

CHICHESTER CATHEDRAL

ANNUAL REPORT

&

AUDITED ACCOUNTS

for the year ended

31ST MARCH 2016

CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2016

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This report has been produced in accordance with the requirements for Accounting and Reporting by English Cathedrals, prepared for the Association of English Cathedrals, and specified by the Church Commissioners, under Section 27 of the Cathedrals Measure 1999.

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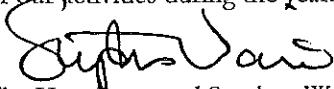
DEAN'S FOREWORD

This annual report gives an overview of Chichester Cathedral in the year 2015/16. The report, formal as it necessarily is, gives a flavour of the complex and varied nature of our life and work.

During the year much repair work to the fabric of the Cathedral has been successfully completed, and substantial funds towards it have been raised by the Restoration and Development Trust. Our financial position has improved, though it requires us to remain vigilant. Chapter has begun a process of reviewing its governance as part of its self-evaluation. The cathedral's music has continued to flourish, the Education Department has successfully promoted numerous events for both children and adults, and we have met and worked with a wide range of people, groups and organisations. It has been a busy year.

None of this would have been possible without the deep commitment of our staff, volunteers, worshippers and supporters. Their contribution to the ministry of the cathedral is immeasurable, and we are very grateful to them.

Later in the year we will publish our Annual Review which will describe in a less formal way something more of our activities during the year. In the meantime, I commend our Annual Report to you.



The Very Reverend Stephen Waine
Dean of Chichester

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MISSION, AIMS AND STRATEGIC PRIORITIES

THE MISSION OF THE CATHEDRAL

The Cathedral Church of the Holy Trinity in Chichester exists to provide a seat for the Bishop of Chichester in order to be a centre of worship and mission.

AIMS OF THE CATHEDRAL COMMUNITY

- To assist the Bishop in proclaiming God's love towards the world by his sacramental, pastoral and teaching ministry.
- To celebrate the sacraments and the daily prayer of the Church, to care for one another and to witness to God's love towards the world.
- To allow the building to speak of God's love towards the world both in the past and in the present.

CHAPTER'S SEVEN STRATEGIC PRIORITIES 2013-18

1. Continue to establish a centre of excellence in order to provide an inspiring place of worship and proclamation.
2. Continue to provide capability to teach the Christian gospel in order to spread the word of Christ.
3. Continue to provide pastoral care and welcome for all involved in the life of the Cathedral.
4. Continue to encourage visitors and worshippers to the Cathedral to share the gospel message.
5. Continue to be an instrument and focus of unity amongst all traditions and denominations.
6. As a body corporate be an example of godly living to everyone.
7. Husband resources effectively to sustain and renew the life of the earth and for the benefit of the community.

PUBLIC BENEFIT

Although the Cathedral is not regulated by the Charity Commission Chapter has noted the duty contained under Section 17(5) of the Charities Act 2011 and have reviewed and had due regard to the guidance issued by the Charity Commission in relation to the Public Benefit Requirement. The content of this report and in particular the review of the activities during the year seek to demonstrate how the Cathedral meets these requirements.

THE CATHEDRAL'S FUTURE PLANS

In April 2016 the Bishop of Chichester made a visitation to the Cathedral, which will form the basis for the Bishop's Charge, a report covering the findings and recommendations of the Bishop and his Visitation team to be delivered in Autumn 2016. The Bishop's Charge will provide the starting point for Chapter to conduct a review of the Cathedral's vision and strategic objectives for the coming years, supported by the Cathedral Council, College of Canons and wider Cathedral Community.

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In 2016 the Cathedral introduced a business planning process for the year 2016/17, the first time that Chapter had set out the Cathedral's plans in this way. The Programme is an integral part of the executive team's planning, budgeting and delivery process, and it also represents a way to share plans for the year with the Cathedral's many supporters and well-wishers. The 60 numbered objectives use the Cathedral's strategic priorities as a framework and were confirmed by Chapter following review and input from the Cathedral's Executive Board (senior staff), Cathedral Council, College of Canons and Community Committee. The full document can be found on the Cathedral's website. Chapter and the Executive Board will monitor progress against the objectives during the year and report on delivery at the end.

Significant musical plans for the year include the delivery of the 2016 Southern Cathedral's Festival and the recording of a new choir CD. A new liturgical plan will be delivered to support the Cathedral's ambition to be an inspiring place of worship. Good stewardship of the building will include the re-ordering and re-dedication of the Sailor's Chapel, work on the Western Cloister and a report on the Cathedral's high roofs which are known to require significant work. The commitment to teaching the Christian Gospel will include an upgrade of the Education Centre as well as the development of plans to enhance the cathedral capability to support education, vocation peace and reconciliation. Communications with volunteers and stakeholders will be another area of focus, alongside a project to improve the Cathedral's digital communications and website.

STRUCTURE AND MANAGEMENT (GOVERNANCE)

CONSTITUTION AND STATUTES

The Cathedral is governed by the Cathedrals Measure 1999 and its resulting Constitution and Statutes that came into effect in September 2000. The Constitution and Statutes require that any person or body having functions under these instruments shall have due regard to the fact that the Cathedral is the seat of the Bishop of Chichester and a centre of worship and mission.

The authorities in this section each have a specific role in the governance of the Cathedral.

THE CHAPTER OF THE CATHEDRAL

Under the Constitution of the Cathedral, Chapter shall consist of the Dean (Chairman) and all Residentiary Canons of the Cathedral; one member of the College of Canons elected by the College; between two and six other persons appointed jointly by the Bishop and Chapter; and the Communar.

There were three changes to Chapter's membership during the course of this reporting year: our new Communar and Executive Director, Mr David Coulthard, was appointed in April; Canon Clive Everett-Allen retired as the College of Canons representative in July 2015 with Canon Simon Holland being elected as his successor from September; and a new Canon Treasurer, the Reverend Canon Stephen Ferns, was installed in February 2016.

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The Cathedrals Measure 1999 requires that it shall be the duty of the Chapter to direct and oversee the administration of the affairs of the Cathedral having regard to the views of the Bishop, the College of Canons and the Cathedral Council and in particular to:

- Order the worship and promote the mission of the Cathedral.
- Formulate, after consultation with the Bishop, proposals in connection with the general direction and mission of the Cathedral and submit them to the Council for its advice.
- Prepare an annual budget for the Cathedral.
- Submit to the Council the annual report and audited accounts prepared by the Chapter and such other reports as may be requested by the Council on any matter concerning the Cathedral.
- Submit to the College of Canons the annual report and audited accounts prepared as aforesaid.
- Keep under review the Constitution and Statutes of the Cathedral.
- Manage all property vested in the Cathedral and the income accruing from it and, in particular, ensure that the necessary repairs and maintenance in respect of the Cathedral and its contents and other buildings and monuments are carried out.
- Perform such other functions as may be prescribed.

The Chapter is also responsible under the requirements laid down by the Church Commissioners under the powers given them by Section 27 of the Cathedrals Measure 1999 for:

- Preparing and publishing an annual report and audited accounts which give a true and fair view of the financial activities for each financial year and of the assets, liabilities and funds at the end of each financial year of Chichester Cathedral and its connected entities.
- Stating that they have complied in all material respects with the guidelines on the subject prepared by the Association of English Cathedrals or describing which recommendations have not been complied with and giving reasons for non-compliance.
- Selecting suitable accounting policies and then applying them consistently.
- Making judgements and estimates that are reasonable and prudent.
- Keeping proper accounting records from which the financial position of the Cathedral can be ascertained with reasonable accuracy at any time.
- Safeguarding the assets of the Cathedral and taking reasonable steps for the prevention and detection of fraud and other irregularities.

New members of Chapter undergo a thorough induction to brief them on their obligations, including briefings from the Cathedral's specialist staff and specific information about the Cathedral Constitution and Statutes and the Cathedrals Measure 1999. The Cathedral's structure, decision-making processes and the financial performance of the Cathedral are also addressed. Members of Chapter are encouraged to attend appropriate training events, especially those provided throughout the year by the Association of English Cathedrals.

The pay of senior staff is reviewed annually and increases are considered by Chapter in the context of average wage inflation in the charitable sector and the wider economy. When reviewing senior roles Chapter benchmarks pay levels against similar roles in other Cathedrals of a similar size, in other comparable charitable organisations and in the wider region. Clergy stipend levels are set nationally by the Church Commissioners.

A list of Chapter members is at Appendix 1.

A list of the Chapter Members' portfolios is at Appendix 3.

A list of the Cathedral Managerial Staff is at Appendix 6.

A list of Volunteer Section Heads is at Appendix 16.

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THE CATHEDRAL COUNCIL

The Cathedrals Measure 1999 requires that it shall be the duty of the Council to further and support the work of the Cathedral, spiritual, pastoral, evangelistic and ecumenical, reviewing and advising upon the direction and oversight of that work by the Chapter. The Bishop, as Visitor, is invited to attend as an advisor and non-voting member. The Council is therefore both an advisory and consultative body and it has been meeting twice a year since its inauguration in January 2001.

During the period of this report the Council has met on three occasions to be briefed and to discuss a range of topics which have included:

- Reviewing the Chapter's annual report and commenting on the wide range of Cathedral activities contained therein.
- Considering the Accounts for 2014/2015 and the Budget for 2015/2016.
- Receiving briefs from the chairmen of the various Cathedral committees.
- The question of the re-naming of George Bell House to 4 Canon Lane
- Approval of changes to Constitution and Statutes.

The members of the Cathedral Council are listed at Appendix 4.

THE COLLEGE OF CANONS

The College of Canons is formed from the Dean, Residentiary Canons, Lay Members of Chapter, the Bishops Suffragan, the Archdeacons, thirty-one Prebendary Canons and up to five Lay Canons (none of whom have been appointed to date). Two members are elected to the Cathedral Council. One member is elected to Chapter. The Communar acts as Secretary.

The College of Canons shall:

- Meet annually on a day as near as convenient to the Feast of All Saints, whenever the Bishop desires to seek its counsel or advice on any matter, whenever it is required to make an election or, if a request for a meeting were made by not less than two-thirds of its members.
- Receive and consider the annual report and audited accounts.
- Discuss such matters concerning the Cathedral as may be raised by any of its members.
- Perform such functions as may be prescribed.

A list of members of the College of Canons is at Appendix 5.

SPECIAL PREBENDS

In the 16th century Bishop Robert Sherburne founded the Prebends of Bargham, Exceit and Windham and the Bursalis Prebend. The Bishop and the Chapter of Chichester revived these four Wiccamic Prebends (canonries) and another (Wightring) to form five theological canonries and lectureships for the benefit of the Cathedral and Diocese. Up until now all Prebendaries have been Anglican priests occupying Prebendal stalls in the Cathedral Quire and, as members of the College of Canons, have a role in the election of Bishops and the governance of the Cathedral. However, changes made in 2004 to the Constitution and Statutes allow for the appointment of a non-Anglican. In this instance the Prebend would technically remain vacant, and the person be appointed to an ad hoc Lectureship in the name of the Prebend, be invited to occupy the Prebendal stall in the Quire, and take part informally in meetings of the College of Canons.

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THE BISHOP

The Cathedral is the Mother Church of the Diocese and values its central role in the Diocese's worshipping life and its close relationship with the Bishop of Chichester and his team. The principal seat of the Bishop is in the Cathedral and the Bishop presides regularly at services including ordinations. In the last year we have especially enjoyed the number of services which have seen the licensing and welcoming of significant Diocesan appointments in the Cathedral.

FABRIC ADVISORY COMMITTEE

Under the Care of Cathedrals Measure 1990 (as amended in 2008 and 2011), the Fabric Advisory Committee (FAC) is responsible to the Cathedrals Fabric Commission for England (CFCE) and considers applications from the Chapter in regard to proposed development of and changes to the Cathedral's fabric. It also advises Chapter on the care, conservation, repair and development of the Cathedral and meets three times a year.

The ten members of this committee serve for a period of five years and may be re-appointed. The members appoint a Chairman from among their own number. The Communar is the FAC Secretary. The Dean, Residentiary Canons, Surveyor of the Fabric, Consultant Archaeologist and Clerk of Works attend meetings of the Committee and are entitled to speak but not to vote. Other Chapter members are free to attend if they wish.

The committee membership was reduced to nine in June 2015 following the resignation of Mr Robert Pulley.

Over the course of the year the committee were kept informed about the development of the following projects:

- Buttress 60 development: removal of the old electric sub-station
- Re-roofing of the Muniment Room
- Cathedral roof survey
- Sailors' Chapel reordering including the restoration of the Somers Clarke reredos
- Conservation of the two Romanesque reliefs – resulting in a formal application to the Cathedrals Fabric Commission
- Updating and revaluation of the Cathedral inventory
- Replacing the Cathedral's chairs
- Western arm of the cloisters including making the West gate into Paradise a permanent feature

The Members of the Committee are listed at Appendix 7.

FINANCE COMMITTEE

The Finance Committee meets four times a year.

The Committee consists of a Chairman and up to four other members appointed by Chapter for their expertise and experience in the field of finance and investment management. Chapter members are the Dean, Precentor and Communar with the Chapter Accountant, who acts as secretary, as another member.

The Members of the Committee are listed at Appendix 8.

CATHEDRAL COMMUNITY ROLL

Membership of the Cathedral Roll is open to anyone aged sixteen or more who worships regularly at the Cathedral, is resident in the Close or holds office linked to the Cathedral. The Chapter appoints a Roll Officer to maintain the Roll and is indebted to Mr Jeff Stanbridge for taking on that task. There is an annual meeting

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of those on the Cathedral Roll, chaired by the Dean, at which elections take place to the Cathedral Council, the Cathedral Community Committee and the Chichester Deanery Synod.

The number of persons on the Cathedral Roll on 31 March 2016 was 511, a net increase of 1.

CATHEDRAL COMMUNITY COMMITTEE

The Cathedral Community Committee meets at least four times a year to advise the Chapter on all matters affecting the Cathedral Community and to undertake such functions as may be delegated to it by Chapter.

The Members of the Committee and of the Stewardship Sub-Committee are listed at Appendix 9.

CHAPTER REPORT ON THE CATHEDRAL'S ACTIVITIES

RESTORATION AND DEVELOPMENT

There has been a rolling programme of internal and external restoration of the Cathedral fabric that started in 1962. Since 1980 this has been largely financed by the Cathedral's Restoration and Development Trust's (R&D) fund-raising activities.

This year saw the completion of works to install internal safety access ladders within the Cathedral spire and to re-roof the North West Tower along with the re-roofing of the Muniment Room. Other projects that continued to progress or were introduced included the detailed survey of the Cathedral roofs; the reordering of the Sailors' Chapel; restoration of the Western Arm of the cloisters; and the conservation of the two Romanesque Reliefs in the South quire aisle. Early research into the possibility of installing walk-on glass over the Roman mosaic was also commenced.

PEREGRINE FALCONS

The Cathedral peregrines returned to the Cathedral's South East tower and raised three chicks bringing the total to fifty offspring over the years. The RSPB ran another very successful project in the Cathedral grounds between April and July and Chapter look forward to them returning.

LITURGY AND WORSHIP

The Relationship between the Cathedral and the Diocese

The Dean and Residentiary Canons participate actively in the Mission and Ministry of the Diocese, serving on many Diocesan committees and working groups, which are listed at Appendix 3. In view of this arrangement it has been agreed between the Cathedral and the Diocesan Board of Finance that the balance of time spent by Cathedral Clergy on Diocesan duties and vice versa is neutral.

