

CHICHESTER CATHEDRAL

ANNUAL REPORT

&

AUDITED ACCOUNTS

for the year ended

31ST MARCH 2017

CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2017

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This report has been produced in accordance with the requirements for Accounting and Reporting by English Cathedrals, prepared for the Association of English Cathedrals, and specified by the Church Commissioners, under Section 27 of the Cathedrals Measure 1999.

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DEAN'S FOREWORD

This annual report gives an overview of Chichester Cathedral in the year 2016/17 and offers an insight into the extent of our life and work, our ministry and mission.

Following the Bishop of Chichester's Visitation to the Cathedral, which completed his Visitation to the Diocese, he delivered his Charge in November 2016. Much of our attention has been given to considering its recommendations, and acting on its Directions and incorporating them into our strategic planning. Our financial position requires us to remain vigilant, and our newly-appointed Head of Finance has greatly assisted Chapter to engage fully with the financial challenges which face us. The Cathedral's musicians have maintained an excellent standard as they have led the music of our worship, and the Education Department (now known as Learning and Engagement) has successfully promoted numerous events for both children and adults, and sought new opportunities for outreach.

We are fortunate to have very many committed staff, volunteers, worshippers and supporters. Their contribution to the ministry of the cathedral is immeasurable, and we are very grateful to them.

Later in the year we will publish our Annual Review which will describe in a less formal way something more of our activities during the year. In the meantime, I commend our Annual Report to you.



The Very Reverend Stephen Waino
Dean of Chichester

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MISSION, AIMS AND STRATEGIC PRIORITIES

THE MISSION OF THE CATHEDRAL

The Cathedral Church of the Holy Trinity in Chichester exists to provide a seat for the Bishop of Chichester in order to be a centre of worship and mission.

AIMS OF THE CATHEDRAL COMMUNITY

- To assist the Bishop in proclaiming God's love towards the world by his sacramental, pastoral and teaching ministry.
- To celebrate the sacraments and the daily prayer of the Church, to care for one another and to witness to God's love towards the world.
- To allow the building to speak of God's love towards the world both in the past and in the present.

CHAPTER'S SEVEN STRATEGIC PRIORITIES 2013-18

1. Continue to establish a centre of excellence in order to provide an inspiring place of worship and proclamation.
2. Continue to provide capability to teach the Christian gospel in order to spread the word of Christ.
3. Continue to provide pastoral care and welcome for all involved in the life of the Cathedral.
4. Continue to encourage visitors and worshippers to the Cathedral to share the gospel message.
5. Continue to be an instrument and focus of unity amongst all traditions and denominations.
6. As a body corporate be an example of godly living to everyone.
7. Husband resources effectively to sustain and renew the life of the earth and for the benefit of the community.

THE CATHEDRAL'S FUTURE PLANS

In April 2016 the Bishop of Chichester made a visitation to the Cathedral, which formed the basis for the Bishop's Charge, a report covering the findings and recommendations of the Bishop and his Visitation team which was delivered in November 2016. The Bishops Charge has provided the starting point for Chapter to conduct a review of the Cathedral's vision and strategic objectives for the coming years, supported by the Cathedral Council, College of Canons and wider Cathedral Community. The Cathedral is producing a new strategic plan which will take it from 2018 to 2023.

In 2016 the Cathedral introduced a business planning process for the year 2016/17, the first time that Chapter had set out the Cathedral's plans in this way and the exercise was repeated for 2017/18. The Programme is an

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integral part of the executive team's planning, budgeting and delivery process, and it also represents a way to share plans for the year with the Cathedral's many supporters and well-wishers. The objectives used broad headings of 'Worship', 'Teaching' and 'Supporting Activities' as a framework and were confirmed by Chapter following review and input from the Cathedral's Executive Board (senior staff). The full document can be found on the Cathedral's website. Chapter and the Executive Board will monitor progress against the objectives during the year and report on delivery at the end.

Significant plans for the year include the hosting of the National Walsingham Festival, the renovation of the main organ blower and the installation of the restored 1910 Somers Clarke Reredos in a re-dedicated Sailors Chapel. There will also be a focus on finding new funding streams to help the Cathedral to maintain its musical excellence. The expansion of the Cathedral's Learning and Engagement activity will continue with consultation with local communities and partners, a special event for international peace day, dementia friendly activity and choral outreach events. A new Cathedral website will also be developed.

The restoration of the Western Cloister will be undertaken, and a multi-year project will commence to re-cover the Cathedral Roofs with lead. The Cathedral's properties and tenants will benefit from the introduction of a formal maintenance review system. The Cathedral will also continue its focus on environmental issues and seek Eco Church Accreditation. On the administration front work will continue to improve the Cathedral's accounting systems and to provide better financial information to Chapter.

STRUCTURE AND MANAGEMENT (GOVERNANCE)

CONSTITUTION AND STATUTES

The Cathedral is governed by the Cathedrals Measure 1999 and its resulting Constitution and Statutes that came into effect in September 2000. The Constitution and Statutes require that any person or body having functions under these instruments shall have due regard to the fact that the Cathedral is the seat of the Bishop of Chichester and a centre of worship and mission.

The authorities in this section each have a specific role in the governance of the Cathedral.

THE CHAPTER OF THE CATHEDRAL

Under the Constitution of the Cathedral, Chapter shall consist of the Dean (Chairman) and all Residentiary Canons of the Cathedral; one member of the College of Canons elected by the College; between two and six other persons appointed jointly by the Bishop and Chapter; and the Communar.

There were no changes to Chapter's membership during the course of this reporting year.

The Cathedrals Measure 1999 requires that it shall be the duty of the Chapter to direct and oversee the administration of the affairs of the Cathedral having regard to the views of the Bishop, the College of Canons and the Cathedral Council and in particular to:

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- Order the worship and promote the mission of the Cathedral.
- Formulate, after consultation with the Bishop, proposals in connection with the general direction and mission of the Cathedral and submit them to the Council for its advice.
- Prepare an annual budget for the Cathedral.
- Submit to the Council the annual report and audited accounts prepared by the Chapter and such other reports as may be requested by the Council on any matter concerning the Cathedral.
- Submit to the College of Canons the annual report and audited accounts prepared as aforesaid.
- Keep under review the Constitution and Statutes of the Cathedral.
- Manage all property vested in the Cathedral and the income accruing from it and, in particular, ensure that the necessary repairs and maintenance in respect of the Cathedral and its contents and other buildings and monuments are carried out.
- Perform such other functions as may be prescribed.

The Chapter is also responsible under the requirements laid down by the Church Commissioners under the powers given them by Section 27 of the Cathedrals Measure 1999 for:

- Preparing and publishing an annual report and audited accounts which give a true and fair view of the financial activities for each financial year and of the assets, liabilities and funds at the end of each financial year of Chichester Cathedral and its connected entities.
- Stating that they have complied in all material respects with the guidelines on the subject prepared by the Association of English Cathedrals or describing which recommendations have not been complied with and giving reasons for non-compliance.
- Selecting suitable accounting policies and then applying them consistently.
- Making judgements and estimates that are reasonable and prudent.
- Keeping proper accounting records from which the financial position of the Cathedral can be ascertained with reasonable accuracy at any time.
- Safeguarding the assets of the Cathedral and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Cathedral is a Public Benefit entity and in setting the aims of the Cathedral Chapter has had due regard to the Charity Commission guidance on Public Benefit.

New members of Chapter undergo a thorough induction to brief them on their obligations, including briefings from the Cathedral's specialist staff and specific information about the Cathedral Constitution and Statutes and the Cathedrals Measure 1999. The Cathedral's structure, decision-making processes and the financial performance of the Cathedral are also addressed. Members of Chapter are encouraged to attend appropriate training events, especially those provided throughout the year by the Association of English Cathedrals.

The pay of senior staff is reviewed annually and increases are considered by Chapter in the context of average wage inflation in the charitable sector and the wider economy. When reviewing senior roles Chapter benchmarks pay levels against similar roles in other Cathedrals of a similar size, in other comparable charitable organisations and in the wider region. Clergy stipend levels are set nationally by the Church Commissioners.

A list of Chapter members is at Appendix 1.

A list of the Chapter Members' portfolios is at Appendix 3.

A list of the Cathedral Managerial Staff is at Appendix 6.

A list of Volunteer Section Heads is at Appendix 16.

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THE CATHEDRAL COUNCIL

The Cathedrals Measure 1999 requires that it shall be the duty of the Council to further and support the work of the Cathedral, spiritual, pastoral, evangelistic and ecumenical, reviewing and advising upon the direction and oversight of that work by the Chapter.

The Bishop, as Visitor, is invited to attend as an advisor and non-voting member.

The Council is therefore both an advisory and consultative body and it has been meeting twice a year since its inauguration in January 2001. During the period of this report the Council has met to be briefed and to discuss a range of topics which have included:

- Reviewing the Chapter's annual report and commenting on the wide range of Cathedral activities contained therein.
- Considering the Accounts for 2015/2016 and the Budget for 2016/2017.
- Receiving briefs from the chairmen of the various Cathedral committees.
- Approval of changes to Constitution and Statutes.

The members of the Cathedral Council are listed at Appendix 4.

THE COLLEGE OF CANONS

The College of Canons is formed from the Dean, Residentiary Canons, Lay Members of Chapter, the Bishops Suffragan, the Archdeacons, thirty-one Prebendary Canons and up to five Lay Canons (none of whom have been appointed to date). Two members are elected to the Cathedral Council. One member is elected to Chapter. The Communar acts as Secretary.

The College of Canons shall:

- Meet annually on a day as near as convenient to the Feast of All Saints, whenever the Bishop desires to seek its counsel or advice on any matter, whenever it is required to make an election or, if a request for a meeting were made by not less than two-thirds of its members.
- Receive and consider the annual report and audited accounts.
- Discuss such matters concerning the Cathedral as may be raised by any of its members.
- Perform such functions as may be prescribed.

A list of members of the College of Canons is at Appendix 5.

SPECIAL PREBENDS

In the 16th century Bishop Robert Sherburne founded the Prebends of Bargham, Exceit and Windham and the Bursalis Prebend. The Bishop and the Chapter of Chichester revived these four Wiccamical Prebends (canonries) and another (Wightring) to form five theological canonries and lectureships for the benefit of the Cathedral and Diocese. Up until now all Prebendaries have been Anglican priests occupying Prebendal stalls in the Cathedral Quire and, as members of the College of Canons, have a role in the election of Bishops and the governance of the Cathedral. However, changes made in 2004 to the Constitution and Statutes allow for the appointment of a non-Anglican. In this instance the Prebend would technically remain vacant, and the person be appointed to an ad hoc Lectureship in the name of the Prebend, be invited to occupy the Prebendal stall in the Quire, and take part informally in meetings of the College of Canons.

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THE BISHOP

The Cathedral is the Mother Church of the Diocese and values its central role in the Diocese's worshipping life and its close relationship with the Bishop of Chichester and his team. The principal seat of the Bishop is in the Cathedral and the Bishop presides regularly at services including ordinations. In the last year we have especially enjoyed the number of services which have seen the licensing and welcoming of significant Diocesan appointments in the Cathedral.

FABRIC ADVISORY COMMITTEE

Under the Care of Cathedrals Measure 1990 (as amended in 2008 and 2011), the Fabric Advisory Committee (FAC) is responsible to the Cathedrals Fabric Commission for England (CFCE) and considers applications from the Chapter in regard to proposed development of and changes to the Cathedral's fabric. It also advises Chapter on the care, conservation, repair and development of the Cathedral and meets three times a year.

The ten members of this committee serve for a period of five years and may be re-appointed. The members appoint a Chairman from among their own number. The Communar is the FAC Secretary. The Dean, Surveyor of the Fabric, Consultant Archaeologist and Clerk of Works attend meetings of the Committee and are entitled to speak but not to vote. Other Chapter members are free to attend if they wish.

During this reporting period, changes to the Committee's membership included the resignations of Mr Geoffrey Claridge and Mr Christopher King and the appointment of Mr Geoff Noble and Mr Seif El Rashidi. One vacancy remained to be filled as at the end of March 2017.

Over the course of the year the committee considered and were kept informed about the development and progress of the following projects:

- Sailors' Chapel reordering including the restoration of the Somers Clarke reredos
- Conservation of the two Romanesque reliefs
- Storage options for the new Cathedral's chairs
- Restoration of the Western arm of the cloisters
- Cathedral roof survey and replacement of the high roofs
- A walk-on glass cover for the Roman mosaic in the South Quire Aisle
- A new handrail for the spiral staircase in the Bell Tower
- The future of the Western approach to the Cathedral in consultation with the local authority's Chichester Vision plans

The Members of the Committee are listed at Appendix 7.

FINANCE COMMITTEE

The Finance Committee meets four times a year.

The Committee consists of a Chairman and up to four other members appointed by Chapter for their expertise and experience in the field of finance and investment management. Chapter members are the Dean, Precentor and Communar with the Chapter Accountant as another member.

The Members of the Committee are listed at Appendix 8.

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CATHEDRAL COMMUNITY ROLL

Membership of the Cathedral Roll is open to anyone aged sixteen or more who worships regularly at the Cathedral, is resident in the Close or holds office linked to the Cathedral. The Chapter appoints a Roll Officer to maintain the Roll and is indebted to Mr Jeff Stanbridge for taking on that task. There is an annual meeting of those on the Cathedral Roll, chaired by the Dean, at which elections take place to the Cathedral Council, the Cathedral Community Committee and the Chichester Deanery Synod.

The number of persons on the Cathedral Roll on 31 March 2017 was 520, a net increase of 9.

CATHEDRAL COMMUNITY COMMITTEE

The Cathedral Community Committee meets at least four times a year to advise the Chapter on all matters affecting the Cathedral Community and to undertake such functions as may be delegated to it by Chapter.

The Members of the Committee and of the Stewardship Sub-Committee are listed at Appendix 9.

CHAPTER REPORT ON THE CATHEDRAL'S ACTIVITIES

RESTORATION AND DEVELOPMENT

There has been a rolling programme of internal and external restoration of the Cathedral fabric that started in 1962. Since 1980 this has been largely financed by the Cathedral's Restoration and Development Trust's (R&D) fund-raising activities.

This year saw the completion of works to install walk-on glass over the Roman mosaic; a fixed handrail in the Bell Tower spiral staircase; upgraded choir stall lighting; and a new lectern for the Cathedral. Other longer term projects that continued to progress included the replacement of the Cathedral's high roofs; the reordering of the Sailors' Chapel and preparation for restoration of the Western Arm of the cloisters.

PEREGRINE FALCONS

The peregrines returned to the Cathedral's South East tower and raised four chicks bringing the total to fifty four offspring over the years. The RSPB ran another very successful project in the Cathedral grounds between April and July and Chapter look forward to them returning.

LITURGY AND WORSHIP

The Relationship between the Cathedral and the Diocese

The Dean and Residentiary Canons participate actively in the Mission and Ministry of the Diocese, serving on many Diocesan committees and working groups, which are listed at Appendix 3. In view of this arrangement it has been agreed between the Cathedral and the Diocesan Board of Finance that the balance of time spent by Cathedral Clergy on Diocesan duties and vice versa is neutral.

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The Chapter encourages parishes within the Diocese to visit the Cathedral to experience and share in worship at their Mother Church. Parishes have a point of contact through the Parish Links programme and are invited annually for tea and Evensong.

The Cathedral provides practical support for a number of diocesan occasions, including the Chrism Mass in Holy Week, the Ordinations of Deacons and Priests throughout the Diocese, and the Licensing of Readers in September.

