph Tyreman

Clerk of Works (*retired May 2014*)

Mr Tony Allen

Acting Clerk of Works (*from May 2014*)

Mrs Debbie Atlee

Chapter Secretary

Other Cathedral Officers

Chapter is also supported by various other external Cathedral Officers:-

vacant

Priest Vicar

Mr Michael Moriarty

Sub-Treasurer

Mr Colin Kerr

Surveyor of the Fabric

Mr Richard Meynell

Chapter Architect

Mr Mark Taylor

Consultant Archaeologist

APPENDIX 7 - MEMBERS OF THE FABRIC ADVISORY COMMITTEE

Mr Julian Munby, Chairman (*from June 2014*)

Mr Robert Pulley

Mr Geoffrey Claridge

Mr Philip Jackson

Mr James Peill

Mr Clive England

Mr Simon Martin

The Reverend Canon Jeremy Davies

Mrs Karen Coke

Mr Christopher King (*from Feb 2015*)

Attendees: The Reverend Canon Dr Anthony Cane

Other Members of Chapter if they so wish

Colonel (Ret'd) Andrew Maynard RM, Secretary (*until Oct 2014*)

CHICHESTER CATHEDRAL

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APPENDIX 8 - MEMBERS OF THE FINANCE COMMITTEE

Mr Anthony Bird, Chairman

Mr Andrew Dunlop

Mr Nick de Zoete

Mr Michael Power

Mr Christopher Tod (*from March 2015*)

The Very Reverend Stephen Waine, Dean (*from Feb 2015*)

The Reverend Canon Timothy Schofield, Precentor

Colonel Andrew Maynard RM, Communar (*until Oct 2014*)

Mr Valentine Chiketa, Chapter Accountant (Secretary)

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)

All ex officio

)

APPENDIX 9 - MEMBERS OF THE CATHEDRAL COMMUNITY COMMITTEE

Mr Robin Barratt Chair and Deanery Synod Representative

Mr Richard Ashby Secretary

Mr Jeff J Stanbridge Cathedral Roll Officer

Dr Richard Hancock Chair of Stewardship Committee

Dr Jean M Bradley Treasurer of Stewardship Committee

Mrs Marguerite Saffery

Mrs Harriet Neale-Stevens

Mrs Toni Hayes

Mr Michael Beaman

Mr Winston Stelling

Mrs Jennie Gurney Deanery Synod Representative

Mrs Annabelle Hancock Deanery Synod Representative

Mrs Rachel Moriarty Diocesan Synod Representative

Dean

The Very Reverend Stephen Waine (*Vice Chair from Feb 2015*)

Precentor

The Reverend Canon Tim Schofield (*Acting Dean/Vice Chair until Feb 2015*)

The Chancellor

The Reverend Canon Dr Anthony Cane

The Cathedral Curate

The Reverend Dr Alison Green

Cathedral Deacon

The Reverend Brenda Couzens

Communar

Colonel Andrew Maynard (*until Oct 2014*)

APPENDIX 10 - TRUSTEES OF THE CHICHESTER CATHEDRAL RESTORATION & DEVELOPMENT TRUST

Trust Patrons

The Duke of Richmond and Gordon

Mrs Susan Pyper – Lord Lieutenant of West Sussex

Mr Peter Field – Lord Lieutenant of East Sussex

Trustees

Mr Mark Powell, Chairman (*from Feb 2015*)

The Earl of Cork & Orrery (*Chairman to Feb 2015*)

The Very Reverend Stephen Waine (*from Feb 2015*)

Mrs Michael Bedford

Mr Anthony Bird

Mr Patrick Burgess MBE

Mr Daniel Hodson

Mrs Philip Jackson

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Mrs Jan Moore
Mrs Denise Patterson
The Reverend Canon Timothy Schofield
Mrs James Sellick
Mr Daniel Stewart-Roberts
Mrs David Tupper

Honorary Governors

Mr David Hopkinson CBE RD DL
Mrs William Gunnery
Mr Trevor James

APPENDIX 11 - TRUSTEES OF THE CHICHESTER CATHEDRAL MILLENNIUM ENDOWMENT TRUST

Mr Nicholas de Zoete, Chairman
Mr Anthony Bird (*to Jan 2015*)
Mr Julian Biggs
The Earl of Cork and Orrery
Mr Mark Powell (*from Feb 2015*)
Mr Michael Power
Mr Julian Tregoning
The Very Reverend Stephen Waine (*from Feb 2015*)

APPENDIX 12 – TRUSTEES OF CHICHESTER CATHEDRAL FRIENDS

Miss Diann Berry
The Reverend Canon Dr Anthony Cane
Miss Barbara Chaundy
Mrs Suzanne Everitt
Mr Stephen Holloway
Mr James Finch
Colonel Andrew Maynard (*until Oct 2014*)
Mr Clive Stroud (*until Nov 2014*)
Mr Graham Toole-Mackson JP