The Chapter encourages parishes within the Diocese to visit the Cathedral to experience and share in worship at their Mother Church. Parishes have a point of contact through the Parish Links programme and are invited annually for tea and Evensong.

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The Cathedral provides practical support for a number of diocesan occasions, including the Chrism Mass in Holy Week, the Ordinations of Deacons and Priests throughout the Diocese, and the Licensing of Readers in September.

We also work closely with the Diocesan Schools and Children & Youth Team Departments, sharing resources where possible. The Cathedral's extensive education programme benefits Church Schools across the Diocese.

The Cathedral Community elects two members of the Deanery Synod. There is an active City Clergy Group which meets bi-monthly comprising clergy from the Cathedral and local parishes.

Financially Supporting the Diocese

The Cathedral made a donation to the Diocese of £11,500 in this period, and by not charging facility fees it effectively made a further donation of £5,140.

Chapter's policy is to give priority to requests from the Diocese for the use of the Cathedral or other facilities within the Precinct.

Liturgy & Worship

During 2015 we were grateful to Harriet Neale-Stevens, a member of the congregation, who filled on the position of Liturgy and Music Assistant before moving to Cambridge to begin training for ordination. In September her place was taken by Tania Ahern. A large part of her role involves the administration of the Cathedral's visiting choirs programme, which last year saw 43 choirs sing services in the absence of the Cathedral Choir.

During the year the Cathedral was the venue for four weddings (including that of the Dean in July), seven baptisms, six funerals and five thanksgiving services, including a service for the late Blake Parker (former Secretary of the Cathedral's Restoration and Development Trust).

Along with the whole Cathedral organisation, the Liturgy and Music department continues to attach great importance to the role of the Cathedral as the Mother Church of the diocese, as its heartbeat of prayer and worship. Services for the diocese that took place in the Cathedral included the Petertide Ordination of Deacons, the Licensing of Readers, two Royal School of Church Music festivals (at which awards were presented to successful candidates in RSCM award scheme), and 4 diocesan schools leavers' services. Confirmation Services were held for the Westbourne, and Arundel and Bognor deaneries, as well as for the Prebendal School. A number of Canons have been installed in the Cathedral during Evensong, and the Diocesan Chrism Mass again took place in the Cathedral during Holy Week, adopting a new liturgical layout.

As in previous years, a number of parishes both from this diocese and further afield visited the Cathedral and held their own pilgrimage Eucharists at the Shrine of St Richard.

Eleven Carol Services were held for outside organisations, and the Cathedral Carol Services were, as always, considerably over-subscribed.

As always, the Cathedral welcomed a number of organisations attending Evensong during the year, including the Mayor of Chichester and City Council and Sussex Freemasons. The local Roman Catholic parish of St Richard held an annual mass to celebrate St Richard. Other notable special services included the annual services for the Royal Sussex Regiment, the Italy Star Association, the Chichester and Midhurst Scouts, and Stonepillow (as part of their annual 'Sleepout'). Major services during the year included a Judges' Service in July and a Eucharist for Family Support Work in October. Graduation ceremonies took place for Chichester College and West Sussex County Council Apprenticeships Scheme.

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We are also pleased to report that the children's group which meets during the Sunday Sung Eucharist and known as "The Pebbles Group" goes from strength to strength.

The Day Chaplains, administered from the Liturgy and Music office, have once again contributed greatly to the pastoral care of visitors over the past year and offer prayers left at the Shrine each day in the Lady Chapel at 12.45pm.

Other Events

The Cathedral frequently plays host to numerous events and gatherings which are part of the life of the community we serve. This year, amongst many other charitable and community events, included the launch of Dementia Action Alliance, a Stoptober Roadshow, the Festival of Chichester launch and Stonepillow's annual Sleepout. The Cathedral Green also provided a public viewpoint for the fireworks to mark the City's Christmas Lights Switch On event.

Music

The choir has had a typically busy year, maintaining its schedule of 8 sung services each week, and reaching out beyond the cathedral through visits, broadcasts and recordings. The three senior boys who left last in July 2015 gained scholarships to Tonbridge, Ardingly and Claysemore. Interest in choristerships has been renewed by a vigorous advertising campaign, and a fresh format for choir open days. On the back row of the choir, we bade farewell to Alexander Dance who moved to New College, Oxford, and Stefan Kennedy who is now pursuing post-graduate study at the Royal Academy of Music. We welcomed Richard Patterson (bass) and Ed Williamson as their respective successors. Laura Erel took up the Organ Scholarship in September, joining us from the University of Durham where she gained a first-class degree in music.

In May 2015, the choir travelled to Tillington Church to sing choral evensong, and the following March joined the congregation of St Mary's Horsham. The visits are greatly valued by members of parish churches; the choir thoroughly enjoy the opportunity to spread our musical ministry beyond Chichester and the Cathedral. Two area festivals organised by the Royal School of Church Music saw many hundreds of singers join forces for joyous and celebratory worship. The massed choirs find much affirmation and encouragement in attending these events, which for many are highlights of the musical year. In collaboration with the Education Department and West Sussex Music, the choristers provided inspirational leadership at two outreach events. Entitled 'Voices through time', the repertoire offered a snapshot of Christian music from the plainsong of 1000 years ago to contemporary worship songs.

Following refurbishment work, Chichester Festival Theatre reinstated its much loved Christmas concerts which took place on six consecutive evenings in December. The Cathedral choir, Close Company (a light vocal group consisting of the Lay Vicars) and the band of The Royal Marines performed to a combined audience of over 4000. The concerts were an excellent showcase for the choir which served as a fine ambassador for the Cathedral. They also generated some interest in choristerships, with several enquiries arising directly out of the choir's performances.

Recording sessions took place in May for a CD which forms the final instalment of Priory's prestigious 'Psalms of David' series. The CD has been released around the world, and will also be available for sale via online platforms. Two broadcasts brought the choir's music to an even larger audience: in November, the choir sang choral evensong live on BBC Radio 3, receiving warm praise from the producer and much appreciative correspondence; just two weeks later, they recorded the annual Christmas service for BBC Radio Surrey and Sussex.

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Concerts

Concert bookings and ticket sales remain at a healthy level. Regular promoters include Chichester Singers, Billingshurst Choral Society and the Bournemouth Symphony Orchestra. The Cathedral was the venue for a number of events as part of the inaugural Festival of Chichester in the summer.

Two notable concerts during the year were a memorable performance by The Sixteen Choir and Orchestra in February which was broadcast live by BBC Radio Three. The Sixteen will return in February 2017. In January, *Last Train to Tomorrow* was a moving collaboration between Carl Davis and the University of Chichester to mark National Holocaust Memorial Day. It is encouraging that a future collaboration looks likely to develop as a result of this event.

The success and appeal of the regular series of Tuesday Lunchtime concerts continues. The audience for each concert is never less than 500, and the requests to perform in the series far outnumber the concerts slots that are available. The calibre of performers and the breadth of their programming remains high, and the retiring collections have continued to be buoyant, enabling the series to return a donation to the Chapter accounts.

EDUCATION

We have welcomed over 9600 visitors including family groups, school children, college students and adult learners, to Education activities at the Cathedral this year to enjoy our programmed series of workshops, talks, tours and special events. It has been a year of developing the quality of our offer in a variety of ways, including increasing volunteer training, completing the first phase of our Education centre upgrade and developing new and exciting partnerships.

So that our fifty-two Education volunteers receive appropriate support and training to deliver their role with confidence we established a regular training programme, with at least two training opportunities provided each half term. This has accompanied a process of reviewing and updating several of our existing workshops and writing detailed workshop plans.

Rising to the challenges of the new national curriculum, we have completed the development of a new History workshop for Primary schools in collaboration with three primary schools and the Novium Museum which 165 pupils have so far attended. We have been responding to the demand for Literacy and Maths based Enrichment opportunities through increasing and developing our provision. We have been consulting with secondary schools which will contribute to the development of our offer for 2016-17 and also inform the development of appropriate benefits for secondary schools who join our School Friends scheme. School Friends continues to sustain a very good level of retention with an overall membership of sixty-five schools. School Friends activity evolved this year, including offering separate and more tailored Infant and Junior annual services, developing the School Friends newsletter to more clearly communicate the Education offer and in turn making this publication accessible to all schools and colleges in the Diocese and beyond by email, making use of the extensive work we have done on upgrading our database of Education contacts.

New web pages for Education have been planned and designed to give a more accessible and in depth communication of our offer on line, including the addition of Adult learning pages. Adult learning events offered included specialist Cathedral tours; Gospel Day: 'Journeying with John' and a complementary film event, with participants from across the diocese and 'Book at Breakfast' literary breakfasts three times a year. We have continued to develop Dementia Friendly learning activities for the 'Living Well with Dementia Festival 2016'.

Family Activities has continued to flourish, with over 2000 people of all ages enjoying five days of varied activities. We continue to have a committed team of at least thirty volunteers helping each day and a productive and popular partnership with Enterprises, offering a discounted meal for children.

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Collaborations with both internal and external partners enabled us to pool expertise and deliver some really exciting learning opportunities for our audiences. To enhance the experience for over sixty A level students attending our annual Religious Studies Day in the autumn, for the first time we invited the Theology Department at the University of Chichester to deliver the afternoon seminars, extending the learning of students within and beyond the A level curriculum and giving them a taste of under graduate study.

We collaborated with the Cathedral's Liturgy and Music department and West Sussex Music to deliver 'Voices through time', an opportunity for 400 local primary school children to explore the development of choral music during the Cathedral's 900 year history, learning seven pieces of music and performing alongside the Cathedral choristers in the Cathedral Nave to family and friends.

We welcomed Holocaust Survivor Steven Frank to the Cathedral for the fifth year running to talk to young people about his life and experiences to mark Holocaust Memorial Day. To compliment this unique opportunity this year we approached Amnesty International Education to work with us to deliver workshops on Human Rights, culminating at the Cathedral's Amnesty Candle, commemorating the Universal Declaration of Human Rights in 1948. These fully booked workshops were very well received.

We are very grateful to all our fantastic partners and look forward to developing these collaborations into 2016-17. Cathedral Education continues to be an active member of the Chichester Cultural Learning Partnership- a network of the Learning departments at seven local cultural and heritage organisations. During this year we have worked together on delivering Arts Award projects and have planned the second Living Well with Dementia Festival of learning opportunities for people living with Dementia in and around Chichester.

We continue to evaluate everything we do and analyse the feedback as part of our Education and Development Review group, the body that also has the on-going role of monitoring and reviewing the department's Action Plan.

LECTURES

During the period of this report, the following lectures were given in the Cathedral:-

The Chancellor's Lecture Series:

Thursdays 23 and 30 April,
14 and 21 May 2015

**'From my Prison Cell - Reflections in
captivity on life, faith and death'**
The Reverend Canon Dr Anthony Cane

Chichester Theological Society Lectures:

(a collaboration between the Cathedral and the University of Chichester)

Monday 29 June 2015

'Was Jesus a Revolutionary?'
Professor Terry Eagleton (University of Lancaster)

Tuesday 13 October 2015

'Shame and the Unwanted Self'
Professor Stephen Pattison (University of Birmingham)

Thursday 18 February 2016

**'A Critical Spirit and the Will to Believe:
Habits of Mind in Literature and Theology'**
Professor David Jasper (University of Glasgow)

Saturday 21 November 2015

Journeying with John - An afternoon at Chichester Cathedral to explore, celebrate and learn about St John's Gospel through word, music, prayer and art:

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- 'John's Gospel: the Community and its Book' Professor David Catchpole (University of Exeter)
- 'Jesus according to John' Professor James Dunn (University of Durham)
- 'Truth and Beauty - Artistic reflections on the Gospel of John' Sophie Hacker (Winchester Cathedral)
- 'How does John portray Jesus' friends? - looking at some characters from the Gospel'
Rachel Moriarty (Chichester Cathedral)
- 'The structure and themes of John's Gospel' Professor Steve Moyise (University of Chichester)
- 'Bach's St John Passion' Canon Tim Schofield (Chichester Cathedral)
- 'Heaven and Earth in John's Gospel' Dr Steve Smith (University of Chichester)
- 'Entering the Drama' Bishop Martin Warner (Diocese of Chichester)

4 CANON LANE

After consultation with the Cathedral Council in February, Chapter decided that for the time being George Bell House would be referred to by its postal address, 4 Canon Lane. In 2015-16 the use of the House has continued to increase, with some months having a bedroom occupancy of more than 80%. The combination of 'commercial' and 'primary' use, with the House managed by Cathedral Enterprises has proved an effective model. In terms of the primary use, relations with the diocese of Chichester continue to be especially important.

VISITORS

Exhibitions

The Cathedral's Visits Department coordinated a number of exhibitions throughout the period of this report:

Anna Freeman Bentley Installation

'Descent', a huge 11 metre tall, 8 panelled painting, by the artist Anna Freeman Bentley ran from April to June. Inspired by the stories of Jacob's ladder and the Tower of Babel, this dramatic work explored the idea of a staircase not to, but from heaven. A lecture given by Revd Professor Ben Quash in June accompanied this.

University of Chichester Fine Art Students

An exhibition by the students was held from April to May. Titled 'The Light Within', each of the eight artists responded to physical, spiritual and historical aspects of the Cathedral. The students used a wide range of mediums; painting, sculpture, photography, printmaking and drawing.

'Incarnation, Mary and Women from the Bible'

This exhibition by Chris Gollon ran from June to August. This extraordinary exhibition took as its central theme the role of named and unnamed women in the Bible, and was a striking and powerful collection of paintings, including some of the largest Gollon has ever created. The exhibition also brought an exclusive opportunity to see a new work by Gollon for the first time - a painting of 'Judas's Wife'. This painting was created especially for the Chichester exhibition and is believed to be the first image in art history of Judas's wife, this attracted much publicity including the Independent and BBC news.

Publicity and Communications

The Visits Department oversees the Cathedral's marketing, communications and media handling; each year they place adverts in key annual publications and produce, and distribute, an annual leaflet to attract visitors. They also produce the Cathedral's quarterly events leaflet and accompanying poster.

This year it also produced the Cathedral's first Annual Review. The Review covered a year in the life of the Cathedral and presented the many faces of the Cathedral - a place of worship, a significant site for heritage and

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tourism, a place for music and the arts, and a place of exploration and learning. It also included the work of the Restoration Trust, the Cathedral Friends and Cathedral Enterprises.

Filming and recording projects this year included: BBC2's *Escape to the Country*, BBC1's *Saturday Kitchen*, and a BBC4 programme on Philip Larkin which included the Cathedral's famous 'Arundel Tomb'. A programme on Judas, 'In the Footsteps of Judas', was broadcast on BBC1 on Good Friday featuring an interview with the Cathedral Chancellor. BBC1's *Holiday of my Lifetime* featuring Len Goodman also came to the Cathedral and Spirit FM recorded a service for St Wilfrid's Hospice. BBC Sussex Radio interviewed the Organist about chorister recruitment and BBC Radio 2 recorded an interval feature about the Cathedral for 'Friday Night is Music Night' which was broadcast live from Chichester's Festival Theatre.

A short film highlighting the importance of legacies also went live on the Cathedral website, featuring interviews with Chapter and the wider Cathedral team. We enjoyed particular success with some footage taken by a drone which flew high above and around the Cathedral, as well as inside the Cloisters and along the nave. This was the first time that the Cathedral had used an Unmanned Aerial Vehicle (drone) to carry out a survey of the building and followed the October 2014 lightning strike. So far, the footage has received over 65,000 views on Facebook.