We also work closely with the Diocesan Schools and Children & Youth Team Departments, sharing resources where possible. The Cathedral's extensive education programme benefits Church Schools across the Diocese.

The Cathedral Community elects two members of the Deanery Synod. There is an active City Clergy Group which meets bi-monthly comprising clergy from the Cathedral and local parishes.

Financially Supporting the Diocese

The Cathedral has provided for making a donation to the Diocese of £11,670 in this period, and by not charging facility fees it effectively made a further donation of £8,450.

Chapter's policy is to give priority to requests from the Diocese for the use of the Cathedral or other facilities within the Precinct.

Liturgy & Worship

In July 2015, Tania Ahern, the Liturgy and Music Assistant, left the Cathedral and was replaced by Charlotte Rattray. Following recommendations put forward in the Bishop's visitation report, the role has been expanded to provide additional administrative support to the Organist and Master of the Choristers, notably in respect of the Chichester Cathedral Choral Foundation Fund and in promoting chorister recruitment. The role continues to have central responsibility for the Cathedral's visiting choir programme, which welcomed 39 choirs to sing services last year in the absence of the Cathedral Choir.

During the year the Cathedral hosted four weddings, two baptisms, seven funerals and six thanksgiving services.

The Cathedral's role as mother Church of the Diocese of Chichester manifests itself strongly in the worshipping and prayer life of the Cathedral, both in day to day services and on special occasions. Services for the diocese that took place in the Cathedral included the Ordinations of Priests and Deacons in May and June, the Licensing of Readers, the Diocesan Mothers' Union Commissioning Service, two Royal School of Church Music festivals (at which awards were presented to successful candidates in RSCM awards scheme), and four diocesan schools leavers' services. Confirmation Services were held for the Westbourne, and Chichester deaneries, as well as for the Prebendal School. A number of Canons have been installed in the Cathedral during Evensong, and the Diocesan Chrism Mass again took place in the Cathedral during Holy Week.

As in previous years, a number of parishes both from this diocese and further afield visited the Cathedral and held their own pilgrimage eucharists at the Shrine of St Richard.

Eleven Carol Services were held for outside organisations, including for the first time the national Carol Service for Townswomens' Guilds (attended by HRH The Princess Royal), and the Cathedral Carol Services once again attracted large congregations.

A number of major additional services took place during the year, among them a service celebrating the 90th Birthday of Her Majesty The Queen, and a County Service of Thanksgiving for the Order of St John. The Cathedral also hosted the Southern Cathedrals' Festival. As always, the Cathedral welcomed a number of organisations attending Evensong during the year, including the Mayor of Chichester and City Council and Sussex Freemasons. The local Roman Catholic parish and school of St Richard returned for an annual mass to celebrate St Richard. Annual services were also organised for the Royal Sussex Regiment, the Chichester and

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Midhurst Scouts, and Stonepillow (as part of their annual 'Sleepout'). Graduation ceremonies took place for Chichester College and West Sussex County Council Apprenticeships Scheme.

We are also pleased to report that the children's group which meets during the Sunday Sung Eucharist and is known as "The Pebbles Group" goes from strength to strength.

The Day Chaplains, administered from the Liturgy and Music office, have continued to contribute greatly to the pastoral care of visitors over the past year and offer prayers left at the Shrine each day in the Lady Chapel at 12.45pm.

Other Events

The Cathedral frequently plays host to numerous events and gatherings which are part of the life of the community we serve. This year, amongst many other charitable and community events, included a live '20th birthday' broadcast by local radio station, Spirit FM; the Festival of Chichester launch; Stonepillow's annual Sleepout; and the Royal British Legion's annual Poppy Appeal. The Cathedral Green also provided a public viewpoint for the fireworks to mark the City's Christmas Lights Switch On event.

Music

The choir maintains its sharp focus on the highest possible standards of music, singing about 260 services in the Cathedral each year, and continues to develop its profile at regional, national and international level through visits, tours, broadcasts and outreach.

In April 2016, Charles Harrison and Timothy Ravalde led two Royal School of Church Music Festivals, giving leadership and inspiration to church choirs from around the diocese. The following month saw three recording sessions for a disc of Christmas music; the choristers in particular deserve admiration for their stamina and professionalism in coping with this significant extra workload during a busy term. We are most grateful to Chichester Cathedral Friends for their generous support of this project, and for their funding of a chorister recruitment video that has enhanced awareness among parents of the outstanding education and experience that we offer.

The academic year concluded with a 'home' Southern Cathedrals Festival, in which we joined forces with our colleagues from Salisbury and Winchester, and welcomed large audiences from around the world. Three choristers left with our gratitude and good wishes, moving to Worth School, Lancing and Portsmouth Grammar School. We also bade farewell to our Organ Scholar, Laura Erel, but were delighted to learn later that she has secured a place for postgraduate study at the University of Cambridge. She was succeeded by George Barrett, a history graduate from St Andrew's University; George settled in extremely well and has made an invaluable contribution to the life of the choir.

A visit by the choir to Rye in September served three important purposes: it carried the Cathedral's mission to the distant eastern regions of the diocese; it helped to mark the collation of a new archdeacon; and, taking place as part of the Rye Festival, it offered a reminder of the choir's vital cultural role in the south of England. In November, the choristers took up an invitation to join the Chichester Singers in a performance of 'Hodie' by Vaughan Williams, bringing their work to the attention of a large audience, among which some hearing the cathedral choir for the first time. The Christmas season was typically busy, involving the Advent Procession, 5 concerts at the Chichester Festival Theatre (to a combined audience of over 5000) a broadcast of BBC Radio Surrey and Sussex, and the usual round of carol services. It was also a great pleasure, as always, to sing for the residents and staff of St Mary's Hospital.

The end of term saw the departure of two Lay Vicars, Tom Castle and William Waine, who left to pursue freelance careers in London. They were succeeded by Tom Perkins (a graduate of the Royal Welsh College of Music) and Henry Kimber, on a 2-term contract, from Christ Church Oxford, and a former Chichester chorister. In the New Year, attention turned to a live broadcast of Choral Evensong on BBC Radio 3, enjoyed

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by an international audience of 250000. We were thrilled to receive much enthusiastic correspondence in response to our performance.

In March, the choristers took a leading role in two outreach events staged in partnership with West Sussex Music and the Cathedral's Learning and Engagement Department. These were attended by several hundred children, and offered significant encouragement and example to our visitors. The Lay Vicars were active outside the Cathedral, performing at Chichester University as part of the Funtington Music Group's prestigious concert series. The chorister open day was a particularly vibrant and successful event, as a result of which all the vacancies in the lowest year groups were filled.

Concerts

Concert bookings and ticket sales remain at a healthy level. The closure of the Cathedral's box office facility in the summer, whilst inconvenient, would appear to have had little detrimental effect on concert ticket sales. Regular promoters include Chichester Singers, Billingshurst Choral Society and the Bournemouth Symphony Orchestra, and The Sixteen, who once again included Chichester as part of their Choral and Orchestral tour early in the year

The success and appeal of the regular series of Tuesday Lunchtime concerts shows no sign of diminishing. The audience for each concert is never less than 500. The requests to perform in the series far outnumber the concert slots that are available, and the series enjoys an enviable reputation among young artists in particular, who value the opportunity to perform in front a large and appreciative audience. The calibre of performers and the breadth of their programming remains high, and the retiring collections have continued to be buoyant, enabling the series to return a donation to the Chapter accounts.

EDUCATION / LEARNING & ENGAGEMENT

This year has been a period of change and development for the Education department. In November 2016 a proposal from the department to Chapter to develop and broaden its role was accepted and given full support. This included changing the name of the department to 'Learning and Engagement Department' to more accurately describe our approach and what we are here to do, as outlined below.

The Education department (to be known as the Learning and Engagement department from 1 April 2017) works consistently to achieve an ambitious action plan, delivering inspiring learning experiences for a range of mainly formal audiences, enabling them to engage with the Cathedral and its significance in ways appropriate to them. This year we welcomed 10,305 people to organised events and activities. Our existing strategic plan however has a clear commitment to take this work further to engage more closely with the local community and develop relevant and sustainable opportunities for engagement with those not currently in contact with the Cathedral, developed through partnership working. This strategic aim has a strong connection with the founding principles of 4 Canon Lane, so we will be developing work to support the 'primary use' of that place. Each programme will develop learning and engagement opportunities that draw on at least one of these themes, which explicitly reference the founding principles of 4 Canon Lane - Cathedral as a Place of Worship, Equality and Social Justice, Vocation, Peace and Reconciliation and Artistic expression. To support this work existing staff roles have been enhanced in hours this year and we have started to seek external funding for a new three year post, Families and Young People's Officer. A third of the funding has been successfully secured so far generously given by the Cathedral Friends.

Whilst our ambition going forward is to reach an increased number and greater diversity of people in our local and regional communities, maintaining and developing the existing formal learning programme for schools and colleges remains as important as ever. Highlights from this year include continuing our partnership work with Amnesty International UK, who collaborated with us to develop Key stage 2-5 workshops exploring the refugee crisis to accompany the Ana Maria Pacheco exhibition, *Shadows of the Wanderer*. Members of our valued

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School Friends scheme joined us for the annual School Friends Service on the same theme. School Friends have also helped us develop and pilot a new set of interactive guided tours for primary children that explore the Cathedral as a place of worship through multi-sensory and child-led activity, supporting the new West Sussex Agreed Syllabus for Religious Education. Our collaboration with West Sussex Music and our own Liturgy and Music department continued this year with the extremely successful primary schools Young Voices festival, this year based on the theme of human rights and involving 600 children, singing alongside the Cathedral choristers. For the first time this year we offered a professional development workshop for music teachers to accompany the event and support schools to make the most of the opportunity.

Our dedicated and generous team of 56 volunteers remains crucial to the development and delivery of our programme. Training for volunteers continues with a minimum of two opportunities a term. Our volunteers are also critical to the successful running of Family activity days which remain extremely popular with 1530 people attending five days of themed activity across the year.

In terms of learning and engagement opportunities for adults, we have started collaborating with Pallant House Gallery's Community Programme this year, to provide creative ways for local adults to access the Cathedral - several of whom have not been visitors to the Cathedral in the past. Facilitated by a local arts worker and supported by our volunteers, participants have enjoyed a series of guided tours introducing them to the art and history of the Cathedral, followed by the opportunity to respond creatively through a range of artistic media. We remain an active partner of the Chichester Cultural Learning Partnership in connection with whom we have continued to develop our provision of dementia friendly learning and engagement opportunities. These include the co-production of an events booklet of dementia friendly cultural activity in and around Chichester and specifically at the Cathedral delivering a tea dance in Vicar's Hall, guided tours and music making workshops for people living with dementia and their carers. Other opportunities for adults include our fully booked specialist winter tour programme, Illuminating Chichester Cathedral; Chancellor's Lectures 2016 'The traitor, the coward, and the whore? - a fresh look at Judas Iscariot, Pontius Pilate, and Mary Magdalene, and their significance for today'; Gospel Day: 'The Gospel according to Paul' with participants from across the Diocese and 'Book at Breakfast' literary breakfasts three times a year.

This year we have completed our second phase of the upgrade and refurbishment of the department at 1 St Faiths. This completes an upgrade of the public facing spaces in the building, ensuring we are inviting people into an environment that is conducive to learning. Our bright, comfortable and engaging spaces have been very well received by visiting schools and groups.

LECTURES

During the period of this report, the following lectures were given in the Cathedral:-

The Chancellor's Lecture Series:

Monday 18 and 25 April, 9 and 16 May 2016 **'The Traitor, the Coward and the Whore?'**
The Reverend Canon Dr Anthony Cane

Tuesday 19 July 2016

'The Representation of Suffering: The Work of Ana Maria Pacheco' by Christopher Wintle (King's College)

Chichester Theological Society Lectures:

(a collaboration between the Cathedral and the University of Chichester)

Tuesday 21 June 2016

'Living with Invisibility'
Professor Graham Ward (University of Oxford)

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Monday 19 September 2016

‘Salt and Light: Christianity and Contemporary Culture’
Very Revd Professor Martyn Percy (Dean of Christ Church, Oxford)

Monday 13 February 2017

‘Church Schools and British Values in a Secular Society’
Dr Bob Bowie (Canterbury Christ Church University)

Thursday 22 September 2016

‘A Magnificent Adornment of the House of God?’ The Piper Tapestry at 50 by Dr Naomi Billingsley,
Bishop Otter Scholar

Thursday 6 October 2016

Colin Wiggins ‘In Conversation with Ana Maria Pacheco

Tuesday 1 November 2016

The Year of Mercy – a multi faith perspective

Saturday 5 November 2016

The Gospel According to Paul - An afternoon at Chichester Cathedral to explore, celebrate and learn about Paul’s letters through word, prayer and art:

‘The Three Pauls’ Revd Dr Alison Green (Chichester Cathedral)

‘Introduction to Paul’s gospel of salvation’ Professor Stephen Moyise (University of Chichester)

‘The Damascus Road: an unexpected enlightenment Rachel Moriarty (Chichester Cathedral)

‘Paul and the Community of the Resurrection’ Professor David Catchpole (Exeter and Sarum College)

‘Paul and the Church – Paul’s missionary and pastoral relationships with his churches’ Dr Steve Smith (University of Chichester)

‘Conversion and Commission: key Pauline emphases’ Professor Jimmy Dunn (University of Durham)

‘A Radical Paul for Our Times? The Story of how Paul became Popular in Contemporary Philosophy’
Dr Hannah Strommen (University of Chichester)

‘Through a glass, darkly’ – Pauline themes in art, literature and film’ Canon Dr Anthony Cane (Chichester Cathedral)

4 CANON LANE

The Cathedral’s residential and conference facility continued to be well used, both for commercial and ‘primary’ use. With regard to the latter, the Cathedral’s new Learning and Engagement Department (formerly the Education Department) has been given particular responsibility to develop work in according with the founding vision and principles of 4 Canon Lane: in particular Peace and Reconciliation, Social Justice and Equality, Artistic Expression, Vocation, and Worship.

VISITORS

The activities in this section were coordinated by the Cathedral’s Department for Communications, Marketing and Visitor Services.

Exhibitions

A number of exhibitions took place during the period of this report:

‘Speaking in Tongues’

This monumental and striking painting by Paul Benney was one of his largest works to date and was installed

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in the Cathedral from March to May. Measuring 8ft x 12ft, it is a powerful artwork telling the extraordinary story of Pentecost. The subjects, all friends and contemporaries of the artist, are portrayed as apostles in the manner of the first day of Pentecost when ‘tongues, as of fire, appeared among them, and a tongue rested on each of them’.

‘Spiritual Beings’

An installation by four second year students from the University of Chichester was held during May. The work was inspired by the Cathedral both as a structure and as a place of worship. The installation was made from recycled glass bottles and ribbons.

‘Shadows of the Wanderer’

A powerful installation by the internationally acclaimed sculptor Anna Maria Pacheco ran from July to November. These thought provoking sculptures presented ten over life-size darkly robed figures as they witnessed the struggle of a young man to carry an older man on his shoulders. The group recalls the tale of Aeneas, but also spoke strongly of current issues, evoking the plight of refugees fleeing places of destruction in our own day.

‘Connection’

An extraordinary glass and light sculpture, by the artist Galia Amsel, was on display from November to February. This striking modern sculpture was suspended from the upper levels in the Cathedral’s baptistry and hung gently above the font.