APPENDIX 13 - TRUSTEES OF THE MORSE-BOYCOTT BURSARY FUND

The Very Reverend Stephen Waine, Chairman (*from Feb 2015*)
Mr Alex Hamilton-Bird
The Reverend Canon Paul Rose
The Reverend Canon David Nason, Priest Vicar
Chapter Members

Colonel Andrew Maynard RM, Administrator (*until Oct 2014*)
Mr Valentine Chiketa, Treasurer

CHICHESTER CATHEDRAL

ANNUAL REPORT AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2015

APPENDIX 14 - TRUSTEES OF THE TRADITIONAL CHOIR TRUST

The Very Reverend Stephen Waine, Chairman (*from Feb 2015*)
The Very Reverend Michael Tavinor, Dean of Hereford (Patron)
Chapter Members

Colonel Andrew Maynard RM, Administrator (*until Oct 2014*)
Mr Valentine Chiketa, Treasurer

APPENDIX 15 - DIRECTORS OF CHICHESTER CATHEDRAL ENTERPRISES LIMITED

The Reverend Canon Dr Anthony Cane, Chairman
The Very Reverend Stephen Waine (*from Feb 2014*)
Mr Valentine Chiketa, Company Secretary
Mr Andrew Dunlop
Mr Christopher Tod
Mr Rupert Clevly
The Revd Canon Ian Gibson (*until Sept 2014*)
Colonel Andrew Maynard (*until Oct 2014*)

APPENDIX 16 - VOLUNTEER SECTION HEADS

The work of the Cathedral is supported by the dedication of some 600 volunteers, led by their Section Heads:

Dr Judith Lee	Head Guide
Mr Jeremy Mudford	Head Doorkeeper
Mr Clive Stroud	Head Steward
Miss Audrey Scott	Information Desk
Mr Anthony Schofield	Money Counters
vacant	Holy Dusters
Mr John Peskett	Servers
Mr Michael Moriarty	Sub-Treasurer
Mrs Susan Doggart	Flower Arrangers
Miss Susan Fletcher	Seffrid Guild
Mr Hamish McNaughton	Tower Captain
Mr Keith Game	Steeplekeeper
vacant	Sunday Coffee Union

APPENDIX 17 - CHARITABLE GIVING

The Camphill Family	500
CCHF - All about Kids (<i>for disadvantaged children aged 7-11</i>)	300
Chestnut Tree House	500
The College of St Barnabas (<i>Caring for retired Anglican Clergy</i>)	500
Combat Stress (<i>The veterans' mental health charity</i>)	500
FSN (<i>Supporting children and families</i>)	500
Sussex Diocesan Association for the Deaf	500
The Sussex Snowdrop Trust	500

CHICHESTER CATHEDRAL

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Mrs Charlotte Evans : <i>Funding for Tom Jenkinson who has cerebral palsy</i>	200
Brain Research Trust (Motor Neurone Disease) - including the Ice Bucket Challenge	400
CARE International UK	500
Children of the Andes	250
Dream Children's Home in Kenya	250
Eat United Nicaragua - funding for transport & Vol Centre.	250
Farm Africa	250
Freedom From Torture	500
Haiti Hospital Appeal	250
MAP - Medical Aid for Palestinians	500
Médecins sans Frontières	500
Water Aid	500
Zane 00	250
BRF Barnabas	250
Church Army	250
Mildmay International (<i>Mildmay Mission Hospital</i>)	500
Society of Mary and Martha	500
City Angels	1,000
L'Arche Bognor	500
Barnabas Fund	500
Church Mission Society (CMS)	2,500
Sponsorship for Josie Scott-Manga in West Africa.	1,000
	<hr/> 15,400 <hr/>

APPENDIX 18 - PROFESSIONAL ADVISORS

Surveyor of the Fabric	Mr Colin Kerr BA BArch DiplCons RIBA Molyneux Kerr Architects Unit 14, 112 Tabernacle Street London, EC2A 4LE
Chapter Architect	Mr Richard Meynell Broomfield, Birdham Chichester West Sussex PO20 7BA
Consultant Archaeologist	Mr Mark Taylor 115 Whyke Lane Chichester West Sussex PO19 8AU
Auditors	Sheen Stickland Chartered Accountants and Registered Auditors 7 East Pallant Chichester West Sussex PO19 1TR

CHICHESTER CATHEDRAL

ANNUAL REPORT AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2015

Commercial Property Agent	Henry Adams 14 West Pallant Chichester West Sussex PO19 1TB
Residential Property Agent	Henry Adams Lettings Ltd 10 Southgate Chichester PO19 1ES
Bankers	National Westminster Bank plc East Street Chichester West Sussex PO19 1HH
Solicitors	Thomas Eggar LLP The Corn Exchange Baffins Lane Chichester West Sussex PO19 1GE