Other notable publicity included a lecture by Professor Terry Eagleton, the Festival of Flowers launch (which included the announcement of Tim Wonnacott as patron), critical repairs to the NW Tower made possible by the WW1 Centenary Repairs fund, an Eve of the Election Forum held in the Cathedral nave and former Chichester Cathedral Chorister Isaac Waddington came 5th in Britain's Got Talent.

Social Media

This year the Cathedral continued its Twitter account and started several new social media accounts – Facebook, Instagram, YouTube and SoundCloud. We hope these accounts will enable us, over time, to engage new audiences and represent the vitality of the Cathedral's life and work.

St Richard's Door Trial

In July and August there was a trial opening of St Richard's Door which investigated a number of theories, including whether this additional entrance/exit door may increase footfall to the Café and Shop. The trial did not generate significant extra custom but provided useful learning about footfall throughout the precinct and about shop and cafe customers.

Parish Links

Work has continued on the Cathedral/Parish Links network, including a successful Parish Links Evensong in October and quarterly liaison with the Links, where we send information about Cathedral events and offer to help the parishes with publicity for their own events. Work also began this year on the significant task of auditing all the Parish Links data. Chapter also decided, for the first time, to hold a service for the Links in the east of the Diocese, this took place at St Michael and All Angels, Berwick, in September, and was very warmly received.

Collaborations

The Visitor Services Officer represented the Cathedral on the Chichester Visitors Group and supported the Board of Visit Chichester, also attending the annual conference of Cathedrals Plus.

The team coordinated the Cathedral's participation in the Sussex Historic Churches Ride and Stride, and contributed events to the national event, 'Heritage Open Days' and the local Festival of Chichester programme.

Cathedral Treasury

Two events this year improved the visual impact of the Treasury. The process began with the removal of the turnstiles and was completed by the removal of the metal screens, and some consequential rearrangement of moveable furnishings. The chapel is now much more open and welcoming. Secondly, the whole collection has

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again been expertly cleaned, with striking results, by a small team, to whom the Sub-Treasurer records his warm thanks. Visitor numbers to the Treasury cannot be readily estimated, but the impression from observation is that numbers are substantially up on earlier years.

In other respects the Treasury's role continues as a public display of communion plate and other pieces of historic interest, principally on loan from parishes of the Diocese. The collection has remained stable during the year. A number of not-too-distant parishes continue to withdraw pieces temporarily for use or display at major festivals, other special services or exhibitions. Also, a number of parishes with Treasury loans have paid visits to the Treasury, sometimes attending Evensong (particularly if they are visiting on the day when their parish is remembered in prayer across the Diocese). Continuing parish interest in their loaned pieces, and in the collection as a whole, is something that the Treasury particularly welcomes and encourages.

Visitors Numbers

The total number of people entering the Cathedral over the period of this report was approximately 368,000. The total number of "tourists" to the Cathedral was estimated to be approximately 254,000.

LIBRARY

Visits

The Library has received a large number of visitors during the previous year and the interest in the Library and its holdings continues to grow. Two annual events, namely the *Festival of Chichester* (July 2015) and *Heritage Open Day* (September 2015) were again extremely popular and attracted hundreds of visitors to the Library. Individuals also continue to come to the Library and the Cathedral Education Department makes regular use of the Library holdings for its activities for children and adults.

Inquiries/Requests

As in previous years there were numerous inquiries made to the Sub-Librarian (Dr Charlotte Hansen) regarding a wide range of topics.

Activities

The updating of the Cathedral Inventory System including the re-valuation and re-photography of all items continued to be processed and managed by the Sub-Librarian.

Following a suggestion by the Cathedral's Adult Christian Learning Committee, ten new books were purchased to resource learning and study amongst the Cathedral community (ranging from contemporary theology to history and art). These books are available for borrowing, and use will be monitored in order to assess whether this initiative is worth extending.

Library Advisory Group

The Group met three times throughout the period and it proves a good forum in which to discuss the activities and future of the Library. Current external members are: Martin Hayes (County Local Studies Librarian, Worthing Library), Janet Carter (Subject Studies Librarian, University of Chichester), Wendy Walker (County Archivist, West Sussex Record Office) and Jenny Mason (Collections Manager, West Sussex Record Office). Cynara Davies (Education Officer) and Charlotte Hansen (Sub-Librarian and Inventory Project Manager) were also members of the Group, chaired by Anthony Cane (Chancellor and Canon Librarian).

Thanks

Grateful thanks are due to Dr Charlotte Hansen for her excellent work in the Library over six years, as her term of appointment came to an end on 31 March 2016.

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BISHOP GEORGE BELL

The Cathedral became the focus for the concerns of many following the announcement on 22 October 2015 of the settlement of a legal civil claim in respect of allegations of sexual offences against a child by Bishop George Bell in the late 1940s and early 1950s. Cathedral staff have worked to find ways to continue to recognise the huge contribution which Bell made to the history of his time and his lasting legacy, and hold it alongside the reality of this settlement. We have reaffirmed our commitment to listen to and take seriously survivors of abuse.

SAFEGUARDING

The Dean and Chapter are committed to the protection of children and vulnerable adults visiting the cathedral, of the cathedral choristers and those attending services as well as any employees, trainees and volunteers.

In accordance with the House of Bishops Policy documents, the Cathedral has a written Safeguarding Policy and Guidelines for all those working with children and with adults at risk. The Dean and Chapter appoint a Cathedral Safeguarding Officer (CSO) whose role is to implement policy and procedures. The CSO ensures that any concerns about a child or the behaviour of an adult are appropriately reported both to the statutory agencies and to the diocesan safeguarding children adviser. The CSO is responsible for reviewing and updating the Cathedral Safeguarding policy annually and then presenting the policy to the Dean and Chapter for approval. The CSO is also responsible for arranging Safeguarding Training for staff and volunteers in the Cathedral Community.

Since February 2015 the CSO has been a member of Chichester Diocese Safeguarding Advisory Panel.

The present CSO is the Reverend Dr Alison Green, Cathedral Curate, who was appointed to this role in early 2015. Dr Green is a member of the team of trainers who deliver the Diocesan Foundation Safeguarding Training module. In the past year thirty eight staff and volunteers have completed the Foundation Safeguarding Training and four newly appointed staff have attended safeguarding awareness training.

THE WIDER CATHEDRAL FAMILY

CHICHESTER CATHEDRAL ENTERPRISES LIMITED

Chapter solely owns Chichester Cathedral Enterprises Ltd (CCEL) which undertakes the commercial activities of the Cathedral Café, Cloisters Shop, Box Office, Vicars Hall, 4 Canon Lane and other venues located within the Cathedral precinct. All profits are covenanted to Chapter and details of its trading activities are summarised within the statement of consolidated financial activities and the notes to the accounts.

Cloisters Café and Hospitality

The Cathedral café had a refurbishment in March resulting in many positive comments from regular customers and visitors to the Cathedral. A better quality of hot drinks and some changes to the menu were introduced, new uniforms issued to all the staff and the space opened up for art to be displayed in the café.

The financial returns were below budget by £15,000 mainly due to the impact of the café refurbishment. On a brighter note, 4 Canon Lane continues to perform very well with bookings going from strength to strength each year.

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Many successful events were held during the year, including over 1100 Christmas lunches being served and numerous wedding receptions. A Wedding Open Day proved to be a great success with bookings taken on the day. Many local organisations have continued to use the Cathedral facilities for Hospitality over the last year.

Enterprises continued to support the Cathedral with events and hospitality around the Cathedral precinct ranging from coffee mornings to large formal dinners, also hosting visitors from other Cathedrals in the café, Vicars' Hall and 4 Canon Lane.

Cloisters Shop

The Cathedral's shop achieved sales of £167,000, £4,000 higher than budgeted. A healthy margin of 53% was also achieved. Customer numbers remained constant at 22,000 but there was a slight drop in customer spend. Online shop sales continued to be low at £5,000. The overall net profit was approximately £6,000.

Box office

Over the 12 months the box office served 4,713 customers and processed 12,380 tickets to the value of over £184,000. In addition to our usual programme of events, Chichester Tickets, the cathedral box office, handled ticket sales for two major festivals – the Festival of Flowers and the Festival of Chichester. Despite this, fewer events and lower ticket prices resulted in a reduction in income from commission, and the box office finished below budget, making a loss of £8,000.

The Box Office has provided a high level of service to customers over the years but has often proved to be unprofitable. Our ageing website software is being withdrawn after September 2016. The current box office operation will be replaced with an online service that does not require staffing. Although in-house sales will largely be withdrawn, customers will be able to book tickets by telephone as well as online.

The overall contribution of Chichester Cathedral Enterprises Ltd to Chapter was £64,567.

The Chichester Cathedral Enterprises team is working hard to continually evolve what it offers and adapt to a changing market, as well as taking steps to reduce operational costs. The board predicts a significant increase in the financial contribution that it makes each year, a contribution that is hugely important in supporting the Cathedral in its mission.

The Directors of Chichester Cathedral Enterprises Ltd (of whom three are Chapter members) are appointed by Chapter and are listed at Appendix 15.

CHICHESTER CATHEDRAL RESTORATION & DEVELOPMENT TRUST

The Trust was formed in 1980 and since then has raised money for the restoration and development of Chichester Cathedral, other buildings within its precincts, its music foundation and such other charitable objects and activities undertaken by the Chapter. The priority remains the continuing restoration of the fabric of the Cathedral itself, together with the urgent needs of the precinct.

The Trust's continuing fundraising efforts allowed for the provision of funds to Chapter to enable a number of significant Cathedral projects during the year, including: Re-roofing the North West Tower; Re-roofing the Muniment Room; Replacing the Cathedral's oversized and aging main power supply and associated equipment; Replacing the internal access ladders and platforms in the Spire; and essential restoration work on Vicars' Hall. The two re-roofing projects were enabled through the receipt of grants from the World War One Centenary Cathedral Repairs Fund.

In the year to come the Trust has committed to provide the funds required by Chapter for the restoration of the Western arm of the Cloisters and the survey of the high roofs. In addition the Trust will continue to raise funds in preparation for the outcomes of the next Quinquennial inspection and the Cathedral's strategic planning work, both of which will inform the restoration and development plan. Support is typically received

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from individual donors, legacies, charitable trusts, PCCs, companies and fundraising events. The most significant event is three day Festival of Flowers held every two years, with the latest in June 2016.

The Trustees are listed at Appendix 10.

CHICHESTER CATHEDRAL MILLENNIUM ENDOWMENT TRUST

The Millennium Endowment Trust was established in 1997 with the aim of raising an endowment fund of £5 million to be held in perpetuity; the income from which would provide funds for the Chichester Cathedral Restoration & Development Trust. This, the Trustees decided, would not be touched until the capital sum had grown to £5 million donated or promised. The Trust is now generating annual income in excess of £175,000 and this is available to the Restoration and Development Trust.

The current Trustees are listed at Appendix 11.

CHICHESTER CATHEDRAL FRIENDS

Chichester Cathedral Friends (CCF) is a registered Charitable Incorporated Organisation (CIO) which exists to support the ministry and mission of Chichester Cathedral. CCF provides one of many ways for people to become involved with and contribute to the life and work of the Cathedral. The charity is managed and run by volunteers and has approximately 1500 members who come from the Cathedral congregation, the city, the diocese and beyond. CCF organises social, cultural and educational events and funds a wide variety of projects, large and small, in response to requests from the Cathedral Chapter.

The main sources of income are annual membership subscriptions, unsolicited donations, proceeds from events and occasional legacies.

Income including Legacies exceeded Expenditure excluding Grants by £69,757. The trustees were delighted to receive Legacies totalling £17,000 and a generous anonymous donation of £10,000 as a contribution to the funding of the Cathedral's new chairs. The trustees approved grants to Chapter totalling £257,763 for a wide variety of projects. This includes the funding of new chairs for the Cathedral (£185,240).

During the past 12 months CCF welcomed 61 new members but lost 72 of whom 23 are deceased. The trustees have embarked on a strategic programme of activity to significantly increase the number of new members and the level of volunteer engagement by members, as a means of ensuring that CCF will continue to provide and further develop its support for the ministry and mission of the Cathedral.

The events programme was well supported and enjoyed by members with over 1600 attendances in total.

The current Trustees are listed at Appendix 12.

CATHEDRAL PARTNERS

Members of Chapter are also closely involved in the governance of the following:

THE PREBENDAL SCHOOL

The Prebendal School, a preparatory and pre-preparatory school for boys and girls including the Choristers of the Cathedral, is an independent charity. The Dean is the Chair of Governors, two other Governors are members of Chapter, a third is a member of the College of Canons, and two lay Foundation Governors are appointed with the approval of the College of Canons. From September 2015, the school has operated as an incorporated company as well as a charity.

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ST. MARY'S HOSPITAL

The foundation of the Hospital of the Blessed Mary reputedly dates from the second half of the twelfth century and the present Hospital building dates from about 1290: Chapter members are the Trustees of the Hospital and its endowment. The charity owns a number of residential and commercial properties in the City, the rents from which help to run the almshouses.

The object of the charity is to provide almshouse accommodation to poor people of good character that have lived for at least five years in Chichester or a parish whose boundary lies within fifteen miles of the Cathedral spire. It also provides pensions for residents and for local poor people of good character. As at the date of this report there were twenty eight residents occupying twenty six of the twenty nine flats available at St Mary's Hospital.

THE MORSE-BOYCOTT BURSARY FUND

The Trust was set up to provide bursaries for boy choristers when the St Mary of the Angels Choir School, founded and run for forty years by Fr Desmond Morse-Boycott, closed in 1971. In 1995 the remaining Trustees invited the Chapter of Chichester to become Custodian Trustees of the Trust's investments and assets, and the Trust is now administered by the Communar with Chapter acting as Executive Trustees. The Trust Funds stood at £611,268 as at 31 July 2015. The Fund supports a total of four boy choristers at various cathedrals.

The Trustees are listed at Appendix 13.

THE TRADITIONAL CHOIR TRUST

The Trust was founded in Gloucestershire by Dr John Sanders in October 2001 but, shortly after his death in 2003, the Trustees invited the Chapter of Chichester to become the Trustees and since April 2005 the Trust has been administered in the same manner as the Morse-Boycott Bursary Fund. The Trust Funds stood at £123,592 at 5 April 2015. The Fund supports two boy choristers at Truro and Cambridge.

The Trustees are listed at Appendix 14.

PERSONNEL

There were a number of staff changes during 2015/2016. We were pleased to welcome the following new staff; David Coulthard - Communar and Executive Director (April), Tania Ahern - Liturgy and Music Assistant (August), Richard Patterson - Lay Vicar (September), Nick Berryman - Apprentice Chef (September), Julia Murray Logue - Human Resources Manager (January), Ed Williamson - Lay Vicar (January) and Cassy Fry - Marketing Assistant (March).

We would also like to thank for their services the following staff who left: Annie Harrington - Assistant Dean's Secretary (May), Chantelle Hammond - Customer Service Assistant (May), Gary Smith - Chef (July), Natasha Mayhew - Customer Service Assistant (July), Harriet Neale-Stevens - Liturgy and Music Assistant (July), Stefan Kennedy and Alexander Dance - Lay Vicars (August), Ann Lee - Dean's Secretary (August), Ben Hockliffe - Verger's Assistant (December), Clare Skaptason - Marketing Assistant (December), Jane Carman - Customer Service Assistant (February), Lisa Steer - Accounts Assistant (March) and Charlotte Hansen - Sub-Librarian (March).

Chapter has recently approved a HR strategic plan for 2016 – 2017 to enable the Cathedral to deliver the objectives in its business plan but also its longer term aims and aspirations. In particular it aims to develop the

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Cathedral as a stimulating and rewarding working environment and develop closer links between staff and volunteers. We will report on progress against the plan in future annual reports.