‘Chichester Cathedral Labyrinth’

During February an installation in the north transept, created in-house by Diocesan Spiritual Directors, provided a labyrinthine path for visitors to walk, inviting them to experience this ancient symbol. A labyrinth is an ancient walking meditation which consists of a single path leading into the centre and out again.

‘The Stations of the Holocaust’

A challenging exhibition by the artist Jean Lamb, ran from March to April. This exhibition took place during Lent and included 14 ‘stations’ or artworks, each carved out of elm wood, cast and then painted. The artworks illustrated the final hours of Jesus’ life from the time of his trial to the time of his burial – and each piece also contained an image from the Jewish Holocaust depicting the suffering of the Jewish people.

Visitor Research Project

This year saw the beginning of a fascinating project providing in-depth research into the Cathedral’s visitors. The project proposed a variety of qualitative and quantitative methods with a view to understanding our visitors’ motivations for coming to the Cathedral, the quality and nature of their experience on site, and their behaviour and attitude towards donating. Research was also proposed into non-visitors (those who do not intend to visit the Cathedral) as we are keen to understand any barriers to visiting. After a careful tender process BDRC Continental was selected to carry out this detailed audience research and the results of their findings are currently being analysed. This evidential and empirical learning will provide a firm foundation from which to build our strategy and respond to the Bishop’s Charge.

Website and Digital Marketing

A substantial project to develop a new website for the Cathedral also got underway this year. Much work took place behind the scenes to build assent for this project - a new website is much needed to reflect and celebrate the Cathedral’s core Christian identity while also doing justice to the diverse and vibrant life that is offered around this central purpose. The challenge now is to develop an engaging and easy-to-use site that appeals to established and new audiences. The new site will meet the needs of three of the Cathedral’s charities and its commercial company, combining all the Cathedral’s existing sites into one and strengthening the Cathedral’s branding and online identity. This important project also responds significantly to some of the calls to action within the Bishop’s Charge.

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Publicity and Communications

We engage in varied work to promote the Cathedral, its core purpose and varied events. Some examples during the period of this report are:

Filming and recording projects this year included: CBeebies 'My Story' who came to film an episode of this popular children's programme at the Cathedral's Bell Tower; BBC Sussex who broadcast live all day from the Cathedral Green as part of their grand broadcasting tour of Sussex and Surrey. BBC Sussex also came to interview the volunteers at the Cathedral in celebration of volunteering across Sussex. BBC television also filmed a report marking the centenary of the Battle of Boar's Head and they covered two of our exhibitions in some detail: 'Shadows of the Wanderer' and 'Stations of the Holocaust'.

Other notable publicity included the Thy Kingdom Come initiative and The Year of the Bible. Also, the Festival of Flowers, Southern Cathedrals Festival, the announcement of two grants from the First World War Centenary Cathedral Repairs Fund and a significant event to mark the conclusion of the Year of Mercy which saw representatives of different faiths gather in the Cathedral for an interfaith conversation. The Coombes Crucifix also generated interest (see the Treasury section below) and HRH The Princess Royal visited the Cathedral for the Townswomen's Guilds Carol Service.

Social Media

This year the Cathedral developed its social media platforms (Twitter, Facebook, Instagram, YouTube and SoundCloud) and invested in some training across departments to support staff in generating multi-media content. Our Sunday sermons are now recorded and available on SoundCloud and our YouTube channel benefited from several new videos, ranging from the Cathedral Chancellor talking about the experience of walking a Labyrinth to the choristers [flipping pancakes in the Cathedral](#).

Parish Links

The Cathedral/Parish Links network continues to thrive, with another successful Parish Links Evensong in October. There was also a service in Rye for the Links in the east of the Diocese. This took place at the Parish Church of St Mary in September and was very warmly received. The Cathedral Choir sang during the service and the Bishop of Chichester, The Right Reverend Dr Martin Warner, was also present. During the period of this report, 88 Parishes, over 830 parishioners, visited the Cathedral on their special day of prayer.

Collaborations

The Visitor Services Officer represented the Cathedral on the Chichester Visitors Group and supported the Board of Visit Chichester, also attending the annual conference of Cathedrals Plus.

The team coordinated the Cathedral's participation in the Sussex Historic Churches Ride and Stride, and contributed events to the national event, 'Heritage Open Days' and the local Festival of Chichester programme.

Visitors Numbers

The total number of people entering the Cathedral over the period of this report was approximately 374,000. The total number of "tourists" to the Cathedral was estimated to be approximately 259,700.

Cathedral Treasury

The Treasury's role continues as a public display of communion plate and other pieces of historic interest, principally on loan from parishes of the Diocese. Two accessions enhanced the collection during the year.

One, from the parish of Coombes, is a rare and precious fragment of early mediaeval metalwork, representing a crowned figure of Christ in Majesty. Made of copper, the image retains traces of original gilding and enamelling. It was dug up in the churchyard in 1877; after years of exhibition in the church it was stolen, then fortunately recovered, and is now in the Treasury for safe keeping.

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The other addition is an Elizabethan communion cup, with paten cover, from Tangmere parish; a welcome addition to the set of unmarked, locally-made such pieces already in the Treasury.

A number of not-too-distant parishes continue to withdraw pieces temporarily for major festivals, other special services or exhibitions. Also, some parties from parishes with Treasury loans have paid visits to the Treasury, sometimes combining the visit with Evensong on the day when their parish is remembered in prayer. Continuing parish interest in their loaned pieces, and in the collection as a whole, is something that the Treasury welcomes and encourages.

LIBRARY

The Library has welcomed a large number of visiting groups and individuals during the year, including a descendant (now living in Canada) of a seventeenth century Chancellor and Canon Librarian, William Clarke.

Visitors have given very positive feedback, and many have expressed delight at seeing this lesser known part of the Cathedral. Two annual events, namely the Festival of Chichester (July 2016) and Heritage Open Day (September 2016) were again extremely popular and attracted hundreds of visitors to the Library. Research scholars also continue to come to the Library, and the Cathedral's Learning and Engagement Department makes regular use of the Library holdings for its activities for children and adults.

Chris Smith, the volunteer Sub-Librarian, has done a sterling job, responding to numerous enquiries made on a wide range of topics, co-ordinating the activities outlined above, and working with the Chancellor on matters of strategy and policy.

Progress has been made on a new cataloguing database with the help of the technical knowledge of Steve Holloway (Friends Secretary) and we hope to bring the catalogue up to date soon.

Certain practical issues were identified during the year, as a result of which the Library has benefited from new lighting, the removal of non-library items which had accumulated over the years, and a good clean. Many thanks to the Vergers and the Acting Clerk of Works, Tony Allen, for help with this.

We have begun efforts to monitor the Library stock more carefully in the light of the Library's acquisitions policy.

For this "Year of the Bible", the Library has arranged a display of interesting Bibles in the South Transept, which has proved popular with visitors.

The Library Advisory Group met three times throughout the period and, as in previous years, has proved a good forum in which to discuss the activities and future of the Library. Current external members are: Martin Hayes (County Local Studies Librarian, Worthing Library), Janet Carter (Subject Studies Librarian, University of Chichester), Wendy Walker (County Archivist, West Sussex Record Office) and Jenny Mason (Collections Manager, West Sussex Record Office). Cynara Davies (Head of Learning and Engagement) and Chris Smith (Sub-Librarian) are also members of the Group, chaired by Anthony Cane (Chancellor and Canon Librarian).

SAFEGUARDING

The Chapter are committed to the protection of children and vulnerable adults visiting the cathedral, the cathedral choristers and those attending services as well as any employees, trainees and volunteers.

In accordance with the House of Bishops Policy documents the Cathedral has a written Safeguarding Policy and Guidelines for all those working with children and with adults at risk. The Dean and Chapter appoint a Cathedral Safeguarding Officer (CSO) whose role is to implement policy and procedures. The CSO ensures that any concerns about a child or the behaviour of an adult are appropriately reported both to the statutory

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agencies and to the diocesan safeguarding children adviser. The CSO is responsible for reviewing and updating the Cathedral Safeguarding policy annually and then presenting the policy to the Dean and Chapter for approval. The CSO is responsible for arranging Safeguarding Training for staff and volunteers in the Cathedral Community and is a member of the Diocesan Safeguarding Advisory Panel.

The Safeguarding Officer in the period covered by this report was the Revd Dr Alison Green, Cathedral Curate. Dr Green is a member of the team of trainers who deliver the Church of England's C1 Training module. In the past year Dr Green delivered both the C1 module and updates and awareness training to groups of staff and volunteers. The new CSO will be Mrs Morag Keane, Assistant Diocesan Safeguarding Adviser, supported by several Cathedral Staff.

THE WIDER CATHEDRAL FAMILY

CHICHESTER CATHEDRAL ENTERPRISES LIMITED

Chapter solely owns Chichester Cathedral Enterprises Ltd (CCEL) which undertakes the commercial activities of the Cathedral Café, Cloisters Shop, Box Office, Vicars Hall, 4 Canon Lane and other venues located within the Cathedral precinct. All profits are covenanted to Chapter and details of its trading activities are summarised within the statement of consolidated financial activities and the notes to the accounts.

Cloisters Café, 4 Canon Lane and Hospitality

The combined sales were £1,165,850. 2016 was a Flower Festival year, and this combined with healthy Event Hospitality bookings to enable the Cafe and Hospitality business to generate strong sales from many happy customers. The challenge remains to generate higher levels of profit from these sales.

4 Canon Lane continues to perform well with strong bookings and occupancy rates in the year as well as hosting a range of retreats and other activities supporting the church and its primary purpose.

CCEL continued to support the Cathedral with events and hospitality around the Cathedral Close ranging from coffee mornings to large formal dinners, also hosting visitors from other Cathedrals in the café, Vicars' Hall and 4 Canon Lane.

Cloisters Shop

The Cathedral's shop achieved sales of £157,514, which was some £18,000 less than budgeted, driven primarily by annual customer numbers falling from 22,000 to just over 20,000 in the year. Despite a relatively healthy 55% margin, the shop made a negative contribution in the year of £4,817 which is expected to improve in 2017/18. Following a review during the year it was decided that the existing staffing level could not be sustained and we were sad to say goodbye to some long serving staff after they accepted redundancy. We were delighted that all went on to secure new positions elsewhere.

Box office

As a result of a strategic review of the Box Office, the Board of CCEL, supported by Chapter, decided to close the service in October 2016. The commission led sales model was not financially viable for the level of overheads required to run the business in the long term.

The overall contribution of Chichester Cathedral Enterprises Ltd to Chapter was £82,492.

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Towards the end of the year Bob Harper the CCEL General Manager gave notice that he would be leaving the business to undertake a round-the-world trip with his wife. The Cathedral is very grateful to the dedication and hard work that Bob put into developing the CCEL business over many years, as it grew into the operation that we see today. The Cathedral has since welcomed Amy Sim into the role as the new General Manager. The Enterprises team is working hard to continually evolve what it offers and adapt to a changing market, as well as taking steps to reduce operational costs. The board is seeking to increase the financial contribution that it makes each year, a contribution that is hugely important to supporting the Cathedral in its mission.

The Directors of Chichester Cathedral Enterprises Ltd (of whom three are Chapter members) are appointed by Chapter and are listed at Appendix 15.

CHICHESTER CATHEDRAL RESTORATION & DEVELOPMENT TRUST

The Trust was formed in 1980 and since then has raised money for the restoration and development of Chichester Cathedral, other buildings within its precincts, its music foundation and such other charitable objects and activities undertaken by the Chapter. Significant fundraising income from the past year was received from the eleventh biennial Festival of Flowers at the Cathedral, the Trust's major fundraising event, which saw approximately 14,000 visitors welcomed to the Cathedral, involved over 750 volunteers and, importantly, raised over £175,000. Also, the Trust was successful in a further two applications to the First World War Centenary Cathedral Repairs Fund, a one off source of funding to English Cathedral's from the Department for Culture, Media & Sport.

During the year the Trust's continuing fundraising efforts allowed for the provision of funds to Chapter to enable a number of significant Cathedral projects during the year, including: a detailed survey into the condition and priority needs of the Cathedral's high roofs; preliminary specification work for the restoration of the Western Cloister; a survey to better understand the motivation and experience of those who visit the Cathedral and its precincts; and repairs to the pedal board of the Cathedral's organ and provision of a new bench. Funds to cover the final contract payments on projects completed in previous financial years (North West tower roof, Muniment Room roofs and the internal Spire ladders and platforms) were also provided.

In the year to come the Trust has committed to provide the funds required by Chapter for: the restoration of the Western arm of the Cloisters; the recovering and restoration of the Quire roof (the first of the Cathedral's high roofs to be addressed, all of which need attention in the next few years); and the restoration of the Vicars' Hall roof. The two First World War Centenary Cathedral Repairs Fund awards, mentioned above, will support the Quire Roof and Western Cloister projects, with the latter also being enabled through the generosity of The Headley Trust, the R H Scholes Charitable Trust and the Hans & Julia Rausing Trust on behalf of Helen, Lady Broughton.

In addition the Trust will continue to raise funds in preparation for the further high roofs work (the largest fundraising challenge ever undertaken by the Trust with an early estimate being £5.8 million for a programme of work lasting approximately four years) as well as other priority Chapter needs. Support is typically received from individual donors, legacies, charitable trusts, PCCs, companies and fundraising events.

The Trustees are listed at Appendix 10.

As this Report was being prepared we received the sad news of the death of Charles Henry Gordon-Lennox, 10th Duke of Richmond, at the age of 87. The Duke of Richmond was a true friend to the Cathedral and was instrumental in the founding of the Restoration and Development Trust in 1980, serving as its Chairman and later as Patron. He was also a great supporter of the wider Church of England. We will miss him.

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CHICHESTER CATHEDRAL MILLENNIUM ENDOWMENT TRUST

The Millennium Endowment Trust was established in 1997 with the aim of raising an endowment fund of £5 million to be held in perpetuity; the income from which would provide funds for the Chichester Cathedral Restoration & Development Trust. This, the Trustees decided, would not be touched until the capital sum had grown to £5 million donated or promised. The Trust is now generating annual income in excess of £175,000 and this is available to the Restoration and Development Trust.

The current Trustees are listed at Appendix 11.

FRIENDS OF CHICHESTER CATHEDRAL

Chichester Cathedral Friends (CCF) is a registered Charitable Incorporated Organisation (CIO) which exists to support the ministry and mission of Chichester Cathedral. CCF provides one of many ways for people to become involved with and contribute to the life and work of the Cathedral. The charity is managed and run by volunteers and has approximately 1400 members who come from the Cathedral congregation, the city, the diocese and beyond. CCF organises social, cultural and educational events and funds a wide variety of projects, large and small, in response to requests from the Cathedral Chapter.

The main sources of income are annual membership subscriptions, unsolicited donations, proceeds from events and occasional legacies.

Income excluding legacies exceeded expenditure excluding grants by £28,262. The trustees were delighted to receive legacies totalling £311,743. The trustees approved grants to Chapter totalling £34,292 for a variety of projects. These included an upgrade to the Education Department (£3,950), the Choir Recording of Christmas Music & a promotional video (£7,248) and Walk on Glass over the Roman Mosaic (£11,087).

During the past 12 months CCF welcomed 54 new members but lost 108 of whom 33 are deceased and 75 resigned or let their membership lapse. The trustees continue to work on a programme of activity to significantly increase the number of new members and the level of volunteer engagement by members, as a means of ensuring that CCF will continue to provide and further develop its support for the ministry and mission of the Cathedral.

The trustees were saddened to learn of the death of Mr Colin Sheppard, a trustee. The trustees welcomed the appointment of Mr Peter Henshaw and Revd Canon Peter Wells as trustees and accepted the resignation of Mr James Finch, thanking him for his support and contribution to the establishment of CCF.

The events programme was well supported and enjoyed by members with over 1600 attendances in total.

The Trustees during the period April 2016 to March 2017 are listed at Appendix 12.

CATHEDRAL PARTNERS

Members of Chapter are also closely involved in the governance of the following:

THE PREBENDAL SCHOOL

The Prebendal School, a preparatory and pre-preparatory school for boys and girls including the Choristers of the Cathedral, is an independent charity. The Dean is the Chair of Governors, two other Governors are members of Chapter, a third is a member of the College of Canons, and two lay Foundation Governors are

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appointed with the approval of the College of Canons. From September 2015, the school has operated as an incorporated company as well as a charity.

ST. MARY'S HOSPITAL

The foundation of the Hospital of the Blessed Mary reputedly dates from the second half of the twelfth century and the present Hospital building dates from about 1290: Chapter members are the Trustees of the Hospital and its endowment. The charity owns a number of residential and commercial properties in the City, the rents from which help to run the almshouses.

The object of the charity is to provide almshouse accommodation to poor people of good character that have lived for at least five years in Chichester or a parish whose boundary lies within fifteen miles of the Cathedral spire. It also provides pensions for residents and for local poor people of good character. As at the date of this report there were thirty one residents occupying twenty eight of the twenty nine flats available at St Mary's Hospital.

THE MORSE-BOYCOTT BURSARY FUND

The Trust was set up to provide bursaries for boy choristers when the St Mary of the Angels Choir School, founded and run for forty years by Fr Desmond Morse-Boycott, closed in 1971. In 1995 the remaining Trustees invited the Chapter of Chichester to become Custodian Trustees of the Trust's investments and assets, and the Trust is now administered by the Communar with Chapter acting as Executive Trustees. The Trust Funds stood at £626,991 as at 31 July 2016. The Fund supports a total of 6 boy choristers at various cathedrals.

The Trustees are listed at Appendix 13.

THE TRADITIONAL CHOIR TRUST

The Trust was founded in Gloucestershire by Dr John Sanders in October 2001 but, shortly after his death in 2003, the Trustees invited the Chapter of Chichester to become the Trustees and since April 2005 the Trust has been administered in the same manner as the Morse-Boycott Bursary Fund. The Trust Funds stood at £109,152 at 5 April 2016. The Fund supports 2 boy choristers at Truro and Salisbury.

The Trustees are listed at Appendix 14.

PERSONNEL

During 2016 / 2017 progress was made against the HR strategy plan approved by Chapter. Wider marketing of the 13 vacant and new roles over the period meant that we were able to attract a wider pool of better quality candidates to select from. A number of the new appointments have already made a valuable contribution to the work of the Cathedral. Recruitment administration processes, contract offers and pre-employment checks have also been revised and strengthened.

There were a number of departmental reorganisations the most prominent of which was in the cloisters shop following the closure of the Cathedral box office. Three full time staff took redundancy but were supported to successfully secure suitable employment elsewhere. The new opening hours and part time staffing arrangements in the Cloisters shop are also working well and have reduced shop overheads.

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A small group of managers and staff supported by the HR Manager met over the summer and autumn to develop a performance management system. It was a very productive process, drawing on examples from other organisations and the group's own experiences. It was launched in the spring with the publication of guide booklets, briefing sessions and in house training for managers. It is hoped to use this model of working for looking at new staff induction and policy development.

A review of remuneration was carried out during the year including bench marking with other cathedrals and local employers and some adjustments were made to individual salaries outside the salary review by Chapter in March. Chapter also took an important first step towards improving the pay rates of the lowest paid and as the year closed all Chapter was about to reach its ambition of paying all staff the government's Living Wage, not just those over the age of 25. The ultimate aim that all staff will be paid the Living Wage Foundation's Living Wage with an ambitious target date of 2019. The changes have already benefitted a significant group of young casual staff in Cathedral Enterprises who support functions and events as well as the café over busier periods and weekends. Further increases over the general salary review will be subject to financial improvements continuing.

Volunteers

The Cathedral's Communications and Visitor Services Department has overall responsibility for the Cathedral's volunteers. During the period of this report Judith Lee, Head Guide, started important work on the supervision and mentoring of the Cathedral Guides. At the end of July, Clive Stroud retired from his role of Head Steward after sixteen – hugely valued - years. Clive was succeeded by Simon James. In June, the Cathedral commemorated the centenary of the Battle of the Boar's Head and bell ringers from across Sussex rang a full peal which involved eight ringers ringing continuously for over three hours. In September the bell ringers also worked with West Sussex Fire and Rescue Service to carry out a training exercise in the Bell Tower – this practiced the removal of an injured person from the upper levels of the 120ft tower. The 'casualty' was a member of the Cathedral staff team, Dawn Allen, who supported the exercise along with her husband Tony Allen, the Cathedral's Acting Clerk of Works.

FINANCIAL REVIEW OF THE CATHEDRAL'S ACTIVITIES

Introduction

The financial statements for the Chapter of Chichester Cathedral have been prepared in accordance with the requirements of Financial Reporting Standard (FRS) 102 and the Accounting and Reporting Regulations for English Anglican Cathedrals, as specified by the Church Commissioners under section 27 of the Cathedral Measures 1999. The regulations were updated in February 2015 following the adoption of FRS 102.

The consolidated financial statements comprise those of Chapter and its wholly owned subsidiary company, Chichester Cathedral Enterprises Limited.

As stated in the notes to the financial statements there are a number of entities that are related to the Chapter of Chichester Cathedral but are not deemed to be under the control of Chapter and therefore are not consolidated within these financial statements.

Overview of the Financial Activities

Total Income from all activities amounted to £3,466,966 (2016 £4,752,716)

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Chapter has again been very fortunate to receive both legacies and a number of grants and donations during the year and these are detailed below.

Legacies

Miss L C Lloyd	£ 42,929
Miss J E Houlton-Hart	£ 5000
J Surrey-Dance	£ 1667
J A Rolf	£ 318

Grants and Donations

Church Commissioners (inc stipends reimbursement)	£ 172,815
Allchurches Trust	£ 22,064
Chichester Cathedral Restoration & Development Trust	£ 127,433
Cathedral Friends	£ 136,393
Pallant Trust	£ 3,970

Total expenditure amounted to £3,453,175 (2016 £4,057,579).

The overall operating surplus (deficit) arising from all activities amounts to £3,791. This surplus may be analysed as follows:

Unrestricted Funds	£ (150,255)
Restricted Funds	£ 46,566
Endowment Funds	£ 107,390

Chichester Cathedral Enterprises Limited contributed a net profit to the Unrestricted fund of £82,492 compared with £64,567 for the previous financial year.

The surplus arising under Endowment funds – other than legacies and other gifts received in the year - is £63,463. This was transferred to the Unrestricted fund for Chapter to spend on its day to day activities.

After unrealised gains from investments are added to the operating surplus/deficits the overall surplus was £350,040, (2016 £495,137) which can be analysed as follows:

Unrestricted Funds	£(13,251)
Restricted Funds	£206,565
Endowment Funds	£156,726

Chapter Funds

As at 31 March 2017 the funds held by Chapter maybe summarised as follows:

Unrestricted	£12,371,550
Restricted	£5,700,785
Endowment	£18,723,998
Total	£36,796,333

This compares with total funds at 31 March 2016 amounting to £36,446,294

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During the year Chapter together with the Finance Committee and Auditors carried out a detailed review of the funds that were previously unconsolidated to ensure they were being correctly allocated according to the FRS102 adoption of February 2015 in the financial statements. The review focused on a number of these unconsolidated funds and whether those funds were in essence restricted funds for the benefit of the Cathedral's activities.

As a result of this review all of the previously unconsolidated funds were transferred to Restricted, mainly in relation to the provision and support of choral music in the Cathedral. The review resulted in a prior year adjustment to the financial year ending 31st March 2016 and figures have been restated accordingly. In total these funds amounted to £1,884,576 as at the restatement at 31st March 2016 and are restricted for the provision of choral music at the Cathedral, including but not limited to choral educational costs and choral prizes.

This review of funds brings the financial statements in line with the current operations of the Cathedral and releases funds to be spent on music provision in the future.

Financial Forecast

Whilst Chapter has enjoyed an overall surplus for the year there remain significant financial challenges going forward. Putting aside non-operational unrealized gains which come from the capital growth in investment assets, then the Cathedral is operationally in deficit, only achieving breakeven through gifts, donations and legacies to Restricted and Endowment Funds. The position would be worse without the contribution of profits for Chichester Cathedral Enterprises Limited and the support of other related entities as noted above.

The Chapter is focussing on increasing both the Cathedral's income and also the utilisation of its existing portfolio of investments and properties. The Cathedral is actively reviewing working practices and processes to ensure the efficient and effective control of all expenditures.

Chapter will also be placing special focus on the overall approach to fundraising across the spectrum of the Cathedral's activities to ensure that adequate funds are in place to meet all of the key elements of the running of the Cathedral; including fabric, music and moreover its general operations. The overall financial forecast continues to place a strain on the cashflow position of Chapter and this is reviewed and monitored regularly by Chapter with support from the Finance Committee.

Risk Assessment

Risk Identification, Assessment and Mitigation are integral parts of the Chapter's management task and are continuously reviewed. Since nearly half of the unrestricted income comes from commercial rents the most obvious risk is from an economic downturn forcing retail outlets out of business with a resultant loss of this rental income. For this reason Chapter is seeking to increase revenue from other sources and ensure its portfolio is as resilient as possible.

Reserves Policy

It is Chapter's policy that free unrestricted funds should be readily available as a reserve sufficient to provide Chichester Cathedral with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future. Free Unrestricted Reserves are defined as being consolidated unrestricted funds, less unrestricted fixed assets.

It is hoped, that by maintaining a reasonable level of Free Unrestricted Reserves the Cathedral is protected against unforeseen loss of income from giving, grants or other sources and has a buffer against unplanned exceptional financial expenditure.

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Chapter's Free Unrestricted Reserves should be maintained at a level which is at least equivalent to three months expenditure.

Free reserves available at 31 March 2017 amount to £552,128 compared with an estimate of three months expenditure amounting to £400,000

Chapter reviews the amount of reserves that it requires on an annual basis to ensure that they are adequate to fulfil the Cathedral's continuing obligations.

Investment & Cash Policy

Under the Cathedrals Measure 1999 Chapter may invest the Cathedral's funds in any of the following:

- Land.
- Funds administered for the Central Board of Finance of the Church of England by CCLA Investment Management Limited.
- Investments in which the Trustees may invest under the general power of investment in the Trustee Act 2000.
- The improvement or development of property belonging to the Cathedral, except that endowment funds may not be used to improve or develop the Cathedral itself and its ancillary buildings.

Chapter seeks the maximum yield to be prudently achieved from a mixture of bonds and equities to deliver the mission of the Cathedral. Over a period of years the income and capital values should grow fast enough to counteract the effects of the rise in RPI.

During this year the blended average yield has been approx 4.4% from a mixed portfolio of M&G Charifund / Charibond units and CCLA investment funds with an average across all the trusts of about 90% in equities.

It should be noted that during the year Chapter sold 49 Walcott Square, a property gifted in the prior year by D&C Evans. The total net proceeds after selling fees were £1,136,776, however in line with the terms of the gift, two other benefactors were to receive donations from this gift and the net that will eventually be received by Chapter after costs will be £463,685. These monies are treated as a restricted fund in the accounts. It is as a result of this large gift during the year ending March 2016 that donations and legacies received were lower in 2017 at £770,864 (2016 £2,134,458) and the subsequent advance by Chapter to one of the other benefactors of their proportion of the donation (also in the last financial year) that Ministry costs were lower in 2017 at £702,033 (2016 £1,299,085).

Overall cash balances have increased during the year however this is mainly due to the sale of Walcot Square which resulted in significant cash in transit at the bank as the sale proceeds were invested with CCLA post year end.

The Finance Committee reviews the holdings at its regular meetings and monitors performance against other common investment funds in the charitable field. The Committee also monitors costs and ethical investment considerations.

Administrative Office

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REPORT OF THE INDEPENDENT AUDITORS TO THE CHAPTER OF CHICHESTER CATHEDRAL

We have audited the financial statements of the Chapter of Chichester Cathedral for the year ended 31 March 2017 on pages 27 to 47. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the Chapter, as a body, in accordance with the regulations made under Section 27 of the Cathedrals Measure 1999. Our audit work has been undertaken so that we might state to the Chapter those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Cathedral and the Chapter as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of the Chapter and Auditors

The Cathedrals Measure 1999 and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) requires the Administrative Body to prepare financial statements for each financial year. The Guidelines on English Anglican Cathedral Accounts prescribed by the Church Commissioners require the Administrative Body to prepare and publish audited accounts which give a true and fair view of the financial activities for each financial year and of the assets, liabilities and funds at the end of each financial year of the Cathedral and its related entities. In preparing those accounts the Administrative Body is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether they have complied in all material respects with the Guidelines, or describe which recommendations have not been complied with and the reasons therefore.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law, the Cathedrals Measure 1999 and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of; whether the accounting policies are appropriate to the Chapter's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Administrative Body; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on the financial statements

In our opinion the financial statements;

- give a true and fair view of the state of affairs of the Chapter of Chichester as at 31 March 2017, of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Accounting and Reporting Regulations for English Anglican Cathedrals, as specified by the Church Commissioners under section 27 of the Cathedral Measures 1999.

**REPORT OF THE INDEPENDENT AUDITORS TO THE CHAPTER OF
CHICHESTER CATHEDRAL**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Cathedrals Measures 1999 requires us to report to you if, in our opinion: the information given in the Annual Report is inconsistent in any material respect with the financial statements; or sufficient accounting records have not been kept; or the financial statements are not in agreement with the accounting records and returns; or we have not received all the information and explanations we require for our audit.