Volunteers

The Visits Department has overall responsibility for the Cathedral's volunteers. During the period of this report they oversaw a programme of recruitment and training for new Cathedral Guides. The Information Desk said a very fond and grateful farewell to Miss Audrey Scott (Information Desk Team Leader) in April 2015. Audrey was succeeded by Mrs Annabelle Hancock. A small and new team of website updaters was also formed. These volunteers have been trained to update third party websites with information about events at the Cathedral. In September, the Bell Ringers performed two full peals in celebration of Her Majesty the Queen becoming the longest reigning monarch of this country and in celebration of the lives of Richard and Barbara Mosse (members of the wider Chichester Community).

FINANCIAL REVIEW OF THE CATHEDRAL'S ACTIVITIES

Introduction

The financial statements for the Chapter of Chichester Cathedral have been prepared in accordance with the requirements of Financial Reporting Standard (FRS) 102 and the Accounting and Reporting Regulations for English Anglican Cathedrals, as specified by the Church Commissioners under section 27 of the Cathedral Measures 1999. The regulations were updated in February 2015 following the adoption of FRS 102.

The consolidated financial statements comprise those of Chapter and its wholly owned subsidiary company, Chichester Cathedral Enterprises Limited.

As stated in the notes to the financial statements there are a number of entities that are related to the Chapter of Chichester Cathedral but are not deemed to be under the control of Chapter and therefore are not consolidated within these financial statements.

Overview of the Financial Activities

Total Income from all activities amounted to £4,657,253 (2015 £3,813,187).

It should be noted that Chapter was fortunate to receive the gift of a property during the year from David and Charlotte Evans. This property has been included at its open market value at the date of the gift which was £1,185,000. Due to the intentions of the donors this gift has been included in a new restricted fund and forms part of the overall Income of Chapter for the year. The intention of Chapter is to sell the property in the short term. The donors wish the proceeds to be applied first to The Prebendal School who will receive £600,000 and second to the Humanitas Trust who will receive £50,000. Both of these gifts have been provided in the financial statement as restricted expenditure. The balance of the restricted fund will be used for the support and maintenance of music at Chichester Cathedral consistent with the English Cathedral Choral Tradition.

Chapter has again been very fortunate to receive both legacies and a number of grants during the year and these are detailed below.

Legacies

Law	£	500
Miss Sirey	£	5,000
Miss J P Homes	£	1,000
Mr R Lillington	£	500

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Mr P Bellamy	£ 3,764
A B Tucker	£ 62,169
Mr J Ross	£ 5,000

Grants

Church Commissioners	£ 158,099
Allchurches Trust	£ 21,526
Chichester Cathedral Restoration & Development Trust	£ 235,921
Cathedral Friends	£ 145,547
Pallant Trust	£ 6,470
Spencer Wills Trust	£ 4,000

Total expenditure amounted to £4,057,579 (2015 £3,800,694).

The total includes the provision for gifts arising as a result of the property gift noted above. Other than this there have been no other exceptional expenditures incurred during the course of the financial year under review.

The overall surplus arising from all activities amounts to £599,674 (2015 £12,493). This surplus may be analysed as follows:

Unrestricted Funds	£9,542
Restricted Funds	£537,031
Endowment Funds	£53,101

Chichester Cathedral Enterprises Limited contributed a net profit to the Unrestricted surplus of £64,567 compared with £86,346 for the previous financial year. It should be noted that the Cloisters Café was closed for refurbishment during the year which resulted in a loss of turnover and profit as well as incurring exceptional costs of approximately £30,000 in connection with the refurbishment. These works will help to improve the results of the Café in the financial year to 31 March 2017.

The surplus arising under Endowments funds is available for Chapter to spend on its day to day activities and this is transferred to the Unrestricted fund.

Chapter Funds

As at 31 March 2016 the funds held by Chapter maybe summarised as follows:

Unrestricted	£12,289,338
Restricted	£3,657,911
Endowment	£18,567,272
Total	£34,514,521

This compares with total funds at 31 March 2015 amounting to £34,114,847.

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During the year Chapter together with the Finance Committee and Auditors carried out a detailed review of all funds held by Chapter to ensure that they are being utilised for the correct purposes and allocated accordingly in the financial statements. The review focused on the number of restricted funds and whether there was a restriction in place on those funds.

As a result of this review a number of restricted funds were transferred to Unrestricted mainly relation to the maintenance of the fabric of the Cathedral. In total these funds amounted to £1,884,576 of which £1,076,897 has been designated by Chapter towards the repair and maintenance of the Cathedral.

The number of Endowments funds has been consolidated but all remain as Endowment with the income arising available to be used for the day to day activities of Chapter.

This review of funds presents the financial statements in line with the current operations of the Cathedral and releases funds to be spent on operational matters in the future.

Financial Forecast

Whilst Chapter has enjoyed an overall surplus for the year there remain significant financial challenges going forward. Without the contribution of profits for Chichester Cathedral Enterprises Limited and the support of other related entities as noted above Chapter would run at a deficit.

Increasing income from existing and new activities is the subject of constant review as is the control of all expenditures. The overall financial forecast continues to place a strain on the cashflow position of Chapter and this is reviewed and monitored regularly by Chapter with support from the Finance Committee.

Risk Assessment

Risk Identification, Assessment and Mitigation are integral parts of the Chapter's management responsibilities. Chapter reviews risk regularly and keeps an updated register. Actions are put in place to mitigate risk many of which are contained in the Cathedral's 2016/17 business programme. The Cathedral identified a lack of cashflow as a potential long term risk which has been addressed by the re-classification of funds and the establishment of a free reserves policy.

The Cathedral Fabric is an ongoing responsibility managed with the aid of the Fabric Advisory Committee and Surveyor to the Fabric whose quinquennial report makes recommendations for required action.

The property portfolio is key to generating income and this reliance creates a risk which requires close monitoring and management. This will be augmented by the appointment of a new property asset management partner following a tender process in 2016.

Failures of safeguarding are a risk the Chapter recognises and mitigates by reviewing safeguarding actions quarterly with its safeguarding advisor Revd Alison Green and with regular training.

Compliance failures are mitigated by good governance and the scrutiny and challenge of external specialists such as the newly appointed Health and Safety Advisors.

Reserves Policy

It is Chapter's policy that free unrestricted funds should be readily available as a reserve sufficient to provide Chichester Cathedral with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future. Free Unrestricted Reserves are defined as being consolidated unrestricted funds, less unrestricted fixed assets.

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It is hoped, that by maintaining a reasonable level of Free Unrestricted Reserves the Cathedral is protected against unforeseen loss of income from giving, grants or other sources and has a buffer against unplanned exceptional financial expenditure.

Chapter's Free Unrestricted Reserves should be maintained at a level which is at least equivalent to three months expenditure.

Free reserves available at 31 March 2016 amount to £1,266,684 compared with an estimate of three months expenditure amounting to £700,000.

Chapter reviews the amount of reserves that it requires on an annual basis to ensure that they are adequate to fulfil the Cathedral's continuing obligations.

Investment & Cash Policy

Under the Cathedrals Measure 1999 Chapter may invest the Cathedral's funds in any of the following:

- Land.
- Funds administered for the Central Board of Finance of the Church of England by CCLA Investment Management Limited.
- Investments in which the Trustees may invest under the general power of investment in the Trustee Act 2000.
- The improvement or development of property belonging to the Cathedral, except that endowment funds may not be used to improve or develop the Cathedral itself and its ancillary buildings.

Chapter seeks the maximum yield to be prudently achieved from a mixture of bonds and equities to deliver the mission of the Cathedral and the income needs of fifteen trust funds. Over a period of years the income and capital values should grow fast enough to counteract the effects of the rise in RPI.

During this year the average yield has been 4.74% from a mixed portfolio of M&G Charifund and Charibond units with an average across all the trusts of about 90% in equities. The accounts reveal both continuing high yields from investments and a net decrease (including additions) in capital value of £200,000.

Overall cash balances have increased during the year however since the year end cash has been required to meet the commitments of Chapter particularly in relation to the distribution of the gifts noted above and to meet ongoing operational issues.

It should be noted that during the year Chapter acquired the remaining share of 49 West Street and this has become a wholly owned Investment property. It was decided to borrow funds in the form of a mortgage totalling £350,000 rather than drawdown monies from existing investments.

The Finance Committee reviews the holdings at its regular meetings and monitors performance against other common investment funds in the charitable field. The Committee also monitors costs and ethical investment considerations.

Administrative Office

The Royal Chantry
Cathedral Cloisters
Chichester
West Sussex PO19 1PT

Tel 01243 783595
Fax 01243 812499
www.chichestercathedral.org.uk
info@chichestercathedral.org.uk

REPORT OF THE INDEPENDENT AUDITORS TO THE CHAPTER OF CHICHESTER CATHEDRAL

We have audited the financial statements of the Chapter of Chichester Cathedral for the year ended 31 March 2016 on pages 26 to 47. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the Chapter, as a body, in accordance with the regulations made under Section 27 of the Cathedrals Measure 1999. Our audit work has been undertaken so that we might state to the Chapter those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Cathedral and the Chapter as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of the Chapter and Auditors

The Cathedrals Measure 1999 and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) requires the Administrative Body to prepare financial statements for each financial year. The Guidelines on English Anglican Cathedral Accounts prescribed by the Church Commissioners require the Administrative Body to prepare and publish audited accounts which give a true and fair view of the financial activities for each financial year and of the assets, liabilities and funds at the end of each financial year of the Cathedral and its related entities. In preparing those accounts the Administrative Body is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether they have complied in all material respects with the Guidelines, or describe which recommendations have not been complied with and the reasons therefore.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law, the Cathedrals Measure 1999 and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of; whether the accounting policies are appropriate to the Chapter's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Administrative Body; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on the financial statements

In our opinion the financial statements;

- give a true and fair view of the state of affairs of the Chapter of Chichester as at 31 March 2016, of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Accounting and Reporting Regulations for English Anglican Cathedrals, as specified by the Church Commissioners under section 27 of the Cathedral Measures 1999.

**REPORT OF THE INDEPENDENT AUDITORS TO THE CHAPTER OF
CHICHESTER CATHEDRAL**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Cathedrals Measures 1999 requires us to report to you if, in our opinion: the information given in the Annual Report is inconsistent in any material respect with the financial statements; or sufficient accounting records have not been kept; or the financial statements are not in agreement with the accounting records and returns; or we have not received all the information and explanations we require for our audit.

Sheen Stickland

**SHEEN STICKLAND
CHARTERED ACCOUNTANTS
REGISTERED AUDITORS
7 EAST PALLANT
CHICHESTER
WEST SUSSEX
PO19 1TR**

Dated 6th September 2016

THE CHAPTER OF CHICHESTER CATHEDRAL
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2016

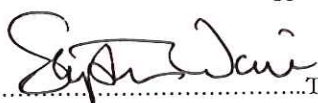
	Notes	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-16	Total Funds 31-Mar-15
		£	£	£	£	£
INCOME AND ENDOWMENTS FROM:						
	1					
(i) Donations and legacies		471,093	1,663,365	-	2,134,458	1,215,845
(ii) Grants in support of mission		71,589	118,506	-	190,095	200,258
(iii) Charges and fees arising in the course of mission		50,539	-	-	50,539	48,707
(iv) Trading and fundraising		1,287,503	-	-	1,287,503	1,309,470
(v) Investments		891,280	10,150	64,749	966,179	959,902
(vi) Other income		28,479	-	-	28,479	79,005
Total Income		2,800,483	1,792,021	64,749	4,657,253	3,813,187
EXPENDITURE ON:						
	2					
(i) Raising Funds		1,410,111	38,188	424	1,448,723	1,522,277
(ii) Ministry		506,057	781,804	11,224	1,299,085	623,038
(iii) Cathedral and precincts upkeep		335,496	353,317	-	688,813	1,050,838
(iv) Education and outreach		102,029	70,025	-	172,054	111,266
(v) Community, parish and congregation		911	-	-	911	22
(vi) Other expenditure		436,337	11,656	-	447,993	493,253
Total Expenditure		2,790,941	1,254,990	11,648	4,057,579	3,800,694
NET (OUTGOING)/INCOMING RESOURCES BEFORE INVESTMENT GAINS/(LOSSES)						
		9,542	537,031	53,101	599,674	12,493
Net gains/(losses) on investments		(102,214)	(13,473)	(84,313)	(200,000)	132,604
Net income/(expenditure)		(92,672)	523,558	(31,212)	399,674	145,097
Gross transfers between funds	18/19/20	1,937,677	(1,884,576)	(53,101)	-	-
		1,845,005	(1,361,018)	(84,313)	399,674	145,097
Other recognised gains/(losses):						
Actuarial gains/(losses) on defined benefit pension scheme		-	-	-	-	217,590
Net movement in funds		1,845,005	(1,361,018)	(84,313)	399,674	362,687
Reconciliation on funds:						
Total funds brought forward		10,444,333	5,018,929	18,651,585	34,114,847	33,752,160
Total funds carried forward		12,289,338	3,657,911	18,567,272	34,514,521	34,114,847
		(Annex 1)	(Annex 2)	(Annex 3)		


THE CHAPTER OF CHICHESTER CATHEDRAL
CONSOLIDATED BALANCE SHEET
AS AT 31ST MARCH 2016

	Notes	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-16	Total Funds 31-Mar-15
		£	£	£	£	£
Fixed Assets						
Investment assets						
Property	3	9,177,654	3,798,158	5,990,000	18,965,812	17,421,000
Investments	4	1,557,863	397,784	1,202,989	3,158,636	3,266,638
		<u>10,735,517</u>	<u>4,195,942</u>	<u>7,192,989</u>	<u>22,124,448</u>	<u>20,687,638</u>
Non investment assets						
Property	5	1,845,000	-	11,355,000	13,200,000	13,200,000
Equipment and plant	6	23,446	-	-	23,446	28,427
		<u>1,868,446</u>	<u>-</u>	<u>11,355,000</u>	<u>13,223,446</u>	<u>13,228,427</u>
Total fixed assets		<u>12,603,963</u>	<u>4,195,942</u>	<u>18,547,989</u>	<u>35,347,894</u>	<u>33,916,065</u>
Current assets						
Stocks	7	45,706	-	-	45,706	45,584
Debtors	8	93,552	3,141	-	96,693	151,179
Interfund debtors		12,606	23,215	2,547	38,368	354,255
Short term investments		105,284	15,158	-	120,442	224,571
Cash at bank and in hand		445,440	182,888	16,736	645,064	420,980
		<u>702,588</u>	<u>224,402</u>	<u>19,283</u>	<u>946,273</u>	<u>1,196,569</u>
Liabilities due within one year						
Loans and bank overdraft		(13,324)	-	-	(13,324)	-
Creditors	9	(608,300)	(762,433)	-	(1,370,733)	(614,387)
Interfund creditors		(38,368)	-	-	(38,368)	(354,255)
		<u>(659,992)</u>	<u>(762,433)</u>	<u>-</u>	<u>(1,422,425)</u>	<u>(968,642)</u>
Net current assets		<u>42,596</u>	<u>(538,031)</u>	<u>19,283</u>	<u>(476,152)</u>	<u>227,927</u>
Total assets less current liabilities		<u>12,646,559</u>	<u>3,657,911</u>	<u>18,567,272</u>	<u>34,871,742</u>	<u>34,143,992</u>
Liabilities due after one year						
Loans and bank overdraft	9	(326,944)	-	-	(326,944)	-
Defined benefit scheme liability	9	(30,277)	-	-	(30,277)	(29,145)
		<u>(357,221)</u>	<u>-</u>	<u>-</u>	<u>(357,221)</u>	<u>(29,145)</u>
Net assets		<u>12,289,338</u>	<u>3,657,911</u>	<u>18,567,272</u>	<u>34,514,521</u>	<u>34,114,847</u>
Funds						
Unrestricted	18	12,289,338	-	-	12,289,338	10,444,333
Restricted	19	-	3,657,911	-	3,657,911	5,018,929
Endowment	20	-	-	18,567,272	18,567,272	18,651,585
Total Funds		<u>12,289,338</u>	<u>3,657,911</u>	<u>18,567,272</u>	<u>34,514,521</u>	<u>34,114,847</u>

(Annex 1) (Annex 2) (Annex 3)

The financial statements were approved by the Chapter on 6 September 2016 by


.....The Very Reverend S Waine - Dean

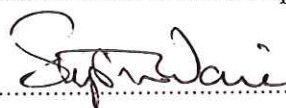

.....D Coulthard - Communar and Executive Director

THE CHAPTER OF CHICHESTER CATHEDRAL
BALANCE SHEET
AS AT 31ST MARCH 2016

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 31-Mar-16 £	Total Funds 31-Mar-15 £
Fixed Assets						
Investment assets						
Property	3	9,177,654	3,798,158	5,990,000	18,965,812	17,421,000
Investments	4	1,557,865	397,784	1,202,989	3,158,638	3,266,640
		<u>10,735,519</u>	<u>4,195,942</u>	<u>7,192,989</u>	<u>22,124,450</u>	<u>20,687,640</u>
Non investment assets						
Property	5	1,845,000	-	11,355,000	13,200,000	13,200,000
		<u>1,845,000</u>	<u>-</u>	<u>11,355,000</u>	<u>13,200,000</u>	<u>13,200,000</u>
Total fixed assets		<u>12,580,519</u>	<u>4,195,942</u>	<u>18,547,989</u>	<u>35,324,450</u>	<u>33,887,640</u>
Current assets						
Debtors	8	108,214	3,141	-	111,355	195,585
Interfund debtors		12,606	23,215	2,547	38,368	354,255
Short term investments		105,284	15,158	-	120,442	210,435
Cash at bank and in hand		269,673	182,888	16,736	469,297	285,053
		<u>495,777</u>	<u>224,402</u>	<u>19,283</u>	<u>739,462</u>	<u>1,045,328</u>
Liabilities due within one year						
Loans and bank overdraft		(13,324)	-	-	(13,324)	-
Creditors	9	(436,930)	(762,433)	-	(1,199,363)	(493,606)
Interfund creditors		(38,368)	-	-	(38,368)	(354,255)
		<u>(488,622)</u>	<u>(762,433)</u>	<u>-</u>	<u>(1,251,055)</u>	<u>(847,861)</u>
Net current assets		<u>7,155</u>	<u>(538,031)</u>	<u>19,283</u>	<u>(511,593)</u>	<u>197,467</u>
Total assets less current liabilities		<u>12,587,674</u>	<u>3,657,911</u>	<u>18,567,272</u>	<u>34,812,857</u>	<u>34,085,107</u>
Liabilities due after one year						
Loans and bank overdraft	9	(326,944)	-	-	(326,944)	-
Defined benefit scheme liability	9	(30,277)	-	-	(30,277)	(29,145)
		<u>(357,221)</u>	<u>-</u>	<u>-</u>	<u>(357,221)</u>	<u>(29,145)</u>
Net assets		<u>12,230,453</u>	<u>3,657,911</u>	<u>18,567,272</u>	<u>34,455,636</u>	<u>34,055,962</u>
Funds						
Unrestricted	18	12,230,453	-	-	12,230,453	10,385,448
Restricted	19	-	3,657,911	-	3,657,911	5,018,929
Endowment	20	-	-	18,567,272	18,567,272	18,651,585
		<u>12,230,453</u>	<u>3,657,911</u>	<u>18,567,272</u>	<u>34,455,636</u>	<u>34,055,962</u>

(Annex 1) (Annex 2) (Annex 3)

The financial statements were approved by the Chapter on 6 September2016 by

.....The Very Reverend S Waine - Dean

.....D Coulthard - Communar and Executive Director

**THE CHAPTER OF CHICHESTER CATHEDRAL
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2016**

	Note	31-Mar-16 £	31-Mar-15 £
Cash flows from operating activities:			
Net cash provided by / (used in) operating activities	1	454,916	(966,443)
Cash flows from investing activities:			
Purchase of tangible fixed assets		(4,596)	(4,496)
Purchase of investment property		(1,544,812)	-
Purchase of fixed asset investments		(92,000)	(3,017,677)
Sale of fixed asset investments		-	3,028,929
Rentals received		815,562	818,094
Dividends received		149,831	140,835
Interest received		786	973
Net cash provided by / (used in) investing activities		(675,229)	966,658
Cash flows from financing activities:			
New loans in year		350,000	-
Loan repayments in year		(9,732)	-
Net cash provided by / (used in) financing activities		340,268	-
Change in cash and cash equivalents in the reporting period		119,955	215
Cash and cash equivalents at the beginning of the reporting period		645,551	645,336
Cash and cash equivalents at the end of the reporting period	2	765,506	645,551

THE CHAPTER OF CHICHESTER CATHEDRAL
CONSOLIDATED CASH FLOW STATEMENT NOTES
FOR THE YEAR ENDED 31ST MARCH 2016

1. Reconciliation of Net Incoming / (Outgoing) Resources to Net
Cash Inflow from Operating Activities

	31-Mar-16	31-Mar-15
	£	£
Net income / (expenditure) for the reporting period	399,674	145,097
Adjustments for:		
Depreciation charges	9,577	9,151
Rentals received	(815,562)	(818,094)
Dividends received	(149,831)	(140,835)
Interest received	(786)	(973)
Losses / (gains) on investments	200,002	(132,604)
Exceptional item (adjustment in pension deficit)	-	217,590
(Increase)/decrease in stocks	(122)	(571)
(Increase) / decrease in debtors	54,486	(38,438)
Increase / (decrease) in creditors	757,478	(206,766)
Net cash outflow from operating activities	454,916	(966,443)

Analysis of cash and cash equivalents

	31-Mar-16	31-Mar-15
	£	£
Cash in hand	645,064	420,980
Short term investments	120,442	224,571
Total cash and cash equivalents	765,506	645,551

THE CHAPTER OF CHICHESTER CATHEDRAL ACCOUNTING POLICIES FOR THE YEAR ENDED 31ST MARCH 2016

BASIS OF PREPARATION

The Cathedral constitutes a public benefit entity as defined by FRS 102. The accounts have been prepared in accordance with the Accounting and Reporting Regulations for English Anglican Cathedrals issued in February 2015 by the Cathedral Administration and Finance Association, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

The Cathedral transitioned from previously extant UK GAAP to FRS 102 as at 1 April 2014. There has been no effect to the reported position as a result of the transition to FRS 102.

BASIS OF CONSOLIDATION

The consolidated financial statements comprise those of the Chapter and of its wholly owned subsidiary company Chichester Cathedral Enterprises Limited.

INCOME

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Cathedral is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations, legacies and grants to be recognised the Cathedral will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the income and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Cathedral and it is probable that they will be fulfilled.

Investment income is recognised on a receivable basis.

RESOURCES EXPENDED

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

THE CATHEDRAL, ITS ANCILLARY BUILDINGS AND THE INVENTORY

In accordance with the Guidelines on English Anglican Cathedral Accounts, no value is attributed in the balance sheet to the Cathedral and its ancillary buildings as it is an inalienable and historic building for which no reliable cost information or conventional valuation basis is available.

No value is attributed to items included in the Cathedral inventory which comprises items of architectural, archaeological, artistic or historic interest.

EQUIPMENT AND PLANT

Chapter:-

In accordance with the Accounting and Reporting Regulation for English Anglican Cathedrals plant, machinery, office equipment, furniture and fittings and computer equipment are written off on acquisition.

Chichester Cathedral Enterprises Limited:-

Assets with an initial cost price which exceeds £500 are capitalised and depreciation is provided to write down the cost of all tangible fixed assets by equal annual instalments over their expected useful economic lives. The rates generally applicable are:-

Furniture and equipment	10% and 20% on cost
Fittings in premises	10% on cost
Computer equipment	25% on cost

**THE CHAPTER OF CHICHESTER CATHEDRAL
ACCOUNTING POLICIES
FOR THE YEAR ENDED 31ST MARCH 2016**

INVESTMENT PROPERTY

Investment properties are initially measured at cost and subsequently are included at fair value of the freehold and lease investments.

The non-investment properties are included at a nominal value.

LISTED INVESTMENTS

Investments are included in the financial statements as follows:

- (a) Investments are shown at their fair value on 31st March 2016.
- (b) Realised gains and losses are calculated as the difference between their market value on the date of disposal and their market value on the previous balance sheet date.

STOCKS

Shop and refectory stocks are stated at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

VALUE ADDED TAX

A group registration for the Chapter and Chichester Cathedral Enterprises Ltd is in operation. Irrecoverable VAT is included in the cost of the items reported in the financial statements.

CONTRIBUTIONS TO PENSION SCHEMES

The pension costs charged to the accounts represent the amount of the contributions paid to both the Defined Benefit and Pension Builders Schemes in respect of the accounting period.

FUNDS

The financial statements include the following funds:-

- (a) Endowment funds – those where there is no power to spend the capital
- (b) Restricted funds – those where there are specific conditions attached to the expenditure of either capital or income or both
- (c) Unrestricted funds – those where both capital and income may be spent at the discretion of the Chapter.

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2016

1 INCOME AND ENDOWMENTS FROM:

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-16	Total Funds 31-Mar-15
	£	£	£	£	£
(i) Donations and legacies					
Congregational collections and giving	187,041	4,484	-	191,525	208,636
Donations	172,035	1,251,233	-	1,423,268	322,628
Tax recoverable under Gift Aid on voluntary donations	38,348	21,916	-	60,264	46,709
Chichester Cathedral Restoration & Development Trust	-	235,921	-	235,921	537,283
Chichester Cathedral Friends	-	145,547	-	145,547	57,057
Friends of Chichester Cathedral	-	-	-	-	5,883
Legacies	73,669	4,264	-	77,933	37,649
	<u>471,093</u>	<u>1,663,365</u>	<u>-</u>	<u>2,134,458</u>	<u>1,215,845</u>
(ii) Grants in support of mission					
Church Commissioners	39,593	118,506	-	158,099	154,858
Allchurches Trust (EIG)	21,526	-	-	21,526	21,000
Drapers Charitable Trust	-	-	-	-	7,000
The Clothworkers	-	-	-	-	10,000
Other revenue and capital grants	10,470	-	-	10,470	7,400
	<u>71,589</u>	<u>118,506</u>	<u>-</u>	<u>190,095</u>	<u>200,258</u>
(iii) Charges and fees arising in the course of mission					
Facility and other fees	50,539	-	-	50,539	48,707
(iv) Trading and fundraising activities					
Gross income of shop, refectory and other trading activities	1,287,503	-	-	1,287,503	1,309,470
(v) Investments					
Income from investment property	815,562	-	-	815,562	818,094
Income from other investments	75,055	10,027	64,749	149,831	140,835
Interest receivable on short term deposits	663	123	-	786	973
	<u>891,280</u>	<u>10,150</u>	<u>64,749</u>	<u>966,179</u>	<u>959,902</u>
(vi) Other income					
Insurance recoveries	28,479	-	-	28,479	79,005
	<u>2,800,483</u>	<u>1,792,021</u>	<u>64,749</u>	<u>4,657,253</u>	<u>3,813,187</u>

The Church Commissioners grant consists of £118,506 for stipends of the Dean and two canons and £39,593 as a contribution to administration costs.

THE CHAPTER OF CHICHESTER CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2016

2 EXPENDITURE ON:

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-16	Total Funds 31-Mar-15
	£	£	£	£	£
(i) Raising funds					
Costs of facilities for visitors	97,674	4,740	-	102,414	95,068
Gross costs of shop, refectory and other activities	1,200,927	-	-	1,200,927	1,203,003
General marketing costs	2,800	-	-	2,800	2,987
Investment property costs	108,710	33,448	424	142,582	221,219
	<u>1,410,111</u>	<u>38,188</u>	<u>424</u>	<u>1,448,723</u>	<u>1,522,277</u>
(ii) Ministry					
Clergy stipends and working expenses	24,330	118,506	-	142,836	127,718
Clergy housing costs	16,470	-	-	16,470	17,376
Clergy support costs	46,221	-	-	46,221	50,167
Services, music and congregational costs	419,036	663,298	11,224	1,093,558	427,777
	<u>506,057</u>	<u>781,804</u>	<u>11,224</u>	<u>1,299,085</u>	<u>623,038</u>
(iii) Cathedral and precincts upkeep					
Major repairs and restoration	-	204,783	-	204,783	331,468
Maintenance and interior upkeep	144,793	56,666	-	201,459	226,955
Cathedral insurance	37,689	-	-	37,689	35,005
Precincts, security and gardens upkeep	153,014	91,868	-	244,882	438,461
Support costs	-	-	-	-	18,949
	<u>335,496</u>	<u>353,317</u>	<u>-</u>	<u>688,813</u>	<u>1,050,838</u>
(iv) Education and outreach					
Educational activities	63,204	64,720	-	127,924	66,261
Archives and library	26	5,305	-	5,331	1,081
Charitable and other giving	38,799	-	-	38,799	43,924
	<u>102,029</u>	<u>70,025</u>	<u>-</u>	<u>172,054</u>	<u>111,266</u>
(v) Community, parish and congregation	<u>911</u>	<u>-</u>	<u>-</u>	<u>911</u>	<u>22</u>
(vi) Other expenditure					
Interest and similar charges payable	10,936	-	-	10,936	8,386
Support costs					
Administration and finance	397,114	10,678	-	407,792	417,600
Information technology	28,287	978	-	29,265	67,267
	<u>436,337</u>	<u>11,656</u>	<u>-</u>	<u>447,993</u>	<u>493,253</u>
	<u>2,790,941</u>	<u>1,254,990</u>	<u>11,648</u>	<u>4,057,579</u>	<u>3,800,694</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2016

3 Investment property

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Consolidated and Chapter Freehold				
At valuation 1 April 2015	7,901,000	2,600,000	5,990,000	16,491,000
Additions	346,654	1,198,158	-	1,544,812
At valuation 31 March 2016	8,247,654	3,798,158	5,990,000	18,035,812
Long leasehold				
At valuation 1 April 2015	930,000	-	-	930,000
Additions	-	-	-	-
Disposals	-	-	-	-
At valuation 31 March 2016	930,000	-	-	930,000
At 31 March 2016	9,177,654	3,798,158	5,990,000	18,965,812

The property value used for 2016 is based on an open market valuation of freehold and long leasehold properties carried out by Henry Adams Commercial Valuation Consultancy at 1st June 2012 and 14th February 2014. At that date the freehold properties were valued at £16,315,870 and the leasehold property at 14 Terminus Road was valued at £930,000.