Sheen stickland

**SHEEN STICKLAND
CHARTERED ACCOUNTANTS
REGISTERED AUDITORS
7 EAST PALLANT
CHICHESTER
WEST SUSSEX
PO19 1TR**

Dated *19th September 2017*

THE CHAPTER OF CHICHESTER CATHEDRAL
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2017

	Notes	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-17	Total Funds As restated 31-Mar-16
		£	£	£	£	£
INCOME AND ENDOWMENTS FROM:						
	1					
(i) Donations and legacies		395,850	332,085	42,929	770,864	2,134,458
(ii) Grants in support of mission		198,850	-	-	198,850	190,095
(iii) Charges and fees arising in the course of mission		68,767	-	-	68,767	50,539
(iv) Trading and fundraising		1,356,321	4,466	-	1,360,786	1,287,503
(v) Investments		896,863	106,375	64,461	1,067,700	1,061,642
(vi) Other income		-	-	-	-	28,479
Total Income		2,916,650	442,926	107,390	3,466,966	4,752,716
EXPENDITURE ON:						
	2					
(i) Raising Funds		1,405,454	29,746	-	1,435,199	1,448,723
(ii) Ministry		585,395	116,638	-	702,033	1,299,085
(iii) Cathedral and precincts upkeep		404,174	214,766	-	618,940	688,813
(iv) Education and outreach		103,252	17,741	-	120,993	172,054
(v) Community, parish and congregation		232	-	-	232	911
(vi) Other expenditure		568,398	17,380	-	585,778	447,993
Total Expenditure		3,066,905	396,270	-	3,463,175	4,057,579
NET (OUTGOING)/INCOMING RESOURCES BEFORE INVESTMENT GAINS/(LOSSES)						
		(150,255)	46,656	107,390	3,791	695,137
Net gains/(losses) on property investments		-	(45,724)	-	(45,724)	-
Net gains/(losses) on investments		73,540	205,633	112,800	391,973	(200,000)
Net income/(expenditure)		(76,715)	206,565	220,190	350,040	495,137
Gross transfers between funds	18/19/20	63,463	-	(63,463)	-	-
		(13,251)	206,565	156,726	350,040	495,137
Other recognised gains/(losses):						
Actuarial gains/(losses) on defined benefit pension scheme		-	-	-	-	-
Net movement in funds		(13,251)	206,565	156,726	350,040	495,137
Reconciliation on funds:						
Total funds brought forward		12,384,801	5,494,221	18,567,272	36,446,294	34,114,847
Prior year adjustment	13	-	-	-	-	1,836,310
Total funds carried forward		12,371,550	5,700,786	18,723,998	36,796,334	36,446,294
		<i>(Annex 1)</i>	<i>(Annex 2)</i>	<i>(Annex 3)</i>		

THE CHAPTER OF CHICHESTER CATHEDRAL
CONSOLIDATED BALANCE SHEET
FOR THE YEAR ENDED 31ST MARCH 2017

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Total Funds
	Notes	£	£	£	31-Mar-17 £	As restated 31-Mar-16 £
Fixed Assets						
Investment assets						
Property	3	9,177,654	2,600,000	5,990,000	17,767,654	18,965,812
Investments	4	781,413	2,378,413	1,355,789	4,515,615	4,933,633
		9,959,067	4,978,413	7,345,789	22,283,269	23,899,445
Non investment assets						
Property	5	1,845,000	-	11,355,000	13,200,000	13,200,000
Equipment and plant	6	15,355	-	-	15,355	23,446
		1,860,355	-	11,355,000	13,215,355	13,223,446
Total fixed assets		11,819,422	4,978,413	18,700,789	35,498,624	37,122,891
Current assets						
Stocks	7	50,925	-	-	50,925	45,706
Debtors	8	170,597	3,081	520	174,198	96,693
Short term investments		104,332	15,158	-	119,490	134,584
Cash at bank and in hand		1,077,598	754,133	22,689	1,854,420	692,237
		1,403,452	772,372	23,209	2,199,033	969,220
Liabilities due within one year						
Loans and bank overdraft		(13,723)	-	-	(13,723)	(13,324)
Creditors	9	(518,188)	(50,000)	-	(568,188)	(1,275,272)
		(531,911)	(50,000)	-	(581,911)	(1,288,596)
Net current assets		871,541	722,372	23,209	1,617,122	(319,376)
Total assets less current liabilities		12,690,963	5,700,785	18,723,998	37,115,746	36,803,515
Liabilities due after one year						
Loans and bank overdraft	9	(312,260)	-	-	(312,260)	(326,944)
Defined benefit scheme liability	9	-	-	-	-	(30,277)
		(312,260)	-	-	(312,260)	(357,221)
Net assets		12,378,703	5,700,785	18,723,998	36,803,486	36,446,294
Funds						
Unrestricted	18	12,371,550	-	-	12,371,550	12,384,801
Restricted	19	-	5,700,785	-	5,700,785	5,494,221
Endowment	20	-	-	18,723,998	18,723,998	18,567,272
Total Funds		12,371,550	5,700,785	18,723,998	36,796,333	36,446,294
		(Annex 1)	(Annex 2)	(Annex 3)		

The financial statements were approved by the Chapter on 19 September 2017 by

 The Very Reverend S Waine - Dean


 Coulthard - Communar and Executive Director

THE CHAPTER OF CHICHESTER CATHEDRAL
BALANCE SHEET
FOR THE YEAR ENDED 31ST MARCH 2017

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 31-Mar-17 £	Total Funds As restated 31-Mar-16 £
Fixed Assets						
Investment assets						
Property	3	9,177,654	2,600,000	5,990,000	17,767,654	18,965,812
Investments	4	781,415	2,378,413	1,355,789	4,515,617	4,933,635
		<u>9,959,069</u>	<u>4,978,413</u>	<u>7,345,789</u>	<u>22,283,271</u>	<u>23,899,447</u>
Non investment assets						
Property	5	1,845,000	-	11,355,000	13,200,000	13,200,000
		<u>1,845,000</u>	<u>-</u>	<u>11,355,000</u>	<u>13,200,000</u>	<u>13,200,000</u>
Total fixed assets		<u>11,804,069</u>	<u>4,978,413</u>	<u>18,700,789</u>	<u>35,483,271</u>	<u>37,099,447</u>
Current assets						
Debtors	8	217,072	3,081	520	220,673	111,355
Short term investments		90,190	15,158	-	105,348	120,442
Cash at bank and in hand		923,222	754,133	22,689	1,700,044	530,612
		<u>1,230,484</u>	<u>772,372</u>	<u>23,209</u>	<u>2,026,065</u>	<u>762,409</u>
Liabilities due within one year						
Loans and bank overdraft		(13,723)	-	-	(13,723)	(13,324)
Creditors	9	(395,905)	(50,000)	-	(445,905)	(1,103,902)
		<u>(409,628)</u>	<u>(50,000)</u>	<u>-</u>	<u>(459,628)</u>	<u>(1,117,226)</u>
Net current assets		<u>820,856</u>	<u>722,372</u>	<u>23,209</u>	<u>1,566,437</u>	<u>(354,817)</u>
Total assets less current liabilities		<u>12,624,925</u>	<u>5,700,785</u>	<u>18,723,998</u>	<u>37,049,708</u>	<u>36,744,630</u>
Liabilities due after one year						
Loans and bank overdraft	9	(312,260)	-	-	(312,260)	(326,944)
Defined benefit scheme liability	9	-	-	-	-	(30,277)
		<u>(312,260)</u>	<u>-</u>	<u>-</u>	<u>(312,260)</u>	<u>(357,221)</u>
Net assets		<u>12,312,665</u>	<u>5,700,785</u>	<u>18,723,998</u>	<u>36,737,448</u>	<u>36,387,409</u>
Funds						
Unrestricted	18	12,312,665	-	-	12,312,665	12,325,916
Restricted	19	-	5,700,785	-	5,700,785	5,494,221
Endowment	20	-	-	18,723,998	18,723,998	18,567,272
		<u>12,312,665</u>	<u>5,700,785</u>	<u>18,723,998</u>	<u>36,737,448</u>	<u>36,387,409</u>

(Annex 1) (Annex 2) (Annex 3)

The financial statements were approved by the Chapter on 19 September 2017 by


The Very Reverend S Waine - Dean


D Coulthard - Communar and Executive Director

**THE CHAPTER OF CHICHESTER CATHEDRAL
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2017**

	Note	31-Mar-17 £	31-Mar-16 As restated £
Cash flows from operating activities:			
Net cash provided by / (used in) operating activities	1	(1,868,761)	359,455
Cash flows from investing activities:			
Purchase of tangible fixed assets		-	(4,596)
Purchase of investment property		-	(1,544,812)
Purchase of fixed asset investments		(40,000)	(92,000)
Sale of fixed asset investments		850,000	-
Sale of investment property		1,152,434	-
Investment movement - previously unconsolidated		-	61,313
Rentals received		848,660	815,562
Dividends received		217,808	245,294
Interest received		1,232	786
Net cash provided by / (used in) investing activities		3,030,134	(518,453)
Cash flows from financing activities:			
New loans in year		-	350,000
Loan repayments in year		(14,284)	(9,732)
Net cash provided by / (used in) financing activities		(14,284)	340,268
Change in cash and cash equivalents in the reporting period		1,147,089	181,270
Cash and cash equivalents at the beginning of the reporting period		826,821	645,551
Cash and cash equivalents at the end of the reporting period	2	1,973,910	826,821

THE CHAPTER OF CHICHESTER CATHEDRAL
CONSOLIDATED CASH FLOW STATEMENT NOTES
FOR THE YEAR ENDED 31ST MARCH 2017

1. Reconciliation of Net Incoming / (Outgoing) Resources to Net
Cash Inflow from Operating Activities

	31-Mar-17	31-Mar-16
	£	As restated £
Net income / (expenditure) for the reporting period	350,040	495,137
Adjustments for:		
Depreciation charges	8,090	9,577
Loss on disposal of investment property	45,724	
Rentals received	(848,660)	(815,562)
Dividends received	(217,808)	(245,294)
Interest received	(1,232)	(786)
Losses / (gains) on investments	(391,983)	200,002
Exceptional item (adjustment in pension deficit)	-	-
(Increase)/decrease in stocks	(5,219)	(122)
(Increase) / decrease in debtors	(70,352)	54,486
Increase / (decrease) in creditors	(737,361)	662,017
Net cash outflow from operating activities	(1,868,761)	359,455

Analysis of cash and cash equivalents

	31-Mar-17	31-Mar-16
	£	£
Cash in hand	1,854,420	692,237
Short term investments	119,490	134,584
Total cash and cash equivalents	1,973,910	826,821

THE CHAPTER OF CHICHESTER CATHEDRAL ACCOUNTING POLICIES FOR THE YEAR ENDED 31ST MARCH 2017

BASIS OF PREPARATION

The Cathedral constitutes a public benefit entity as defined by FRS 102. The accounts have been prepared in accordance with the Accounting and Reporting Regulations for English Anglican Cathedrals issued in February 2015 by the Cathedral Administration and Finance Association, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

BASIS OF CONSOLIDATION

The consolidated financial statements comprise those of the Chapter and of its wholly owned subsidiary company Chichester Cathedral Enterprises Limited.

INCOME

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Cathedral is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations, legacies and grants to be recognised the Cathedral will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the income and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Cathedral and it is probable that they will be fulfilled.

Investment income is recognised on a receivable basis.

RESOURCES EXPENDED

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

THE CATHEDRAL, ITS ANCILLARY BUILDINGS AND THE INVENTORY

In accordance with the Guidelines on English Anglican Cathedral Accounts, no value is attributed in the balance sheet to the Cathedral and its ancillary buildings as it is an inalienable and historic building for which no reliable cost information or conventional valuation basis is available.

No value is attributed to items included in the Cathedral inventory which comprises items of architectural, archaeological, artistic or historic interest.

EQUIPMENT AND PLANT

Chapter:-

In accordance with the Accounting and Reporting Regulation for English Anglican Cathedrals plant, machinery, office equipment, furniture and fittings and computer equipment are written off on acquisition.

Chichester Cathedral Enterprises Limited:-

Assets with an initial cost price which exceeds £500 are capitalised and depreciation is provided to write down the cost of all tangible fixed assets by equal annual instalments over their expected useful economic lives. The rates generally applicable are:-

Furniture and equipment	10% and 20% on cost
Fittings in premises	10% on cost
Computer equipment	25% on cost

**THE CHAPTER OF CHICHESTER CATHEDRAL
ACCOUNTING POLICIES
FOR THE YEAR ENDED 31ST MARCH 2017**

INVESTMENT PROPERTY

Investment properties are initially measured at cost and subsequently are included at fair value of the freehold and lease investments.

The non-investment properties are included at a nominal value.

LISTED INVESTMENTS

Investments are included in the financial statements as follows:

- (a) Investments are shown at their fair value on 31st March 2017.
- (b) Realised gains and losses are calculated as the difference between their market value on the date of disposal and their market value on the previous balance sheet date.

STOCKS

Shop and refectory stocks are stated at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

VALUE ADDED TAX

A group registration for the Chapter and Chichester Cathedral Enterprises Ltd is in operation. Irrecoverable VAT is included in the cost of the items reported in the financial statements.

CONTRIBUTIONS TO PENSION SCHEMES

The pension costs charged to the accounts represent the amount of the contributions paid to both the Defined Benefit and Pension Builders Schemes in respect of the accounting period.

FUNDS

The financial statements include the following funds:-

- (a) Endowment funds – those where there is no power to spend the capital
- (b) Restricted funds – those where there are specific conditions attached to the expenditure of either capital or income or both
- (c) Unrestricted funds – those where both capital and income may be spent at the discretion of the Chapter.

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2017

1 INCOME AND ENDOWMENTS FROM:

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-17	Total Funds As restated 31-Mar-16
	£	£	£	£	£
(i) Donations and legacies					
Congregational collections and giving	179,593	2,053	-	181,646	191,525
Donations	171,171	66,216	-	237,387	1,423,268
Tax recoverable under Gift Aid on voluntary donations	38,096	-	-	38,096	60,264
Chichester Cathedral Restoration & Development Trust	-	127,423	-	127,423	235,921
Chichester Cathedral Friends	-	136,393	-	136,393	145,547
Friends of Chichester Cathedral	-	-	-	-	-
Legacies	6,990	-	42,929	49,919	77,933
	<u>395,850</u>	<u>332,085</u>	<u>42,929</u>	<u>770,864</u>	<u>2,134,458</u>
(ii) Grants in support of mission					
Church Commissioners	172,816	-	-	172,816	158,099
Allchurches Trust (EIG)	22,064	-	-	22,064	21,526
Drapers Charitable Trust	-	-	-	-	-
The Clothworkers	-	-	-	-	-
Other revenue and capital grants	3,970	-	-	3,970	10,470
	<u>198,850</u>	<u>-</u>	<u>-</u>	<u>198,850</u>	<u>190,095</u>
(iii) Charges and fees arising in the course of mission					
Facility and other fees	68,767	-	-	68,767	50,539
(iv) Trading and fundraising activities					
Gross income of shop, refectory and other trading activities	1,356,321	4,466	-	1,360,786	1,287,503
(v) Investments					
Income from investment property	848,660	-	-	848,660	815,562
Income from other investments	47,030	106,317	64,461	217,808	245,294
Interest receivable on short term deposits	1,174	58	-	1,232	786
	<u>896,863</u>	<u>106,375</u>	<u>64,461</u>	<u>1,067,700</u>	<u>1,061,642</u>
(vi) Other income					
Insurance recoveries	-	-	-	-	28,479
	<u>2,916,650</u>	<u>442,926</u>	<u>107,390</u>	<u>3,466,966</u>	<u>4,752,716</u>

The Church Commissioners grant consists of £139,349 for stipends of the Dean and two canons and £33,467 as a contribution to administration costs.

**THE CHAPTER OF CHICHESTER CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2017**

2 EXPENDITURE ON:

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-17	Total Funds As restated 31-Mar-16
	£	£	£	£	£
(i) Raising funds					
Costs of facilities for visitors	109,475	-	-	109,475	102,414
Gross costs of shop, refectory and other activities	1,252,280	-	-	1,252,280	1,200,927
General marketing costs	-	-	-	-	2,800
Investment property costs	43,699	29,746	-	73,444	142,582
	<u>1,405,454</u>	<u>29,746</u>	<u>-</u>	<u>1,435,199</u>	<u>1,448,723</u>
(ii) Ministry					
Clergy stipends and working expenses	168,799	-	-	168,799	142,836
Clergy housing costs	20,940	-	-	20,940	16,470
Clergy support costs	184	-	-	184	46,221
Services, music and congregational costs	395,472	116,638	-	512,110	1,093,558
	<u>585,395</u>	<u>116,638</u>	<u>-</u>	<u>702,033</u>	<u>1,299,085</u>
(iii) Cathedral and precincts upkeep					
Major repairs and restoration	-	100,427	-	100,427	204,783
Maintenance and interior upkeep	178,343	17,182	-	195,525	201,459
Cathedral insurance	56,265	-	-	56,265	37,689
Precincts, security and gardens upkeep	169,567	97,157	-	266,724	244,882
Support costs	-	-	-	-	-
	<u>404,174</u>	<u>214,766</u>	<u>-</u>	<u>618,940</u>	<u>688,813</u>
(iv) Education and outreach					
Educational activities	66,861	17,595	-	84,456	127,924
Archives and library	-	146	-	146	5,331
Charitable and other giving	36,391	-	-	36,391	38,799
	<u>103,252</u>	<u>17,741</u>	<u>-</u>	<u>120,993</u>	<u>172,054</u>
(v) Community, parish and congregation	<u>232</u>	<u>-</u>	<u>-</u>	<u>232</u>	<u>911</u>
(vi) Other expenditure					
Interest and similar charges payable	9,705	-	-	9,705	10,936
Support costs					
Administration and finance	528,507	17,380	-	545,887	407,792
Information technology	30,186	-	-	30,186	29,265
	<u>568,398</u>	<u>17,380</u>	<u>-</u>	<u>585,778</u>	<u>447,993</u>
	<u>3,066,905</u>	<u>396,270</u>	<u>-</u>	<u>3,463,175</u>	<u>4,057,579</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2017

3 Investment property

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Consolidated and Chapter Freehold				
At valuation 1 April 2016	8,247,654	3,798,158	5,990,000	18,035,812
Additions	-	-	-	-
Disposal	-	(1,198,158)	-	(1,198,158)
At valuation 31 March 2017	8,247,654	2,600,000	5,990,000	16,837,654
Long leasehold				
At valuation 1 April 2016	930,000	-	-	930,000
Additions	-	-	-	-
Disposals	-	-	-	-
At valuation 31 March 2017	930,000	-	-	930,000
At 31 March 2017	9,177,654	2,600,000	5,990,000	17,767,654

The property value used for 2017 is based on an open market valuation of freehold and long leasehold properties carried out by Henry Adams Commercial Valuation Consultancy at 1st June 2012 and 14th February 2014. At that date the freehold properties were valued at £16,315,870 and the leasehold property at 14 Terminus Road was valued at £930,000.

4 Investments

Consolidated				
Investments at market value 1 April 2016	1,557,863	2,172,781	1,202,989	4,933,633
Reclassification	-	-	-	-
Additions	-	-	40,000	40,000
Proceeds from disposals	(850,000)	-	-	(850,000)
Net (decrease) increase on disposals and revaluation	73,550	205,632	112,800	391,982
Investments at market value 31 March 2017	781,413	2,378,413	1,355,789	4,515,615
Total				
At 31st March 2017	781,413	2,378,413	1,355,789	4,515,615
At 31st March 2016	1,557,863	2,172,781	1,202,989	4,933,633
Chapter				
Investments at market value 1 April 2016	1,557,863	2,172,781	1,202,989	4,933,633
Reclassification	-	-	-	-
Additions	-	-	40,000	40,000
Proceeds from disposals	(850,000)	-	-	(850,000)
Net (decrease) increase on disposals and revaluation	73,550	205,632	112,800	391,982
Investments at market value 31 March 2017	781,413	2,378,413	1,355,789	4,515,615
Investment in subsidiary				
At 1 April 2016 and 31 March 2017	2	-	-	2
Total				
At 31st March 2017	781,415	2,378,413	1,355,789	4,515,617
At 31st March 2016	1,557,865	2,172,781	1,202,989	4,933,635

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2017

5 Non Investment Property

Consolidated and Chapter	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
	£	£	£	£
At 1 April 2016 and 31 March 2017	1,845,000	-	11,355,000	13,200,000

All non investment properties are freehold.

The property value used for 2016 is based on an open market valuation of freehold properties carried out by Henry Adams Commercial Consultancy at 1st June 2012 and 14th February 2014.

6 Equipment and plant

Consolidated	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 31-Mar-17	Total Funds 31-Mar-16
	£	£	£	£	£
Cost 1st April 2016	89,742	-	-	89,742	85,146
Depreciation at 1st April 2016	(66,296)	-	-	(66,296)	(56,719)
Net book value at 1st April 2016	23,446	-	-	23,446	28,427
Additions	-	-	-	-	4,596
Depreciation for year	(8,091)	-	-	(8,091)	(9,577)
Net book value at 31st March 2017	15,355	-	-	15,355	23,446
Cost	89,742	-	-	89,742	89,742
Depreciation	(74,387)	-	-	(74,387)	(66,296)
Net book value at 31st March 2017	15,355	-	-	15,355	23,446

All equipment and plant is held in the trading company.

7 Stocks

Consolidated				
Goods for resale	19,972	-	-	19,972
Consumable items	30,953	-	-	30,953
	50,925	-	-	50,925

All stocks are held by the trading company.

THE CHAPTER OF CHICHESTER CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2017

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Total Funds As restated
	£	£	£	31-Mar-17 £	31-Mar-16 £
8 Debtors					
Consolidated					
Trade debtors	134,117	-	-	134,117	45,294
Prepayments	2,528	-	-	2,528	-
Other debtors	33,952	3,081	520	37,553	51,399
	170,597	3,081	520	174,198	96,693
Chapter					
Trade debtors	121,253	-	-	121,253	10,878
Prepayments	2,528	-	-	2,528	-
Amounts due from related undertakings	59,339	-	-	59,339	49,078
Other debtors	33,952	3,081	520	37,553	51,399
	217,072	3,081	520	220,673	111,355
9 Creditors					
Consolidated					
Trade creditors	66,159	-	-	66,159	299,093
Accruals	214,288	50,000	-	264,288	688,005
Other creditors	144,549	-	-	144,549	183,345
Tax and social security	60,523	-	-	60,523	71,044
	485,519	50,000	-	535,519	1,241,487
NatWest Mortgage loan (note 10)	325,984	-	-	325,984	340,268
Pension scheme deficit contributions	32,668	-	-	32,668	64,062
	844,171	50,000	-	894,171	1,645,817
Shown as:-					
Liabilities due within one year					
Loans and bank overdraft	13,723	-	-	13,723	13,324
Creditors	518,188	50,000	-	568,188	1,275,272
Liabilities due after one year	312,260	-	-	312,260	357,221
	844,171	50,000	-	894,171	1,645,817
Chapter					
Trade creditors	6,056	-	-	6,056	176,458
Accruals	199,243	50,000	-	249,243	670,055
Other creditors	137,925	-	-	137,925	189,457
Tax and social security	20,012	-	-	20,012	34,147
	363,236	50,000	-	413,236	1,070,117
NatWest Mortgage loan (note 10)	325,984	-	-	325,984	340,268
Pension scheme deficit contributions	32,668	-	-	32,668	64,062
	721,888	50,000	-	771,888	1,474,447
Shown as:-					
Liabilities due within one year					
Loans and bank overdraft	13,723	-	-	13,723	13,324
Creditors	395,905	50,000	-	445,905	1,103,902
Liabilities due after one year	312,260	-	-	312,260	357,221
	721,888	50,000	-	771,888	1,474,447

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2017

10 Borrowings

NatWest Mortgage Loan

A £350,000 loan was entered into by Chapter during the prior year in connection with the purchase of the remaining 42.2% of the freehold interest in 49 West Street, Chichester. The loan is due to be repaid in equal monthly instalments over 20 years at an interest rate of 2.45% over base rate per annum and is secured on the property.

At 31st March 2017 the outstanding loan was £325,984 which is repayable as follows:-

	Total Funds	Total Funds As restated
	31-Mar-17	31-Mar-16
Within one year	13,723	13,324
Between one and two years	14,135	13,723
Between two and five years	44,999	43,689
Over five years	253,127	269,532
	<u>325,984</u>	<u>340,268</u>

The trading company has no third party borrowings.

11 Investment in subsidiary

Chichester Cathedral Enterprises Limited is a wholly owned subsidiary, trading as a Refectory and Gift Shop. The investment in this Company has been consolidated in these accounts on a line by line basis. Profits amounting to £82,492 arose during the year (2016: £64,567).

Chichester Cathedral Enterprises Limited
Balance Sheet as at 31st March 2017

	31-Mar-17		31-Mar-16	
	£	£	£	£
Fixed assets		15,355		23,446
Current assets				
Stock	50,925		45,706	
Debtors	12,864		34,416	
Cash deposits	14,142		14,142	
Cash at bank and in hand	154,376		161,624	
	<u>232,307</u>		<u>255,888</u>	
Creditors: amounts falling due within one year	<u>(189,136)</u>		<u>(220,808)</u>	
Net current assets		43,171		35,080
		<u>58,526</u>		<u>58,526</u>
Financed by:-				
Share capital		2		2
Profit and loss account		58,524		58,524
		<u>58,526</u>		<u>58,526</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2017

12 Related entities

	31-Mar-17	As restated 31-Mar-16
	£	£
Chichester Cathedral Friends (with effect from 1 November 2014)	28	1,091
The Chichester Cathedral Restoration & Development Trust	-	11,612
The Chichester Cathedral Millennium Endowment Trust	-	-
Friends of Chichester Cathedral (charity ceased operating on 31st October 2014)	-	-
The Hospital of the Blessed Mary, Chichester	745	2,240
The Morse-Boycott Bursary Fund	-	-
The Traditional Choir Trust	-	-

The above are related entities by virtue of common Trustees. They are separate charities with separate objectives and are not under the control of Chapter and do not form part of the consolidated financial statements. Amounts due to the Chapter as at the 31st March 2017 shown above are included in other debtors.

Chapter administers the operations and charge them as follows: The Hospital of the Blessed Mary of £107,672 (2016: £107,760), Morse Boycott £800 (2016: £500) and Traditional Choir Trust £800 (2016: £250).

**THE CHAPTER OF CHICHESTER CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2017**

14 Auditors' remuneration	31-Mar-17	31-Mar-16
		As restated
	£	£
The total remuneration of Sheen Stickland was as follows:-		
Audit services		
The Chapter of Chichester Cathedral	10,500	9,385
Chichester Cathedral Enterprises Limited	4,400	4,920
Non audit services		
The Chapter of Chichester Cathedral	18,033	14,136
Chichester Cathedral Enterprises Limited	3,410	250
	<u>36,343</u>	<u>28,691</u>

15 Employees

Staff costs during the year were as follows:-

Wages and salaries	1,322,987	1,251,518
Social security costs	103,748	97,543
Other pension costs	125,770	126,282
	<u>1,552,505</u>	<u>1,475,343</u>

Employees earning over £60,000 and less than £70,000 per annum

<u>1</u>	<u>1</u>
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The average number of employees during the year was as follows:-

	31-Mar-17	31-Mar-16
Clergy	3	3
Administration	8	7
Education	3	2
Liturgy and music	4	5
Maintenance	6	6
Vergers	5	4
Visitors services	3	3
Shop and refectory	23	20
	<u>55</u>	<u>50</u>

Total remuneration received by members of the Chapter during the year amounted to £152,738 (2016: £149,982)

In addition, employer's pension contributions were £45,533 (2016: £26,225).

Volunteers

Over 300 volunteers offer time and talents to the Cathedral in numerous capacities in varying degrees.

**THE CHAPTER OF CHICHESTER CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2017**

16 Pensions

Clergy pensions are the liability of the Church Commissioners who pay contributions to the Church of England Funded Pensions Scheme.

The Chapter of Chichester Cathedral participates in the Church of England Defined Benefits Scheme (DBS), part of the Church Workers Pensions Fund, for employees who joined the staff before 31st December 2002 and the Church of England Contribution Scheme (DCS). At 31st March 2017 the Chapter had 3 active members and 7 deferred pension members in the Fund. The assets of the fund are held separately from those of the Chapter of Chichester Cathedral.

The Defined Benefits scheme was the subject of a full actuarial valuation as at 31 December 2013. The fund as it related to the Chapter was shown to be in deficit. The total deficit was assessed to be £213,100. Payments totalling £180,432 have been made between the assessment date and the year end therefore the balance at 31 March 2017 is £32,668 as shown in note 9. Chapter of Chichester Cathedral is making deficit recovery payments of £35,100 per year, paid monthly including interest, over a period of three years ending 31st March 2018.

The Chapter of Chichester Cathedral has agreed to pay the share of this deficit as it relates to the one employee of the scheme who is employed by the subsidiary Chichester Cathedral Enterprises Limited.

Full provision has been made in these financial statements for the deficit as noted above.

In addition contribution rates have increased from 1 April 2015 to a total of 37.9% (employers 24.7% and employees 13.2%).

The Chapter of Chichester Cathedral also participates in a stakeholder defined contribution scheme. Contributions to this scheme are charged to the Statement of Financial Activities as they arise.

17 Expenses of members of the Chapter

During the year 6 members (2017: 7) of Chapter had expenses reimbursed by the Chapter of Chichester Cathedral. The amount reimbursed was £8,727 (2016 £5,468).

18 Unrestricted funds

Consolidated

	At 1st April 2016 As restated	Net surplus/ (deficit) for the year	Transfers	At 31st March 2017
	£	£	£	£
General revenues	10,563,177	(168,465)	(272,651)	10,122,062
Designated Fabrication and Restoration	1,813,746	91,750	336,114	2,241,610
Hussey Memorial Commission Designated Fund	7,878	-	-	7,878
	<u>12,384,801</u>	<u>(76,715)</u>	<u>63,463</u>	<u>12,371,550</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2017

Unrestricted funds - note 18 continued

Chapter

	At 1st April 2016 As restated £	Net surplus/ (deficit) for the year £	Transfers £	At 31st March 2017 £
General revenues	10,504,292	(168,465)	(272,651)	10,063,177
Designated Fabrication and Restoration	1,813,746	91,750	336,114	2,241,610
Hussey Memorial Commission Designated Fund	7,878	-	-	7,878
	<u>12,325,916</u>	<u>(76,715)</u>	<u>63,463</u>	<u>12,312,665</u>

19 Restricted funds

Consolidated and Chapter

	At 1st April 2016 As restated £	Net surplus/ (deficit) for the year £	Transfers £	At 31st March 2017 £
Chichester Cathedral Chorister Foundation Fund	194,171	77,353	-	271,524
Chichester Cathedral Restoration and Development Trust	231	6,803	-	7,034
D & C Evans Gift	528,718	(75,470)	-	453,248
Library Fund	109,297	9,522	-	118,819
Music Fund	56,476	566	-	57,042
4 Canon Lane	2,707,652	14,736	-	2,722,388
Sailors' Chapel Fund	33,911	(8,690)	-	25,221
Chichester Cathedral Friends	27,455	13,750	-	41,205
Scholarships & Prizes	1,836,310	167,995	-	2,004,305
	<u>5,494,221</u>	<u>206,564</u>	<u>-</u>	<u>5,700,785</u>

Use of funds

Chichester Cathedral Chorister Foundation Fund - set up to fund Chorister Scholarships and Music

Chichester Cathedral Restoration and Development Trust - grants for the Fabrication of the Cathedral

D & C Evans Gift - donation to fund Music and Choristers

Library Fund - set up to fund the library

Music Fund - set up to fund , Music and Choristers including choir tours

4 Canon Lane - set up to fund the maintenance and primary use of the house

Sailors' Chapel Fund - to fund the repairs and restoration to the sailor's Chapel and to be utilised in 2016/17