4 Investments

Consolidated

Investments at market value 1 April 2015	-	1,979,334	1,287,304	3,266,638
Reclassification	1,660,077	(1,660,077)	-	-
Additions	-	92,000	-	92,000
Net (decrease) increase on disposals and revaluation	(102,214)	(13,473)	(84,315)	(200,002)
Investments at market value 31 March 2016	1,557,863	397,784	1,202,989	3,158,636

Total

At 31st March 2016	1,557,863	397,784	1,202,989	3,158,636
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At 31st March 2015

	-	1,979,334	1,287,304	3,266,638
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Chapter

Investments at market value 1 April 2015	-	1,979,334	1,287,304	3,266,638
Reclassification	1,660,077	(1,660,077)	-	-
Additions	-	92,000	-	92,000
Proceeds from disposals	-	-	-	-
Net (decrease) increase on disposals and revaluation	(102,214)	(13,473)	(84,315)	(200,002)
Investments at market value 31 March 2016	1,557,863	397,784	1,202,989	3,158,636

Investment in subsidiary

At 1 April 2015 and 31 March 2016	2	-	-	2
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Total

At 31st March 2016	1,557,865	397,784	1,202,989	3,158,638
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At 31st March 2015

	2	1,979,334	1,287,304	3,266,640
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THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2016

5 Non Investment Property

Consolidated and Chapter	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
	£	£	£	£
At 1 April 2015 and 31 March 2016	1,845,000	-	11,355,000	13,200,000

All non investment properties are freehold.

The property value used for 2016 is based on an open market valuation of freehold properties carried out by Henry Adams Commercial Consultancy at 1st June 2012 and 14th February 2014.

6 Equipment and plant

Consolidated	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-16	Total Funds 31-Mar-15
	£	£	£	£	£
Cost 1st April 2015	85,146	-	-	85,146	80,650
Depreciation at 1st April 2015	(56,719)	-	-	(56,719)	(47,568)
Net book value at 1st April 2015	28,427	-	-	28,427	33,082
Additions	4,596	-	-	4,596	4,496
Depreciation for year	(9,577)	-	-	(9,577)	(9,151)
Net book value at 31st March 2016	23,446	-	-	23,446	28,427
Cost	89,742	-	-	89,742	85,146
Depreciation	(66,296)	-	-	(66,296)	(56,719)
Net book value at 31st March 2016	23,446	-	-	23,446	28,427

All equipment and plant is held in the trading company.

7 Stocks

Consolidated				
Goods for resale	17,056	-	-	17,056
Consumable items	28,650	-	-	28,650
	45,706	-	-	45,706

All stocks are held by the trading company.

THE CHAPTER OF CHICHESTER CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2016

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-16	Total Funds 31-Mar-15
	£	£	£	£	£
8 Debtors					
Consolidated					
Trade debtors	45,294	-	-	45,294	43,245
Other debtors	48,258	3,141	-	51,399	107,934
	<u>93,552</u>	<u>3,141</u>	<u>-</u>	<u>96,693</u>	<u>151,179</u>
Chapter					
Trade debtors	10,878	-	-	10,878	7,633
Amounts due from related undertakings	49,078	-	-	49,078	80,018
Other debtors	48,258	3,141	-	51,399	107,934
	<u>108,214</u>	<u>3,141</u>	<u>-</u>	<u>111,355</u>	<u>195,585</u>
9 Creditors					
Consolidated					
Trade creditors	199,554	99,539	-	299,093	106,888
Accruals	38,005	650,000	-	688,005	24,550
Other creditors	278,446	-	-	278,446	344,682
Tax and social security	58,510	12,894	-	71,404	53,774
	<u>574,515</u>	<u>762,433</u>	<u>-</u>	<u>1,336,948</u>	<u>529,894</u>
NatWest Mortgage loan (note 10)	340,268	-	-	340,268	-
Pension scheme deficit contributions	64,062	-	-	64,062	113,638
	<u>978,845</u>	<u>762,433</u>	<u>-</u>	<u>1,741,278</u>	<u>643,532</u>
Shown as:-					
Liabilities due within one year					
Loans and bank overdraft	13,324	-	-	13,324	-
Creditors	608,300	762,433	-	1,370,733	614,387
Liabilities due after one year	357,221	-	-	357,221	29,145
	<u>978,845</u>	<u>762,433</u>	<u>-</u>	<u>1,741,278</u>	<u>643,532</u>
Chapter					
Trade creditors	76,919	99,539	-	176,458	57,911
Accruals	20,055	650,000	-	670,055	7,545
Other creditors	284,558	-	-	284,558	327,531
Tax and social security	21,613	12,894	-	34,507	16,126
	<u>403,145</u>	<u>762,433</u>	<u>-</u>	<u>1,165,578</u>	<u>409,113</u>
NatWest Mortgage loan (note 10)	340,268	-	-	340,268	-
Pension scheme deficit contributions	64,062	-	-	64,062	113,638
	<u>807,475</u>	<u>762,433</u>	<u>-</u>	<u>1,569,908</u>	<u>522,751</u>
Shown as:-					
Liabilities due within one year					
Loans and bank overdraft	13,324	-	-	13,324	-
Creditors	436,930	762,433	-	1,199,363	493,606
Liabilities due after one year	357,221	-	-	357,221	29,145
	<u>807,475</u>	<u>762,433</u>	<u>-</u>	<u>1,569,908</u>	<u>522,751</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2016

10 Borrowings

NatWest Mortgage Loan

A £350,000 loan was entered into by Chapter during the year in connection with the purchase of the remaining 42.2% of the freehold interest in 49 West Street, Chichester. The loan is due to be repaid in equal monthly instalments over 20 years at an interest rate of 2.45% over base rate per annum and is secured on the property.

At 31st March 2016 the outstanding loan was £340,268 which is repayable as follows:-

	Total Funds 31-Mar-16	Total Funds 31-Mar-15
Within one year	13,324	-
Between one and two years	13,723	-
Between two and five years	43,689	-
Over five years	269,532	-
	<u>340,268</u>	<u>-</u>

The trading company has no third party borrowings.

11 Investment in subsidiary

Chichester Cathedral Enterprises Limited is a wholly owned subsidiary, trading as a Refectory and Gift Shop. The investment in this Company has been consolidated in these accounts on a line by line basis. Profits amounting to £64,567 arose during the year (2015: £86,346).

Chichester Cathedral Enterprises Limited
 Balance Sheet as at 31st March 2016

	31-Mar-16		31-Mar-15	
	£	£	£	£
Fixed assets		23,446		28,427
Current assets				
Stock	45,704		45,584	
Debtors	34,416		35,612	
Cash deposits	14,142		14,136	
Cash at bank and in hand	161,624		135,926	
	<u>255,886</u>		<u>231,258</u>	
Creditors: amounts falling due within one year	<u>(220,446)</u>		<u>(200,799)</u>	
Net current assets		35,440		30,459
		<u>58,886</u>		<u>58,886</u>
Financed by:-				
Share capital		2		2
Profit and loss account		58,884		58,884
		<u>58,886</u>		<u>58,886</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2016

12 Related entities	31-Mar-16	31-Mar-15
	£	£
Chichester Cathedral Friends (with effect from 1 November 2014)	1,091	3,201
The Chichester Cathedral Restoration & Development Trust	11,612	12,131
The Chichester Cathedral Millennium Endowment Trust	-	-
Friends of Chichester Cathedral (charity ceased operating on 31st October 2014)	-	20,677
The Hospital of the Blessed Mary, Chichester	2,240	(44)
The Morse-Boycott Bursary Fund	-	80
The Traditional Choir Trust	-	80

The above are related entities by virtue of common Trustees. They are separate charities with separate objectives and are not under the control of Chapter and do not form part of the consolidated financial statements. Amounts due to the Chapter as at the 31st March 2016 shown above are included in other debtors.

Chapter administers the operations and charge them as follows: The Hospital of the Blessed Mary of £107,760 (2015: £102,016), Morse Boycott £500 (2015: £500) and Traditional Choir Trust £250 (2015: £250).

13 Funds for the benefit of choristers

See Annex 4

These are funds that are administered by the Chapter for the benefit of choristers and ex-choristers. These funds have not been consolidated into the accounts as neither the income nor the capital of these funds is for the benefit of the Chapter.

	31-Mar-16	31-Mar-15
	£	£
The value of the funds at 31st March are as follows:-		
K Bailey Scholarship Fund	20,540	20,789
J Birch Scholarship Fund	1,452	1,510
Choristers Endowment Fund A	88,920	90,107
Friends of Cathedral Music II	34,351	34,724
Choristers Endowment B	244,211	250,143
Choristers Endowment B Morgan	223,463	229,003
Mortlock Prize Fund	25,010	25,487
J B Somerville	554,601	567,803
Yorke Prize Fund	1,594	1,664
A Thurdow Prize Fund	1,695	1,744
Choristers Leaving Scholarships	548,591	563,609
The John Birch Scholarship	187,345	193,297
	<u>1,931,773</u>	<u>1,979,880</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2016

14 Auditors' remuneration	31-Mar-16	31-Mar-15
The total remuneration of Sheen Stickland was as follows:-	£	£
Audit services		
The Chapter of Chichester Cathedral	9,385	6,850
Chichester Cathedral Enterprises Limited	4,920	4,575
Non audit services		
The Chapter of Chichester Cathedral	14,136	30,410
Chichester Cathedral Enterprises Limited	250	250
	<u>28,691</u>	<u>42,085</u>

15 Employees

Staff costs during the year were as follows:-

Wages and salaries	1,251,518	1,222,411
Social security costs	97,543	96,554
Other pension costs	126,282	115,790
	<u>1,475,343</u>	<u>1,434,755</u>

Employees earning over £60,000 and less than £70,000 per annum

1	-
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	31-Mar-16	31-Mar-15
The average number of employees during the year was as follows:-		
Clergy	3	3
Administration	7	7
Education	2	2
Liturgy and music	5	9
Maintenance	6	5
Vergers	4	4
Visitors services	3	1
Shop and refectory	20	20
	<u>50</u>	<u>51</u>

Total remuneration received by members of the Chapter during the year amounted to £149,982 (2015: £112,536)

In addition, employer's pension contributions were £26,225 (2015: £20,671).

Volunteers

Over 300 volunteers offer time and talents to the Cathedral in numerous capacities in varying degrees.

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2016

16 Pensions

Clergy pensions are the liability of the Church Commissioners who pay contributions to the Church of England Funded Pensions Scheme.

The Chapter of Chichester Cathedral participates in the Church of England Defined Benefits Scheme (DBS), part of the Church Workers Pensions Fund, for employees who joined the staff before 31st December 2002 and the Church of England Contribution Scheme (DCS). At 31st March 2016 the Chapter had 3 active members and 7 deferred pension members in the Fund. The assets of the fund are held separately from those of the Chapter of Chichester Cathedral.

The Defined Benefits scheme was the subject of a full actuarial valuation as at 31 December 2013. The fund as it related to the Chapter was shown to be in deficit. The total deficit was assessed to be £213,100. Payments totalling £99,462 have been made between the assessment date and the year end therefore the balance at 31 March 2016 is £64,062 as shown in note 9. Chapter of Chichester Cathedral is making deficit recovery payments of £35,100 per year, paid monthly including interest, over a period of three years ending 31st March 2018.

The Chapter of Chichester Cathedral has agreed to pay the share of this deficit as it relates to the one employee of the scheme who is employed by the subsidiary Chichester Cathedral Enterprises Limited.

Full provision has been made in these financial statements for the deficit as noted above.

In addition contribution rates have increased from 1 April 2015 to a total of 37.9% (employers 24.7% and employees 13.2%).

The Chapter of Chichester Cathedral also participates in a stakeholder defined contribution scheme. Contributions to this scheme are charged to the Statement of Financial Activities as they arise.

17 Expenses of members of the Chapter

During the year 7 members (2015: 6) of Chapter had expenses reimbursed by the Chapter of Chichester Cathedral. The analysis is as follows:-

	31-Mar-16	31-Mar-15
	£	£
Travel	3,066	5,255
Hospitality	2,089	873
Miscellaneous	313	142
	<u>5,468</u>	<u>6,270</u>

18 Unrestricted funds

Consolidated

	At 1st April 2015	Net surplus/ (deficit) for the year	Transfers	At 31st March 2016
	£	£	£	£
General revenues	10,436,126	(21,513)	53,101	10,467,714
Designated Fabrication and Restoration	-	(70,830)	1,884,576	1,813,746
Hussey Memorial Commission Designated Fund	8,207	(329)	-	7,878
	<u>10,444,333</u>	<u>(92,672)</u>	<u>1,937,677</u>	<u>12,289,338</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2016

Unrestricted funds - note 18 continued

Chapter

	At 1st April 2015 £	Net surplus/ (deficit) for the year £	Transfers £	At 31st March 2016 £
General revenues	10,377,241	(21,513)	53,101	10,408,829
Designated Fabrication and Restoration	-	(70,830)	1,884,576	1,813,746
Hussey Memorial Commission Designated Fund	8,207	(329)	-	7,878
	10,385,448	(92,672)	1,937,677	12,230,453

19 Restricted funds

Consolidated and Chapter

	At 1st April 2015 £	Net surplus/ (deficit) for the year £	Transfers £	At 31st March 2016 £
Chichester Cathedral Chorister Foundation Fund	128,682	65,489	-	194,171
Fabric Fund	1,430,447	-	(1,430,447)	-
Chichester Cathedral Restoration and Development Trust	125,689	(42,494)	(82,964)	231
D & C Evans Gift	-	528,718	-	528,718
Library Fund	111,958	(2,661)	-	109,297
Music Fund	58,881	(2,405)	-	56,476
Hussey Music Commission	21,297	-	(21,297)	-
Bell Tower Project	10,810	-	(10,810)	-
Hussey Memorial Commission Fund	609	-	(609)	-
Precinct Repairs	338,449	-	(338,449)	-
4 Canon Lane	2,712,687	(5,035)	-	2,707,652
Sailors' Chapel Fund	43,371	(9,460)	-	33,911
Chichester Cathedral Friends	36,049	(8,594)	-	27,455
	5,018,929	523,558	(1,884,576)	3,657,911

Use of funds

- Chichester Cathedral Chorister Foundation Fund - set up to fund Chorister Scholarships and Music
- Chichester Cathedral Restoration and Development Trust - grants for the Fabrication of the Cathedral
- D & C Evans Gift - donation to fund Music and Choristers
- Library Fund - set up to fund the library
- Music Fund - set up to fund , Music and Choristers including choir tours
- 4 Canon Lane - set up to fund the maintenance and primary use of the house
- Sailors' Chapel Fund - to fund the repairs and restoration to the sailor's Chapel and to be utilised in 2016/17
- Chichester Cathedral Friends - grants to fund various works around the Cathedral

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2016

20 Endowment Funds

	At 1st April 2015 £	Net surplus/ (deficit) for the year £	Transfers £	At 31st March 2016 £
Prebend Funds	2,598,672	(15,470)	9,957	2,593,159
Endowment Fund	15,205,772	(5,287)	(15,383)	15,185,102
Music Endowment Funds	829,498	(12,336)	(44,708)	772,454
Endowed Prebend Stalls	17,643	1,881	(2,967)	16,557
	<u>18,651,585</u>	<u>(31,212)</u>	<u>(53,101)</u>	<u>18,567,272</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES - UNRESTRICTED FUNDS
FOR THE YEAR ENDED 31ST MARCH 2016