Chichester Cathedral Friends - grants to fund various works around the Cathedral

THE CHAPTER OF CHICHESTER CATHEDRAL
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2017

20 Endowment Funds

	At 1st April 2016 As restated £	Net surplus/ (deficit) for the year £	Transfers £	At 31st March 2017 £
Prebend Funds	2,593,159	8,663	(763)	2,601,058
Endowment Fund	15,185,102	88,086	(15,434)	15,257,753
Music Endowment Funds	772,454	121,064	(46,455)	847,063
Endowed Prebend Stalls	16,557	2,378	(811)	18,124
	<u>18,567,272</u>	<u>220,190</u>	<u>(63,463)</u>	<u>18,723,998</u>

THE CHAPTER OF CHICHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES - UNRESTRICTED FUNDS
FOR THE YEAR ENDED 31ST MARCH 2017

Annex 1

	Designated Fabrication and Restoration Funds	Designated Hussey Memorial Commission Fund	Undesignated Fund	Total Unrestricted Funds 31-Mar-17	Total Unrestricted Funds 31-Mar-16 As restated
	£	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
(i) Donations and legacies	1,000	-	394,850	395,850	471,093
(ii) Grants in support of mission	22,064	-	176,786	198,850	71,589
(iii) Charges and fees arising in the course of mission	-	-	68,767	68,767	50,539
(iv) Trading and fundraising	-	-	1,356,321	1,356,321	1,287,503
(v) Investments	38,077	-	858,786	896,863	986,743
(vi) Other income	-	-	-	-	28,479
Total Income	61,141	-	2,855,509	2,916,650	2,895,946
EXPENDITURE ON:					
(i) Raising Funds	-	-	1,405,454	1,405,454	1,410,111
(ii) Ministry	-	-	585,395	585,395	506,057
(iii) Cathedral and precincts upkeep	41,000	-	363,174	404,174	335,496
(iv) Education and outreach	-	-	103,252	103,252	102,029
(v) Community, parish and congregation	-	-	232	232	911
(vi) Other expenditure	-	-	568,398	568,398	436,337
Total Expenditure	41,000	-	3,025,905	3,066,905	2,790,941
NET (OUTGOING)/INCOMING RESOURCES BEFORE INVESTMENT GAINS/(LOSSES)					
	20,141	-	(170,396)	(150,255)	105,005
Net gains/(losses) on investments	71,609	-	1,931	73,540	(102,214)
Net income/(expenditure)	91,750	-	(168,465)	(76,715)	2,791
Gross transfers between funds	336,114	-	(272,651)	63,463	1,937,677
	427,864	-	(441,115)	(13,251)	1,940,468
Other recognised gains/(losses):					
Actuarial gains/(losses) on defined benefit pension schemes	-	-	-	-	-
Net movement in funds	427,864	-	(441,115)	(13,251)	1,940,468
Reconciliation on funds:					
Total funds brought forward	1,813,746	7,878	10,563,177	12,384,801	10,444,333
Total funds carried forward	2,241,610	7,878	10,122,062	12,371,550	12,384,801

THE CHAPTER OF CHICHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES - RESTRICTED FUNDS
FOR THE YEAR ENDED 31ST MARCH 2017

	Chichester Cathedral Foundation Fund	Chichester Cathedral Restoration and Development Trust	D & C Evans Gift	Library Fund	Music Fund	Hussey Music Commission	Hussey Memorial Commission	Bell Tower Project	Church Commissioners	Presbiter Repairs Fund	4 Canon Lane	Sailor's Chapel	Scholarships & prize	Chichester Cathedral Friends	Total Funds 31/03/2017	Total Funds 31/03/2016
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	As restated
INCOME AND ENDOWMENTS FROM:																
(i) Donations and legacies	96,597	127,423	-	100	8,391	-	-	181	-	-	-	-	-	136,393	332,085	1,663,365
(ii) Grants in support of mission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	118,506
(iv) Trading and fundraising activities	-	-	-	-	4,466	-	-	-	-	-	-	-	-	-	4,466	-
(v) Investments	-	-	-	1,680	985	-	-	3,042	-	-	-	-	98,668	-	106,375	40,150
(vi) Other income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	96,597	127,423	-	1,780	13,842	-	-	5,222	-	-	-	-	98,668	136,393	442,925	1,792,021
EXPENDITURE ON:																
(i) Raising Funds	-	-	29,746	-	-	-	-	-	-	-	-	-	-	-	29,746	38,188
(ii) Ministry	277	-	-	-	13,591	-	-	-	-	-	-	-	98,668	5,101	116,638	781,804
(iii) Cathedral and precincts upkeep	-	117,609	-	-	400	-	-	79	8,690	-	-	-	-	87,988	214,766	353,317
(iv) Education and outreach	-	-	-	146	-	-	-	-	-	-	-	-	-	17,741	17,741	70,025
(v) Other expenditure	166	3,011	-	-	3,170	-	-	75	-	-	-	-	-	11,959	17,379	11,656
Total Expenditure	443	120,620	29,746	146	15,161	-	-	152	8,690	-	-	-	98,668	122,643	396,269	1,254,970
NET (OUTGOING)/INCOMING RESOURCES	59,154	6,803	(29,746)	1,634	(1,320)	-	-	5,070	(8,690)	-	-	-	-	13,750	46,656	537,031
Net gains/(losses) on property investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net gains/(losses) on investments	18,199	-	(45,724)	7,888	1,886	-	-	9,666	-	-	-	-	167,995	-	205,633	(13,472)
Net income/(expenditure)	77,353	6,803	(75,470)	9,522	566	-	-	14,736	(8,690)	-	-	-	167,995	13,750	206,564	523,558
Gross transfers between funds																
Net movement in funds	77,353	6,803	(75,470)	9,522	566	-	-	14,736	(8,690)	-	-	-	167,995	13,750	206,564	(1,361,018)
Reconciliation on funds:																
Total funds brought forward	194,171	251	528,718	109,297	56,476	-	-	2,707,652	33,911	1,836,310	-	-	27,455	5,494,221	5,018,929	
Total funds carried forward	271,524	7,034	453,248	118,819	57,042	-	-	2,722,388	25,221	2,004,305	-	-	41,205	5,700,785	3,657,911	

Chapter reclassified some Restricted Funds to Unrestricted Funds on the advice of the Finance Committee and the Auditors. The Funds reclassified, and are now designated as Fabrication and Restoration, are Fabric Fund, Restoration Fund, Bell Tower Project and Precinct Repair Fund. The Hussey Music Commission and the Hussey Memorial Commission were reclassified as undesignated Unrestricted Funds.

THE CHAPTER OF CHICHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES - ENDOWMENT FUNDS
FOR THE YEAR ENDED 31ST MARCH 2017

Annex 3

	Prebend Funds	Endowment Fund	Music Endowment Funds	Endowed Prebendal Stalls	Total Funds 31-Mar-17	Total Funds 31-Mar-16 As restated
	£	£	£	£	£	£
INCOME AND ENDOWMENTS FROM:						
(i) Donations and legacies	-	42,929	-	-	42,929	-
Investments	763	15,434	47,453	811	64,461	64,749
Total Income	763	58,363	47,453	811	107,390	64,749
EXPENDITURE ON:						
Raising Funds	-	-	-	-	-	424
Ministry	-	-	-	-	-	11,224
Total Expenditure						11,648
BEFORE INVESTMENT GAINS/(LOSSES)	763	58,363	47,453	811	107,390	53,101
Net gains/(losses) on investments	7,899	29,722	73,611	1,567	112,800	(84,313)
Net income/(expenditure)	8,663	88,086	121,064	2,378	220,190	(31,212)
Gross transfers between funds	763	15,434	46,455	811	(63,463)	(53,101)
Other recognised gains/(losses):						
Actuarial gains/(losses) on defined benefit pension scheme	7,899	72,651	74,609	1,567	156,726	(84,313)
Net movement in funds	7,899	72,651	74,609	1,567	156,726	(84,313)
Reconciliation on funds:						
Total funds brought forward	2,593,159	15,185,102	772,454	16,557	18,567,272	18,651,585
Total funds carried forward	2,601,058	15,257,753	847,063	18,124	18,723,998	18,567,272

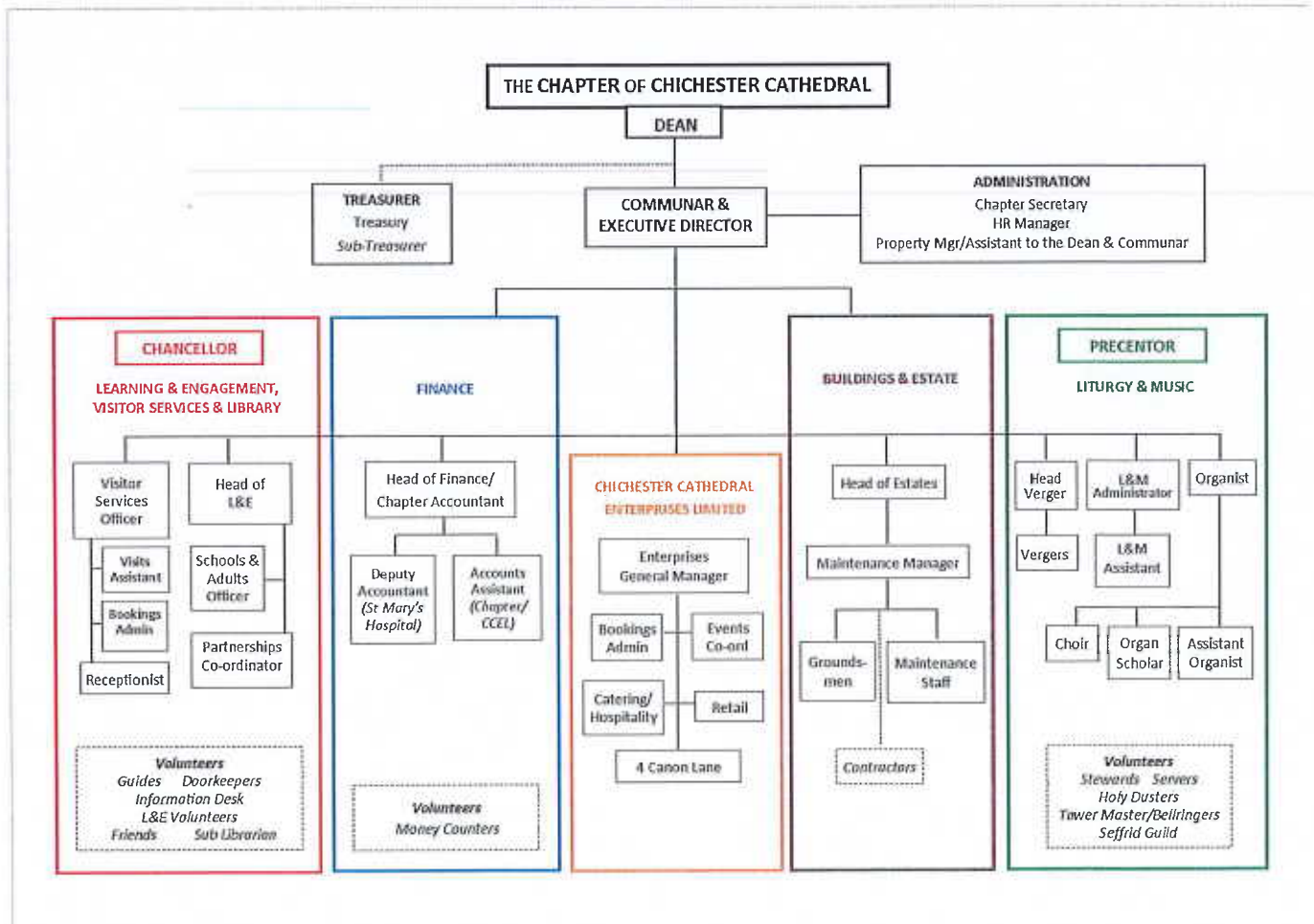
CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2017

APPENDIX 1 - THE CATHEDRAL CHAPTER

Dean	The Very Reverend Stephen John Waine
Precentor	The Reverend Canon Nigel Timothy Schofield BA
Chancellor	The Reverend Canon Dr Anthony Cane BA MPhil PhD
Treasurer	The Reverend Canon Stephen Ferns
Prebendary of Ferring	The Reverend Canon Simon Holland
Lay Member	Mrs Sara Jane Stonor DL
Lay Member	Mrs Lesley Webster LLB
Lay Member	Mr Simon Bell BSc(Hons) MRINA CEng FRSA
Communar	Mr David Coulthard

APPENDIX 2 - ORGANISATION AND STRUCTURE OF THE CATHEDRAL



CHICHESTER CATHEDRAL

ANNUAL REPORT, AND AUDITED ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2017

APPENDIX 3

Chapter Members' Portfolios – tasks undertaken in addition to principal duties

Chapter Member	Portfolio
Stephen Waine Dean	Cathedral Council Chairman: College of Canons Chairman of Trustees: St Mary's Hospital Chairman: Executive Board Fabric Advisory Committee Chairman: Restoration Planning Group Cathedral Finance Committee Cathedral Community Committee Chairman: Chichester Cathedral Enterprises Ltd Stewardship Committee Chairman of Trustees: Morse-Boycott Bursary Fund Chairman of Trustees: The Traditional Choir Trust Chairman: 4 Canon Lane Committee Trustee: Cathedral Restoration and Development Trust Trustee: Millennium Endowment Trust Chair of Governors: Prebendal School Trustee: Southern Cathedrals' Festival Chairman: St John's Trust Diocesan Synod Bishop's Council Bishop's Senior Staff Chichester Vision Board Patron: Art and Sacred Places Cathedral's Fabric Commission for England
Timothy Schofield Precentor	Cathedral Council College of Canons Trustee: St Mary's Hospital Executive Board Cathedral Finance Committee Cathedral Community Committee Trustee: Morse-Boycott Bursary Fund Trustee: The Traditional Choir Trust Diocesan European Ecumenical Committee Chairman: St John's Trust Governor: Prebendal School Prebendal School Finance and General Purposes Committee Prebendal Pastoral and Health and Safety Committee Trustee: Cathedral Restoration and Development Trust Trustee: Chichester Cathedral Choristers' Association Trust Diary Planning Group Chichester Deanery Chapter and Synod Diocesan Advisor for Lay Reader Selection
Anthony Cane Chancellor	Canon Librarian College of Canons Cathedral Council

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Fabric Advisory Committee
Cathedral Community Committee
Trustee: St Mary's Hospital
Director: Chichester Cathedral Enterprises Ltd
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Chairman: Education Development and Review Group
Chairman: Chancellor's Group
Chairman: Exhibitions Committee
4 Canon Lane Committee (*last meeting June 2016*)
Editor: Cathedral Newsletter
Chairman and Trustee: Chichester Cathedral Friends
Trustee: Bell Tower Drop-In
Trustee: Oxmarket Gallery
Trustee: Festival of Chichester
Chairman and Director: Diocese of Chichester Academy Trust
Governor: Prebendal School
Governor: University of Chichester
Associate Lecturer in Contemporary Theology, University of Chichester
Bishop Luffa School Academy Trust
Bishop's Educational Advisor for the Ordained Ministry
Candidates Panel, Ministry Division of the Church of England
Quality Nominee (Diocese of Chichester Reader training programme)
Quality Adviser (SEITE – South East Institute of Theological Education)