Annex 1

	Designated Fabrication and Restoration Funds £	Designated Hussey Memorial Commission Fund £	Undesignated Fund £	Total Unrestricted Funds 31-Mar-16 £	Total Unrestricted Funds 31-Mar-15 £
INCOME AND ENDOWMENTS FROM:					
(i) Donations and legacies	5,625	-	465,468	471,093	420,662
(ii) Grants in support of mission	21,526	-	50,063	71,589	96,123
(iii) Charges and fees arising in the course of mission	-	-	50,539	50,539	43,631
(iv) Trading and fundraising	-	-	1,287,503	1,287,503	1,309,470
(v) Investments	75,415	-	815,865	891,280	812,957
(vi) Other income	26,935	-	1,544	28,479	57,392
Total Income	129,501	-	2,670,982	2,800,483	2,740,235
EXPENDITURE ON:					
(i) Raising Funds	32,129	-	1,377,982	1,410,111	1,408,963
(ii) Ministry	7,483	-	498,574	506,057	523,669
(iii) Cathedral and precincts upkeep	49,515	-	285,981	335,496	318,938
(iv) Education and outreach	-	-	102,029	102,029	107,107
(v) Community, parish and congregation	-	-	911	911	22
(vi) Other expenditure	10,335	329	425,673	436,337	470,942
Total Expenditure	99,462	329	2,691,150	2,790,941	2,829,641
NET (OUTGOING)/INCOMING RESOURCES BEFORE INVESTMENT GAINS/(LOSSES)					
	30,039	(329)	(20,168)	9,542	(89,406)
Net gains/(losses) on investments	(100,869)	-	(1,345)	(102,214)	501
Net income/(expenditure)	(70,830)	(329)	(21,513)	(92,672)	(88,905)
Gross transfers between funds	1,147,727	-	789,950	1,937,677	66,285
	1,076,897	(329)	768,437	1,845,005	(22,620)
Other recognised gains/(losses):					
Actuarial gains/(losses) on defined benefit pension schen	-	-	-	-	217,590
Net movement in funds	1,076,897	(329)	768,437	1,845,005	194,970
Reconciliation on funds:					
Total funds brought forward	-	7,069	10,437,264	10,444,333	10,249,363
Total funds carried forward	1,076,897	6,740	11,205,701	12,289,338	10,444,333

THE CHAPTER OF CHICHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES - RESTRICTED FUNDS
FOR THE YEAR ENDED 31ST MARCH 2016

Annex 2

	Chichester Cathedral Foundation Fund	Fabric Fund	Chichester Cathedral Restoration and Development Trust	D & C Evans Gift	Library Fund	Music Hussey Music Fund	Hussey Memorial Commission	Bell Tower Project	Church Commissioners	Precinct Repairs Fund	4 Canon Lane Chapel	Sailor's Chapel	Chichester Cathedral Friends	Total Funds 31/03/2016	Total Funds 31/03/2015
Chichester Cathedral Chorister Foundation Fund	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
INCOME AND ENDOWMENTS FROM:															
(i) Donations and legacies	86,098	-	235,921	1,185,000	100	7,782	-	-	-	-	1,000	-	1,477,464	1,663,365	699,060
(ii) Grants in support of mission	-	-	-	-	-	-	-	-	118,506	-	-	-	-	118,506	200,258
(iii) Charges and fees arising in the course of mission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,076
(iv) Investments	42	-	-	4,092	-	1,020	-	-	-	-	4,996	-	-	10,150	83,934
(v) Other income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	22,586
Total Income	86,140	-	235,921	1,185,000	4,192	8,802	-	-	118,506	-	5,996	-	147,464	1,792,021	1,010,914
EXPENDITURE ON:															
(i) Raising Funds	-	-	24,118	5,622	-	-	-	-	-	-	1,257	-	7,191	38,188	97,831
(ii) Ministry	18,563	-	-	600,000	-	5,146	-	-	118,506	-	-	-	39,589	781,804	96,599
(iii) Cathedral and precincts upkeep	-	-	254,297	-	-	227	-	-	-	-	3,000	9,460	86,333	353,317	731,900
(iv) Education and outreach	-	-	-	50,000	95	-	-	-	-	-	-	-	19,930	70,025	4,159
(v) Other expenditure	2,088	-	-	660	1,291	4,527	-	-	-	-	75	-	3,015	11,656	22,311
Total Expenditure	20,651	-	278,415	656,282	1,386	9,900	-	-	118,506	-	4,332	9,460	156,058	1,254,990	952,800
NET (OUTGOING)/INCOMING RESOURCES	65,489	-	(42,494)	528,718	2,806	(1,098)	-	-	-	-	1,664	(9,460)	(8,594)	537,031	58,114
Net gains/(losses) on investments	-	-	-	-	(5,467)	(1,307)	-	-	-	-	(6,699)	-	-	(13,473)	78,467
Net income/(expenditure)	65,489	-	(42,494)	528,718	(2,661)	(2,405)	-	-	-	-	(5,035)	(9,460)	(8,594)	523,558	136,581
Gross transfers between funds	-	(1,430,447)	(82,964)	-	-	(21,297)	(609)	(10,810)	-	(338,449)	-	-	-	(1,881,576)	(22,500)
Net movement in funds	65,489	(1,430,447)	(125,458)	528,718	(2,661)	(2,405)	(609)	(10,810)	-	(338,449)	(5,035)	(9,460)	(8,594)	(1,361,018)	114,081
Reconciliation on funds:															
Total funds brought forward	128,682	1,430,447	125,689	-	111,958	58,881	609	10,810	-	338,449	2,712,687	43,371	36,049	5,018,929	4,904,848
Total funds carried forward	194,171	-	231	528,718	109,297	56,476	-	-	-	-	2,707,652	33,911	27,455	3,657,911	5,018,929

Chapter reclassified some Restricted Funds to Unrestricted Funds on the advice of the Finance Committee and the Auditors. The Funds reclassified, and are now designated as Fabrication and Restoration, are Fabric Fund, Restoration Fund, Bell Tower Project and Precinct Repair Fund. The Hussey Music Commission and the Hussey Memorial Commission were reclassified as undesignated Unrestricted Funds.

THE CHAPTER OF CHICHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES - ENDOWMENT FUNDS
FOR THE YEAR ENDED 31ST MARCH 2016

Annex 3

	Prebend Funds £	Endowment Fund £	Endowment Funds £	Music Endowment Funds £	Endowed Prebendal Stalls £	Total Funds 31-Mar-16 £	Total Funds 31-Mar-15 £
INCOME AND ENDOWMENTS FROM:							
Investments	1,691	15,383	44,708	2,967		64,749	62,038
Total Income	1,691	15,383	44,708	2,967		64,749	62,038
EXPENDITURE ON:							
Raising Funds	424	-	-	-	-	424	15,483
Ministry	11,224	-	-	-	-	11,224	2,770
Total Expenditure	11,648	-	-	-	-	11,648	18,253
BEFORE INVESTMENT GAINS/(LOSSES)	(9,957)	15,383	44,708	2,967		53,101	43,785
Net gains/(losses) on investments	(5,513)	(20,670)	(57,044)	(1,086)		(84,313)	53,636
Net income/(expenditure)	(15,470)	(5,287)	(12,336)	1,881		(31,212)	97,421
Gross transfers between funds	9,957	(15,383)	(44,708)	(2,967)		(53,101)	(43,785)
Net movement in funds	(5,513)	(20,670)	(57,044)	(1,086)		(84,313)	53,636
Reconciliation on funds:							
Total funds brought forward	2,598,672	15,205,772	829,498	17,643		18,651,585	18,597,949
Total funds carried forward	2,593,159	15,185,102	772,454	16,557		18,567,272	18,651,585

THE CHAPTER OF CHICHESTER CATHEDRAL
 STATEMENT OF FINANCIAL ACTIVITIES - UNCONSOLIDATED FUNDS
 FOR THE YEAR ENDED 31ST MARCH 2016

Annex 4

	At 1st April 2015 £	Investment Income £	Donations/ Legacies £	Realised gain/(loss) £	Awards/ Scholarships £	Purchase of Investments £	Increase / (Decrease) in value of Investments £	At 31st March 2016 £
K Bailey Scholarship Fund	20,789	722	-	-	-	-	(971)	20,540
J Birch Scholarship Fund	1,510	55	-	-	(40)	-	(73)	1,452
Choristers Endowment Fund A	90,107	3,451	-	-	-	-	(4,638)	88,920
Friends of Cathedral Music II	34,724	1,088	-	-	-	-	(1,461)	34,351
Choristers Endowment B	250,143	11,288	6,250	-	(8,400)	6,250	(15,070)	244,211
Choristers Endowment B Morgan	229,003	9,246	-	-	(2,361)	-	(12,425)	223,463
Mortlock Prize Fund	25,487	953	-	-	(150)	-	(1,280)	25,010
J B Somerville	567,803	25,827	-	-	(4,325)	-	(34,704)	554,601
Yorke Prize Fund	1,664	61	-	-	(50)	-	(81)	1,594
A Thurlow Prize Fund	1,744	67	-	-	(25)	-	(91)	1,695
Chorister Leaving Scholarships	563,609	25,023	-	-	(6,732)	12,000	(33,309)	548,591
The John Birch Scholarship	193,297	8,438	-	-	(3,059)	-	(11,330)	187,345
Funds carried forward	1,979,880	86,219	6,250	-	(25,142)	18,250	(115,433)	1,931,773

These funds are administered by the Chapter and the monies are held within the Chapter of Chichester Cathedral bank accounts.

The amount due by the Chapter of Chichester Cathedral to these funds is included as a creditor.

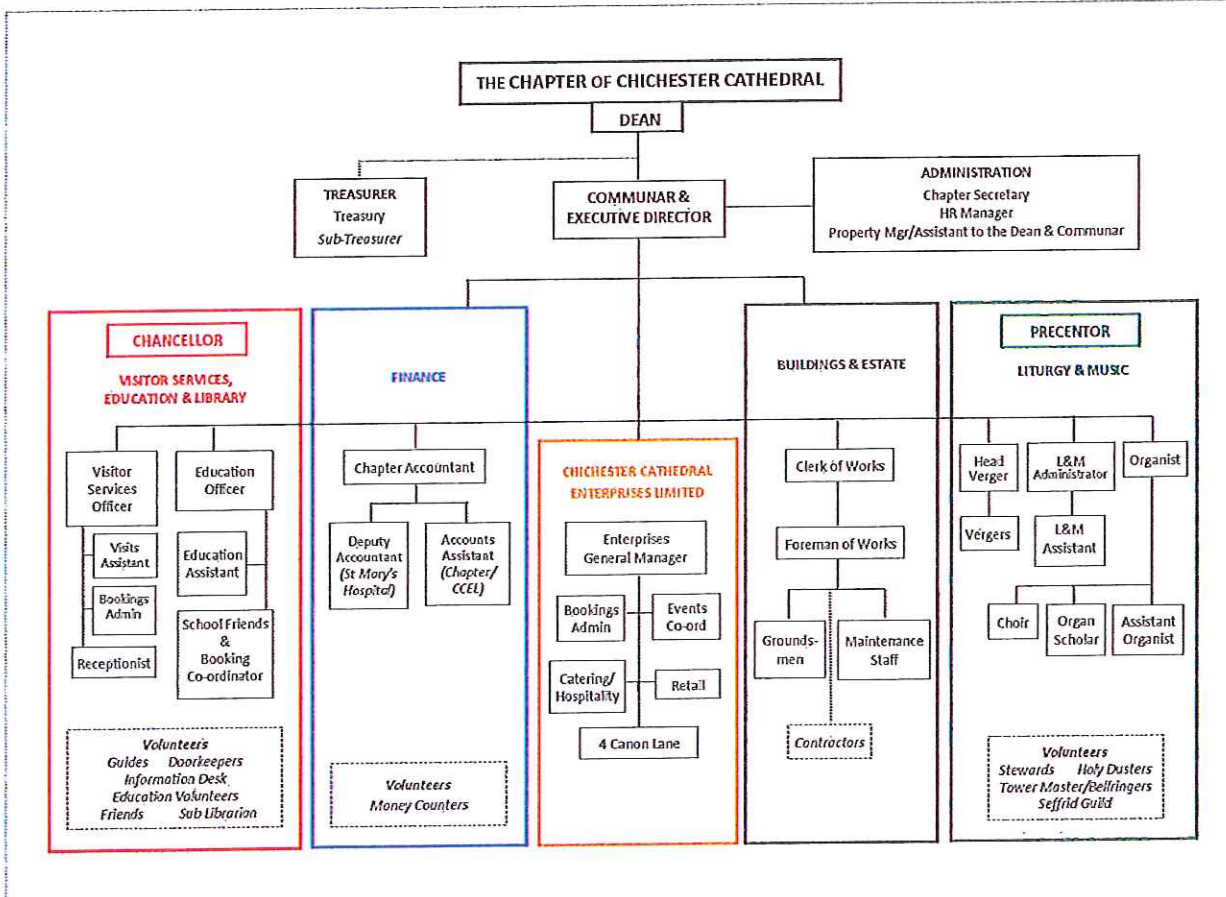
CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2016

APPENDIX 1 - THE CATHEDRAL CHAPTER

Dean	The Very Reverend Stephen John Waine
Precentor	The Reverend Canon Nigel Timothy Schofield BA
Chancellor	The Reverend Canon Dr Anthony Cane BA MPhil PhD
Treasurer	The Reverend Canon Stephen Ferns <i>(from February 2016)</i>
Prebendary of Bury	The Reverend Canon Clive Everett-Allen AKC <i>(until July 2015)</i>
Prebendary of Ferring	The Reverend Canon Simon Holland <i>(from September 2015)</i>
Lay Member	Mrs Sara Jane Stonor DL
Lay Member	Mrs Lesley Webster LLB
Lay Member	Mr Simon Bell BSc(Hons) MRINA CEng FRSA
Communar	Mr David Coulthard <i>(from April 2015)</i>

APPENDIX 2 - ORGANISATION AND STRUCTURE OF THE CATHEDRAL



CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2016

APPENDIX 3

Chapter Members' Portfolios – tasks undertaken in addition to principal duties

Chapter Member	Portfolio
Stephen Waine Dean	Cathedral Council Chairman: College of Canons Chairman of Trustees: St Mary's Hospital Chairman: Executive Board Fabric Advisory Committee Chairman: Restoration Planning Group Cathedral Finance Committee Cathedral Community Committee Chairman: Chichester Cathedral Enterprises Ltd Stewardship Committee Chairman of Trustees: Morse-Boycott Bursary Fund Chairman of Trustees: The Traditional Choir Trust Chairman: 4 Canon Lane Committee Trustee: Cathedral Restoration and Development Trust Trustee: Millennium Endowment Trust Chair of Governors: Prebendal School Trustee: Southern Cathedrals' Festival Chairman: St John's Trust Diocesan Synod Bishop's Council Bishop's Senior Staff Chichester Vision Board Patron: Art and Sacred Places
Timothy Schofield Precentor	Cathedral Council College of Canons Trustee: St Mary's Hospital Executive Board Cathedral Finance Committee Cathedral Community Committee Trustee: Morse-Boycott Bursary Fund Trustee: The Traditional Choir Trust Member of the Diocesan European Ecumenical Committee Member: St John's Trust Governor: Prebendal School Prebendal School Finance and General Purposes Committee Trustee: Cathedral Restoration and Development Trust Trustee: Chichester Cathedral Choristers' Association Trust Diary Planning Group Chichester Deanery Chapter and Synod Diocesan Advisor for Lay Reader Selection
Anthony Cane Chancellor	Canon Librarian College of Canons Cathedral Council Fabric Advisory Committee Cathedral Community Committee