Stephen Ferns
Treasurer

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: Traditional Choir Trust
Senior Chaplain to the Bishop of Chichester

Simon Holland
Prebendary of Ferring
(*College of Canons*
Representative)

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Rector of St Paul's Chichester with St Peter's Westhampnett
Governor: The March School
Director: Bishop Luffa School
Bishop's Adviser on Deliverance Ministry

Sara Stonor
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: Traditional Choir Trust
Cathedral Council
Cathedral/Parish Links Co-ordinator
St Bartholomew's Burwash PCC
Dallington Deanery Synod
Diocesan Synod
Diocesan Synod Parsonages Board (East)
Canterbury Provincial Panel of the Clergy Disciplinary Measure 2003
Vice Chairman of the Sussex Historic Churches Trust
Join Patron of the Mother's Union - Chichester Diocese
Vice Lord-Lieutenant of East Sussex
Vice President of East Sussex Magistrates
Patron Friends of Crowborough Hospital

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Patron Friends of St Peter's Church Bexhill
Patron Girl Guiding Sussex East
Centenary Appeals Committee for Charleston Farmhouse
Vice-Chairman of the Conquest Hospital Appeal

Lesley Webster
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Tribunal Judge

Simon Bell
Lay Member

Trustee: St Mary's Hospital
Trustee: Morse-Boycott Bursary Fund
Trustee: The Traditional Choir Trust
Member of PCC at St Andrews, Oving
Member of Chichester Deanery

David Coulthard
Communar

Secretary: Cathedral Council
Secretary: Fabric Advisory Committee
Executive Board
Cathedral Finance Committee
Restoration Planning Group
Managing Director: Chichester Cathedral Enterprises Ltd
Clerk to the Trustees: St Mary's Hospital
Administrator: Morse-Boycott Bursary Fund
Administrator: The Traditional Choir Trust
Chairman: Health & Safety Committee
4 Canon Lane Committee
Cathedral Community Committee
Director: Chichester Business Improvement District (BID)

APPENDIX 4 - MEMBERS OF THE CATHEDRAL COUNCIL

Mr Harry Goring, Chairman (*from December 2016*)
The Very Revd Stephen Waine, Dean
Mr David Coulthard, Council Secretary
Mrs Sara Stonor DL
Mr Julian Munby
Mr Mark Powell
Dr Brian Hanson CBE
Mr Anthony Bird
Mr Richard Ashby
Mrs Maggie Saffrey
Mr Martin Richards
The Reverend Canon Timothy Schofield, Precentor
The Reverend Canon Dr Anthony Cane, Chancellor
The Venerable Fiona Windsor

Elected/Appointed By

Bishop
Ex Officio
Bishop & Chapter
Bishop & Chapter
Bishop & Chapter
Bishop & Chapter
Bishop & Chapter
Cathedral Community
Cathedral Community
Bishop & Chapter
Chapter
Chapter
College of Canons

CHICHESTER CATHEDRAL

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APPENDIX 5 - NOMINAL ROLL OF THE COLLEGE OF CANONS (as at 31 March 2016)

The Very Reverend Stephen John Waine	Dean
The Reverend Canon Nigel Timothy Schofield	Precentor
The Rev Canon Dr Anthony William Nicholas Strephon Cane	Chancellor
The Reverend Canon Stephen Anthony Dunbar Ferns	Treasurer
The Right Reverend Mark Sowerby	Bishop of Horsham
The Right Reverend Richard Charles Jackson	Bishop of Lewes
The Venerable Douglas Henry McKittrick	Archdeacon of Chichester
The Venerable Fiona Windsor	Archdeacon of Horsham
The Venerable Martin Clifford Lloyd Williams	Archdeacon of Brighton & Lewes
The Venerable Dr Edward Dowler	Archdeacon of Hastings
The Reverend Canon Paul Robert Thomas	Prebendary of Mardon
The Reverend Canon Professor Robert Hannaford	Prebendary of Wightring
The Reverend Canon Dr Edward Francis Paterson Bryant	Prebendary of Fittleworth
The Reverend Canon Trevor George Buxton	Prebendary of Waltham
The Reverend Canon Dr David James Clarke	Prebendary of Selsey
The Reverend Canon Mark James Townsend Payne	Prebendary of Colworth
The Reverend Canon Julia Kathleen Peaty	Prebendary of Hova Ecclesia
The Reverend Canon Peter Robert Wells	Prebendary of Middleton
The Reverend Canon David Richard Frost	Prebendary of Fittle
The Reverend Canon Rebecca Jane Swyer	Prebendary of Hova Villa
The Reverend Canon Simon Paul Holland	Prebendary of Ferring
The Reverend Canon Jonathan Baldwin	Prebendary of Bishopshurst
The Reverend Canon Moira Wickens	Prebendary of Bracklesham
The Reverend Canon Jeremy James	Prebendary of Eartham
The Reverend Canon Ann Clarke	Prebendary of Ipthorne
The Very Reverend Dr John Edmondson	Prebendary of Seaford
The Reverend Canon Paul Seaman	Prebendary of Heathfield
The Reverend Canon Dr Christine Mary Hall	Prebendary of Sutton
The Reverend Canon Philip Russell Moon	Prebendary of Sidlesham
The Reverend Canon Timothy Lewis Peskett	Prebendary of Somerley
The Reverend Canon Ann Elizabeth Waizeneker	Prebendary of Wisborough
The Reverend Canon Alison Bowman	Prebendary of Bury
The Reverend Canon Richard Michael Coates	Prebendary of Hampstead
The Reverend Canon Philip Mark Gilbert	Prebendary of Highleigh
The Reverend Canon Dr Simon Matthew Jones	Prebendary of Exceit
The Reverend Canon Dr James Arthur Walters	Prebendary of Windham

vacancies Prebendaries of Woodhorn, Gates, Bargham, Thorney and Wighting. Bursalis Prebendary

APPENDIX 6 - CATHEDRAL MANAGEMENT AND OFFICERS

Chapter is supported by the Cathedral lay staff, accountable to the Communal and functionally responsible to their Heads of Department. The key staff members are:

Liturgy and Music – Precentor

Mr Charles Harrison	Organist and Master of the Choristers
Mr Paul Legrave	Departmental Administrator
Mr Howard Waddell	Head Verger

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Education and Visitors – Chancellor

Ms Ruth Poyner	Visitor Services Officer
Mrs Cynara Davies	Education Officer

Accounts, Estate Management, Administration – Communar

Mr Valentine Chiketa (<i>until July 2016</i>)	Chapter Accountant
Mr Mike Titley (<i>from January 2017</i>)	Head of Finance/Chapter Accountant
Mr Tony Allen	Acting Clerk of Works
Mrs Debbie Atlee	Chapter Secretary
Mr Julia Murray Logue	Human Resources Manager
Mrs Nicola Smith	Property Manager/Assistant to the Dean & Communar

Other Cathedral Officers

Chapter is also supported by various other external Cathedral Officers:-

vacant	Priest Vicar
Mr Michael Moriarty	Sub-Treasurer
Mr Colin Kerr (<i>until Feb 2017</i>)	Surveyor of the Fabric
Mr Antony Feltham-King (<i>from March 2017</i>)	Surveyor of the Fabric
Mr Mark Taylor	Consultant Archaeologist

APPENDIX 7 - MEMBERS OF THE FABRIC ADVISORY COMMITTEE

Mr Julian Munby, Chairman
Mr Geoffrey Claridge (*until June 2016*)
Mr Philip Jackson
Mr James Peill
Mr Clive England
Mr Simon Martin
The Reverend Canon Jeremy Davies
Mrs Karen Coke
Mr Christopher King (*until Sept 2016*)
Mr Geoff Noble (*from June 2016*)
Mr Seif El Rashidi (*from June 2016*)

Attendees: The Very Reverend Stephen Waine (Dean)
Other Members of Chapter if they so wish
Surveyor of the Fabric
Consultant Archaeologist
Clerk of Works
Mr David Coulthard, FAC Secretary

APPENDIX 8 - MEMBERS OF THE FINANCE COMMITTEE

Mr Anthony Bird, Chairman	
Mr Andrew Dunlop	
Mr Michael Power	
Mr Christopher Tod	
Mr Nick de Zoete	
The Reverend Canon Timothy Schofield, Precentor)
The Very Reverend Stephen Waine, Dean) All ex officio
Mr David Coulthard, Communar and Executive Director)
Mr Michael Titley, Head of Finance and Chapter Accountant)

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APPENDIX 9 - MEMBERS OF THE CATHEDRAL COMMUNITY COMMITTEE

Mr Robin Barratt	Chair, Diocesan and Deanery Synod Representative
Mrs Toni Hayes	Secretary
Mr Jeff J Stanbridge	Cathedral Roll Officer
Dr Richard Hancock	Chair of Stewardship Committee
Dr Jean M Bradley	Treasurer of Stewardship Committee
Mr Richard Ashby	Cathedral Council Representative
Mrs Marguerite Saffery	Cathedral Council Representative
Mr Michael Beaman	
Mr Winston Stelling	
Mr John Workman	
Mrs Valerie Rossiter	
Mr Nicholas Light	
Mrs Jennie Gurney	Deanery Synod Representative
Mrs Annabelle Hancock	Deanery Synod Representative
Mrs Rachel Moriarty	Diocesan Synod Representative
Mr Bernard Adkins	Diocesan Synod Representative
Dean	The Very Reverend Stephen Waine (<i>Vice Chair</i>)
Precentor	The Reverend Canon Tim Schofield
The Chancellor	The Reverend Canon Dr Anthony Cane
The Cathedral Curate	The Reverend Dr Alison Green
Communar	Mr David Coulthard

APPENDIX 10 - TRUSTEES OF THE CHICHESTER CATHEDRAL RESTORATION & DEVELOPMENT TRUST

Trust Patrons

The Duke of Richmond and Gordon
Mrs Susan Pyper – Lord Lieutenant of West Sussex
Mr Peter Field – Lord Lieutenant of East Sussex

Trustees

Mr Mark Powell (Chairman)
Mrs Michael Bedford JP DL
Mr Ian Buckley
Mr Patrick Burgess OBE DL
The Earl of Cork & Orrery
Mr Daniel Hodson
Mrs Jan Moore
Mrs Denise Patterson DL
The Reverend Canon Timothy Schofield
Mrs James Sellick DL
Mr Daniel Stewart-Roberts
Mrs David Tupper DL
The Very Reverend Stephen Waine

Honorary Governors

Mr Anthony Bird
Mrs William Gunnery
Mr David Hopkinson CBE RD DL
Mrs Philip Jackson
Mr Trevor James

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APPENDIX 11 - TRUSTEES OF THE CHICHESTER CATHEDRAL MILLENNIUM ENDOWMENT TRUST

Mr Michael Power (Chairman)
Mr Julian Biggs
The Earl of Cork and Orrery
Mr Mark Powell
Mr Julian Tregoning
The Very Reverend Stephen Waine

APPENDIX 12 – TRUSTEES OF CHICHESTER CATHEDRAL FRIENDS

Miss Diann Berry
The Reverend Canon Dr Anthony Cane (Chairman of Trustees)
Miss Barbara Chaundy
Mrs Suzanne Everitt
Mr James Finch (resigned 23-01-2017)
Mr Peter Henshaw (appointed 16-06-2016)
Mr Stephen Holloway (Hon. Secretary)
Mr Colin Sheppard (deceased 21-05-2016)
Mr Simon Shreeve
Mr Graham Toole-Mackson JP (Vice chairman of Trustees)
The Reverend Canon Peter Wells (appointed 16-06-2016)

Mr David Nicol (Hon. Membership Secretary, non-Trustee Officer)
Mr Paul Wright (Hon. Treasurer, non-Trustee Officer)

APPENDIX 13 - TRUSTEES OF THE MORSE-BOYCOTT BURSARY FUND

The Very Reverend Stephen Waine, Chairman
Mr Alex Hamilton-Bird
The Reverend Canon David Nason, Priest Vicar
Chapter Members

Mr David Coulthard, Administrator
Mr Valentine Chiketa, Treasurer (*to July 2016*)

APPENDIX 14 - TRUSTEES OF THE TRADITIONAL CHOIR TRUST

The Very Reverend Stephen Waine, Chairman
The Very Reverend Michael Tavinor, Dean of Hereford (Patron)
Chapter Members

Mr David Coulthard, Administrator
Mr Valentine Chiketa, Treasurer (*to July 2016*)

APPENDIX 15 - DIRECTORS OF CHICHESTER CATHEDRAL ENTERPRISES LIMITED

The Reverend Canon Dr Anthony Cane, Chairman
The Very Reverend Stephen Waine
Mr Valentine Chiketa, Company Secretary (*to July 2016*)

CHICHESTER CATHEDRAL

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Mr Andrew Dunlop
Mr Christopher Tod
Mr Rupert Clevely (*to Feb 2017*)
Mr Nick Sutherland (*from March 2017*)
Mr David Coulthard

APPENDIX 16 - VOLUNTEER SECTION HEADS

The work of the Cathedral is supported by the dedication of some 600 volunteers, led by their Section Heads:

Dr Judith Lee	Head Guide
Mr Jeremy Mudford	Head Doorkeeper
Mr Clive Stroud (<i>to July 2016</i>)	Head Steward
Mr Simon James (<i>from July 2016</i>)	Head Steward
Mrs Annabelle Hancock	Information Desk
Mr Anthony Schofield	Money Counters
vacant	Holy Dusters
Mr John Peskett	Servers
Mr Michael Moriarty	Sub-Treasurer
Mrs Susan Doggart	Flower Arrangers
Miss Susan Fletcher	Seffrid Guild
Mr Hamish McNaughton	Tower Captain
vacant	Sunday Coffee Union

APPENDIX 17 - CHARITABLE GIVING

Bible Reading Fellowship	1000
Sanctuary in Chichester	1000
Zane – Zimbabwe a National Emergency	1000
Extra Cover	1000
DBF – African Link	1000
Save the Children	1000
4 Sight	1000
City Angels	1000
Age UK	1000
Workers Educational Association	1000
CDAFSW	1000
The Bible Society	500
United Society	500
Convent of the Holy Name	500
Friends of Sussex Hospices	500
Church Missionary Society (CMS)	500
Voices in Exile	500
Remembrance Day (ABF)	479
	<hr/>
	14,479

CHICHESTER CATHEDRAL

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APPENDIX 18 - PROFESSIONAL ADVISORS

Surveyor of the Fabric	<i>(until Feb 2017)</i>	Mr Colin Kerr BA BArch DiplCons RIBA Molyneux Kerr Architects Unit 14, 112 Tabernacle Street London, EC2A 4LE
	<i>(from March 2017)</i>	Mr Antony Feltham-King St Ann's Gate Architects The Close Salisbury Wiltshire SP1 2EB
Consultant Archaeologist		Mr Mark Taylor 115 Whyke Lane Chichester PO19 8AU
Auditors		Sheen Stickland Chartered Accountants and Registered Auditors 7 East Pallant Chichester PO19 1TR
Commercial Property Agent		Flude Commercial Ltd 24 Southgate Chichester PO19 1ES
Residential Property Agent		Henry Adams Lettings Ltd 10 Southgate Chichester PO19 1ES
Health & Safety Consultant		Kruger Brent Training Ltd 23 Dukes Meadow Bognor Regis PO19 3PJ
Bankers		National Westminster Bank plc East Street Chichester PO19 1HH
Solicitors		Irwin Mitchell Solicitors Thomas Eggar House Friary Lane Chichester PO19 1UF