CHICHESTER CATHEDRAL

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Trustee: St Mary's Hospital
Director: Chichester Cathedral Enterprises Ltd
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Chairman: Education Development and Review Group
Chairman: Chancellor's Group
Chairman: Exhibitions Committee
4 Canon Lane Committee
Editor: Cathedral Newsletter
Chairman and Trustee: Chichester Cathedral Friends
Trustee: Bell Tower Drop-In
Trustee: Oxmarket Gallery
Trustee: Festival of Chichester
Chairman and Director: Diocese of Chichester Academy Trust
Governor: Prebendal School
Governor: University of Chichester
Associate Lecturer in Contemporary Theology, University of Chichester
Member: Bishop Luffa School Academy Trust
Bishop's Educational Advisor for the Ordained Ministry
Candidates Panel, Ministry Division of the Church of England
Quality Nominee (Diocese of Chichester Reader training programme)
Quality Adviser (SEITE – South East Institute of Theological Education)

Stephen Ferns
Treasurer
(from Feb 2016)

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: Traditional Choir Trust
Senior Chaplain to the Bishop of Chichester

Clive Everett-Allen
Prebendary of Bury
*(College of Canons
Representative)*
(retired July 2015)

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Cathedral Council
Vicar of St Swithun's, East Grinstead

Simon Holland
Prebendary of Ferring
*(College of Canons
Representative)*
(from Sept 2015)

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Rector of St Paul's Chichester with St Peter's Westhampnett
Governor: The March School
Director: Bishop Luffa School
Bishop's Adviser on Deliverance Ministry

Sara Stonor
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: Traditional Choir Trust
Cathedral Council
Cathedral/Parish Links Co-ordinator
St Bartholomew's Burwash PCC
Dallington Deanery Synod
Diocesan Synod
Diocesan Synod Parsonages Board (East)
Canterbury Provincial Panel of the Clergy Disciplinary Measure 2003
Vice Chairman of the Sussex Historic Churches Trust
Join Patron of the Mother's Union - Chichester Diocese

CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2016

Vice Lord-Lieutenant of East Sussex
Vice President of East Sussex Magistrates
Patron Friends of Crowborough Hospital
Patron Friends of St Peter's Church Bexhill
Patron Girl Guiding Sussex East
Member of the Centenary Appeals Committee for Charleston Farmhouse
Vice-Chairman of the Conquest Hospital Appeal

Lesley Webster
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Tribunal Judge

Simon Bell
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Member of PCC at St Andrews, Oving
Member of Chichester Deanery

David Coulthard
Communar
(from April 2015)

Secretary: Cathedral Council
Secretary: Fabric Advisory Committee
Executive Board
Cathedral Finance Committee
Restoration Planning Group
Managing Director: Chichester Cathedral Enterprises Ltd
Clerk to the Trustees: St Mary's Hospital
Administrator: Morse-Boycott Bursary Fund
Administrator: The Traditional Choir Trust
Cathedral Community Committee
4 Canon Lane Committee
Cathedral Administrators and Financiers Association
Chichester Conservation Area Advisory Committee
Director: Chichester Business Improvement District (BID)

APPENDIX 4 - MEMBERS OF THE CATHEDRAL COUNCIL

Baroness Detta O'Cathain, Chairman
The Very Revd Stephen Waine, Dean
Mr David Coulthard (from April 2015)
Mrs Sara Stonor DL
Mr Julian Munby
Mr Mark Powell
Dr Brian Hanson CBE
Mr Anthony Bird
Mr Richard Ashby
Mrs Maggie Saffrey
Mr Martin Richards
The Reverend Canon Timothy Schofield, Precentor
The Reverend Canon Dr Anthony Cane, Chancellor
The Venerable Fiona Windsor
Mrs Susan Pyper, Lord Lieutenant of West Sussex

Elected/Appointed By

Bishop

Ex Officio
Bishop & Chapter
Bishop & Chapter
Bishop & Chapter
Bishop & Chapter
Bishop & Chapter
Cathedral Community
Cathedral Community
Bishop & Chapter
Chapter
Chapter
College of Canons
Bishop & Chapter

CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2016

APPENDIX 5 - NOMINAL ROLL OF THE COLLEGE OF CANONS (as at 31 March 2016)

The Very Reverend Stephen John Waine	Dean
The Reverend Canon Nigel Timothy Schofield	Precentor
The Reverend Canon Dr Anthony William Nicholas Strephon Cane	Chancellor
The Reverend Canon Stephen Anthony Dunbar Ferns	Treasurer
The Right Reverend Mark Sowerby	Bishop of Horsham
The Right Reverend Richard Charles Jackson	Bishop of Lewes
The Venerable Douglas Henry McKittrick	Archdeacon of Chichester
The Venerable Fiona Windsor	Archdeacon of Horsham
The Venerable Martin Clifford Lloyd Williams	Archdeacon of Brighton & Lewes
The Reverend Canon Paul Robert Thomas	Prebendary of Mardon
The Reverend Canon Professor Robert Hannaford	Prebendary of Wightring
The Reverend Canon Dr Edward Francis Paterson Bryant	Prebendary of Fittleworth
The Reverend Canon Trevor George Buxton	Prebendary of Waltham
The Reverend Canon Dr Gavin Ashenden	Bursalis Prebendary
The Reverend Canon Dr Samuel Martin Bailey Wells	Prebendary of Bargham
The Reverend Canon Dr David James Clarke	Prebendary of Selsey
The Reverend Canon Mark James Townsend Payne	Prebendary of Colworth
The Reverend Canon Lucy Eleanor Murdoch	Prebendary of Thorney
The Reverend Canon Julia Kathleen Peaty	Prebendary of Hova Ecclesia
The Reverend Canon Peter Robert Wells	Prebendary of Middleton
The Reverend Canon David Richard Frost	Prebendary of Firle
The Reverend Canon Rebecca Jane Swyer	Prebendary of Hova Villa
The Reverend Canon Simon Paul Holland	Prebendary of Ferring
The Reverend Canon Professor Loveday Constance Ann Alexander	Prebendary of Windham
The Reverend Canon Jonathan Baldwin	Prebendary of Bishopshurst
The Reverend Canon Moira Wickens	Prebendary of Bracklesham
The Reverend Canon Jeremy James	Prebendary of Eartham
The Reverend Canon Ann Clarke	Prebendary of Ipthorne
The Very Reverend Dr John Edmondson	Prebendary of Seaford
The Reverend Canon Paul Seaman	Prebendary of Heathfield
The Reverend Canon Dr Christine Mary Hall	Prebendary of Sutton
The Reverend Canon Philip Russell Moon	Prebendary of Sidlesham
The Reverend Canon Timothy Lewis Peskett	Prebendary of Somerley
The Reverend Canon Ann Elizabeth Waizeneker	Prebendary of Wisborough
The Reverend Canon Alison Bowman	Prebendary of Bury
The Reverend Canon Richard Michael Coates	Prebendary of Hampstead
The Reverend Canon Philip Mark Gilbert	Prebendary of Highleigh
The Reverend Canon Dr Simon Matthew Jones	Prebendary of Exceit
<i>vacant</i>	Archdeacon of Hastings
<i>vacant</i>	Prebendary of Woodhorn
<i>vacant</i>	Prebendary of Gates

CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2016

APPENDIX 6 - CATHEDRAL MANAGEMENT AND OFFICERS

Chapter is supported by the Cathedral lay staff, accountable to the Communar and functionally responsible to their Heads of Department. The key staff members are:

Liturgy and Music – Precentor

Mr Charles Harrison	Organist and Master of the Choristers
Mr Paul Legrave	Departmental Administrator
Mr Howard Waddell	Head Verger

Education and Visitors – Chancellor

Ms Ruth Poyner	Visitor Services Officer
Mrs Cynara Davies	Education Officer

Accounts, Estate Management, Administration – Communar

Mr Valentine Chiketa	Chapter Accountant
Mr Tony Allen	Acting Clerk of Works
Mrs Debbie Atlee	Chapter Secretary
Mrs Julia Murray Logue (<i>from Jan 2016</i>)	Human Resources Manager

Other Cathedral Officers

Chapter is also supported by various other external Cathedral Officers:-

vacant	Priest Vicar
Mr Michael Moriarty	Sub-Treasurer
Mr Colin Kerr	Surveyor of the Fabric
Mr Richard Meynell (<i>until July 2015</i>)	Chapter Architect
Mr Mark Taylor	Consultant Archaeologist

APPENDIX 7 - MEMBERS OF THE FABRIC ADVISORY COMMITTEE

Mr Julian Munby, Chairman
Mr Robert Pulley (*until June 2015*)
Mr Geoffrey Claridge
Mr Philip Jackson
Mr James Peill
Mr Clive England
Mr Simon Martin
The Reverend Canon Jeremy Davies
Mrs Karen Coke
Mr Christopher King

Attendees: The Very Reverend Stephen Waine (Dean)
The Reverend Canon Dr Anthony Cane (Chancellor)
Other Members of Chapter if they so wish
Surveyor of the Fabric
Consultant Archaeologist
Clerk of Works
Mr David Coulthard, Secretary (*from April 2015*)

CHICHESTER CATHEDRAL

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APPENDIX 8 - MEMBERS OF THE FINANCE COMMITTEE

Mr Anthony Bird, Chairman
Mr Andrew Dunlop
Mr Michael Power
Mr Christopher Tod
Mr Nick de Zoete
The Reverend Canon Timothy Schofield, Precentor)
The Very Reverend Stephen Waine, Dean) All ex officio
Mr David Coulthard, Communar and Executive Director (*from June 2015*))
Mr Valentine Chiketa, Head of Finance and Chapter Accountant (Secretary)

APPENDIX 9 - MEMBERS OF THE CATHEDRAL COMMUNITY COMMITTEE

Mr Robin Barratt Chair and Deanery Synod Representative
Mr Richard Ashby Secretary
Mr Jeff J Stanbridge Cathedral Roll Officer
Dr Richard Hancock Chair of Stewardship Committee
Dr Jean M Bradley Treasurer of Stewardship Committee
Mrs Marguerite Saffery
Mrs Harriet Neale-Stevens (*until June 2015*)
Mrs Toni Hayes
Mr Michael Beaman
Mr Winston Stelling
Mr John Workman
Mrs Jennie Gurney Deanery Synod Representative
Mrs Annabelle Hancock Deanery Synod Representative
Mrs Rachel Moriarty Diocesan Synod Representative
Dean The Very Reverend Stephen Waine (*Vice Chair*)
Precentor The Reverend Canon Tim Schofield
The Chancellor The Reverend Canon Dr Anthony Cane
The Cathedral Curate The Reverend Dr Alison Green
Communar Mr David Coulthard
Co-opted member
Cathedral Deacon The Reverend Brenda Couzens

APPENDIX 10 - TRUSTEES OF THE CHICHESTER CATHEDRAL RESTORATION & DEVELOPMENT TRUST

Trust Patrons

The Duke of Richmond and Gordon
Mrs Susan Pyper – Lord Lieutenant of West Sussex
Mr Peter Field – Lord Lieutenant of East Sussex

Trustees

Mr Mark Powell (Chairman)
The Earl of Cork & Orrery
The Very Reverend Stephen Waine
Mrs Michael Bedford
Mr Anthony Bird
Mr Patrick Burgess OBE
Mr Daniel Hodson

CHICHESTER CATHEDRAL

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Mrs Philip Jackson
Mrs Jan Moore
Mrs Denise Patterson
The Reverend Canon Timothy Schofield
Mrs James Sellick
Mr Daniel Stewart-Roberts
Mrs David Tupper

Honorary Governors

Mr David Hopkinson CBE RD DL
Mrs William Gunnery
Mr Trevor James

APPENDIX 11 - TRUSTEES OF THE CHICHESTER CATHEDRAL MILLENNIUM ENDOWMENT TRUST

Mr Michael Power (Chairman from October 2015)
Mr Nicholas de Zoete (retired as Trustee and Chairman on October 2015)
Mr Julian Biggs
The Earl of Cork and Orrery
Mr Mark Powell
Mr Julian Tregoning
The Very Reverend Stephen Waine

APPENDIX 12 -- TRUSTEES OF CHICHESTER CATHEDRAL FRIENDS

Miss Diann Berry
The Reverend Canon Dr Anthony Cane
Miss Barbara Chaundy
Mrs Suzanne Everitt
Mr James Finch
Mr Stephen Holloway
Mr Colin Sheppard
Mr Simon Shreeve
Mr Graham Toole-Mackson JP

APPENDIX 13 - TRUSTEES OF THE MORSE-BOYCOTT BURSARY FUND

The Very Reverend Stephen Waine, Chairman
Mr Alex Hamilton-Bird
The Reverend Canon Paul Rose
The Reverend Canon David Nason, Priest Vicar
Chapter Members

Mr David Coulthard, Administrator (*from 13 April 2015*)
Mr Valentine Chiketa, Treasurer

CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2016

APPENDIX 14 - TRUSTEES OF THE TRADITIONAL CHOIR TRUST

The Very Reverend Stephen Waine, Chairman
The Very Reverend Michael Tavinor, Dean of Hereford (Patron)
Chapter Members

Mr David Coulthard, Administrator (*from 13 April 2015*)
Mr Valentine Chiketa, Treasurer

APPENDIX 15 - DIRECTORS OF CHICHESTER CATHEDRAL ENTERPRISES LIMITED

The Reverend Canon Dr Anthony Cane, Chairman
The Very Reverend Stephen Waine
Mr Valentine Chiketa, Company Secretary
Mr Andrew Dunlop
Mr Christopher Tod
Mr Rupert Clevely
Mr David Coulthard

APPENDIX 16 - VOLUNTEER SECTION HEADS

The work of the Cathedral is supported by the dedication of some 600 volunteers, led by their Section Heads:

Dr Judith Lee	Head Guide
Mr Jeremy Mudford	Head Doorkeeper
Mr Clive Stroud	Head Steward
Mrs Annabelle Hancock	Information Desk
Mr Anthony Schofield	Money Counters
vacant	Holy Dusters
Mr John Peskett	Servers
Mr Michael Moriarty	Sub-Treasurer
Mrs Susan Doggart	Flower Arrangers
Miss Susan Fletcher	Seffrid Guild
Mr Hamish McNaughton	Tower Captain
Mr Keith Game	Steeplekeeper
vacant	Sunday Coffee Union

APPENDIX 17 - CHARITABLE GIVING

Bible Reading Fellowship / Barnabas	1000
United Society	1000
Children on the Edge	1000
Zane – Zimbabwe a National Emergency	1000
Médecins Sans Frontières	1000
Water Aid	1000
The Bible Society	1000
Church Missionar Society (CMS)	1000
Crossroads Care South Centre	1000
Lifecentre	1000
Diocese links in West and East Africa	1000
L'Arche Bognor Regis	500

CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2016

Outside In	250
Restless Development	250
	<hr/>
	12000
	<hr/>

APPENDIX 18 - PROFESSIONAL ADVISORS

Surveyor of the Fabric	Mr Colin Kerr BA BArch DiplCons RIBA Molyneux Kerr Architects Unit 14, 112 Tabernacle Street London, EC2A 4LE
Chapter Architect	Mr Richard Meynell (<i>until July 2015</i>) Broomfield, Birdham Chichester PO20 7BA
Consultant Archaeologist	Mr Mark Taylor 115 Whyke Lane Chichester PO19 8AU
Auditors	Sheen Stickland Chartered Accountants and Registered Auditors 7 East Pallant Chichester PO19 1TR
Commercial Property Agent	Henry Adams (<i>until May 2015</i>) 14 West Pallant Chichester PO19 1TB Fludes (<i>from May 2015</i>) 24 Southgate Chichester PO19 1ES
Residential Property Agent	Henry Adams Lettings Ltd 10 Southgate Chichester PO19 1ES
Bankers	National Westminster Bank plc East Street Chichester PO19 1HH
Solicitors	Irwin Mitchell Thomas Eggar House Friary Lane Chichester PO19 1UF